



**Cape Elizabeth Town Council Minutes**  
**Special Meeting - Tuesday, May 1, 2018**  
**Following 7:00 p.m. Town Council Workshop**  
**Estimated Start Time 8:00 p.m.**  
**Town Hall – Council Chambers**

Jessica L. Sullivan, Chairman  
James M. "Jamie" Garvin  
Caitlin R. Jordan  
Penelope A. Jordan  
Sara W. Lennon  
Valerie A. Randall  
Christopher M. Straw

**The special meeting was convened at 8:48 p.m. by Town Council Chairman Jessica L. Sullivan.**

**Roll Call by the Town Clerk**

All members of the town council were present except Councilor Lennon.

Debra M. Lane, Town Clerk

Matthew E. Sturgis, Town Manager

**Item #69-2018      Fiscal Year 2019 General Fund Budget – Motion to Set Public Hearing**

**Opportunity for Public Comment** (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

Janet Villiotte, 7 Montgomery Terrace referenced a recent memo she sent the town council with questions of the school department relating to accountability of school finances. She stated, "I am not sure I would put more into schools without accountability."

Sarah Crawford, 470 Mitchell Road read the statement that was emailed to the town council late this afternoon containing 381 signatures (Letter of Support Submission to Town Council: We Support the Proposed School Budget.)

Rebecca Roth, 3 Harriman Farm Road said the school budget represents compromise; the town must maintain a healthy school system.

Christopher Quinn, 24 Ocean View Road said the next 6-12 months that lie ahead are critical. The comprehensive plan will talk about what citizens want to design Cape Elizabeth to look like. Alternative revenue streams must be explored. Fees at Fort Williams Park should be considered.

Mary Ann Lynch, 2 Olde Colony Lane supports the school budget as presented. A stable school funding formula is needed.

Jeff Holden, 402 Pulpit Rock Road 3<sup>rd</sup> generation resident said the average increase in income over the last several years doesn't match the increase in the school budget. The budget "needs to be righted" before it goes to the voters.

Laura Denino, 7 Steeplebush Road read a letter for someone else stating "someone has to pay;" the shift will be to the children if the budget isn't funded.

Kelly Wallent, 1 Geldert Lane, "seasoned educator" said it's time to support the school budget, if not the students come out on the wrong end.

Charlotte Russell, 1 Pleasant Valley Avenue supports the school budget as presented.

Amy Chang, 34 Manter Street said the increase in the school budget is to maintain, "a lot was cut out."

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Within the draft proforma is funding for a school resource officer (\$90,000), senior citizen tax relief program (\$75,000) and the balance of funding from the general fund to assist the Cape Elizabeth Land Trust in the purchase of Robinson Woods III (\$114,000).

The town council continued discussion from the workshop relating to funding for Robinson Woods III as it relates to the difficult budget year and competing needs. It appears there is consensus to fund \$167,714, of the original request of \$281,666, from already-available funds and the anticipated revenue of the sale of town-owned land on Ocean View Avenue.

Moved by Caitlin R. Jordan and Seconded by Christopher M. Straw

ORDERED, The Cape Elizabeth Town Council does hereby schedule a public hearing for Monday, May 7, 2018 at 7:00 p.m. at the Cape Elizabeth Town Hall on the proposed FY 2019 general fund budget for the Town of Cape Elizabeth, Maine with proposed expenditures of \$39,701,890, estimated non property tax revenues of \$6,800,984 with \$32,900,906 to be raised from property taxes. This budget would result in an estimated tax rate of \$19.33 per thousand valuation.

This order removes \$114,000 from the proposed general fund budget for funding the balance of the requested donation of \$281,666 to the Cape Elizabeth Land Trust for the purchase of Robinson Woods III leaving a donation of \$167,714 which is comprised of:

Current balance in Land Acquisition Fund	\$ 54,800.00
\$.02 FY 2019 Penny for Land Acquisition	\$ 32,914.00
Anticipated Revenue for the Sale of Town-Owned Land on Ocean View Road (Due to close within 2-3 months)	\$ 80,000.00
<b>Total</b>	<b>\$167,714.00</b>

(6 yes) (0 no)

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	FY 2018	FY 2019	\$ Change	% Change
	BUDGET	BUDGET	FY 18 to FY 19	FY 18 to FY 19
<b>EXPENDITURES</b>				
TOTAL MUNICIPAL	\$ 12,137,599	\$ 12,368,374	\$ 230,775	1.9%
COUNTY ASSESSMENT	\$ 1,331,050	\$ 1,392,240	\$ 61,190	4.6%
Local Homestead Exemption	\$ 375,630	\$ 300,000	\$ (75,630)	-20.1%
SCHOOL DEPARTMENT	\$ 24,879,013	\$ 25,641,276	\$ 762,263	3.1%
	\$ 38,723,292	\$ 39,701,890	\$ 978,598	2.5%
<b>REVENUE</b>				
TOTAL MUNICIPAL	\$ 4,938,670	\$ 5,032,007	\$ 93,337	1.9%
SCHOOL DEPARTMENT	\$ 3,332,211	\$ 1,768,977	\$ (1,563,234)	-46.9%
TOTAL	\$ 8,270,881	\$ 6,800,984	\$ (1,469,897)	-17.8%
<b>NET TO TAXES</b>				
TOWN SERVICES	\$ 7,198,929	\$ 7,336,367	\$ 137,438	1.9%
Local Homestead Exemption	\$ 375,630	\$ 300,000	\$ (75,630)	-20.1%
COUNTY ASSESSMENT	\$ 1,331,050	\$ 1,392,240	\$ 61,190	4.6%
SCHOOL DEPARTMENT	\$ 21,546,802	\$ 23,872,299	\$ 2,325,497	10.8%
TOTAL	\$ 30,452,411	\$ 32,900,906	\$ 2,448,495	8.0%
<b>TAX RATES (Rounded to nearest ¢)</b>				
Local Homestead Exemption	\$ 0.22	\$ 0.18	\$ (0.05)	-20.6%
TOTAL MUNICIPAL	\$ 4.25	\$ 4.31	\$ 0.06	1.4%
COUNTY ASSESSMENT	\$ 0.79	\$ 0.82	\$ 0.03	4.0%
SCHOOL DEPARTMENT	\$ 12.74	\$ 14.03	\$ 1.29	10.1%
TOTAL	\$ 18.00	\$ 19.33	\$ 1.33	7.4%
TAX RATE VALUATION BASIS	1,692,995,900	\$ 1,702,025,100	\$ 9,029,200.00	0.5%

**Item #70-2018 Fiscal Year 2019 Special Fund Budgets – Motion to Set Public Hearing**

**Opportunity for Public Comment** (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

None

Moved by James M. Garvin and Seconded by Caitlin R. Jordan

ORDERED, The Cape Elizabeth Town Council does hereby schedule a public hearing for Monday, May 7, 2018 at 7:00 p.m. at the Cape Elizabeth Town Hall on the proposed FY 2019 special fund budgets for the Town of Cape Elizabeth, Maine as revised. Based on the vote of Item #69-2018 Land Acquisition Fund Expenditure is \$167,714 and Revenue \$112,914.

(6 yes) (0 no)

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	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Expenditures</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>2018 to 2019</b>	<b>2018 to 2019</b>
Cape Elizabeth Rescue Fund	\$ 440,936	\$ 440,936	\$ 447,336	\$ 429,161	\$ 539,200	\$ 91,864	20.5%
Cape Elizabeth Sewer Fund	\$2,271,587	\$2,151,587	\$2,099,300	\$2,178,559	\$2,030,598	\$ (68,702)	-3.3%
Spurwink Church Fund	\$ 9,209	\$ 9,209	\$ 9,209	\$ 7,990	\$ 10,491	\$ 1,282	13.9%
Riverside Cemetery Fund	\$ 55,784	\$ 55,784	\$ 57,328	\$ 54,235	\$ 66,589	\$ 9,261	16.2%
Fort Williams Park Capital Fund	\$ 485,600	\$ 44,180	\$ 264,135	\$ 258,885	\$ 173,246	\$ (90,889)	-34.4%
Portland Head Light Fund	\$ 543,230	\$ 543,230	\$ 560,643	\$ 615,663	\$ 628,035	\$ 67,392	12.0%
Thomas Jordan Fund	\$ 52,035	\$ 52,035	\$ 52,035	\$ 12,035	\$ 37,035	\$ (15,000)	-28.8%
Infrastructure Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Land Acquisition Fund	\$ -	\$ -	\$ -	\$ -	\$ 167,714	\$ 167,714	0.0%
Use of General Fund carry Forward	\$ 107,000	\$ 107,000	\$ 317,400	\$ 317,400	\$ 77,000	\$ (240,400)	-75.7%
<b>Total Budget</b>	<b>\$3,858,381</b>	<b>\$3,403,961</b>	<b>\$3,807,386</b>	<b>\$3,873,928</b>	<b>\$3,729,908</b>	<b>\$ (77,478)</b>	<b>-2.0%</b>
	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>2016 to 2017</b>	<b>2016 to 2017</b>
Cape Elizabeth Rescue Fund	\$ 390,000	\$ 390,000	\$ 390,000	\$ 280,000	\$ 300,000	\$ (90,000)	-23.1%
Cape Elizabeth Sewer Fund	\$2,000,300	\$2,000,300	\$2,028,300	\$2,040,270	\$2,032,300	\$ 4,000	0.2%
Spurwink Church Fund	\$ 4,700	\$ 4,700	\$ 4,700	\$ 900	\$ 1,200	\$ (3,500)	-74.5%
Riverside Cemetery Fund	\$ 44,500	\$ 44,500	\$ 44,300	\$ 69,000	\$ 67,000	\$ 22,700	51.2%
Fort Williams Park Capital Fund	\$ 195,650	\$ 195,650	\$ 201,355	\$ 204,225	\$ 199,800	\$ (1,555)	-0.8%
Portland Head Light Fund	\$ 555,800	\$ 555,800	\$ 576,000	\$ 676,000	\$ 636,000	\$ 60,000	10.4%
Thomas Jordan Fund	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.0%
Infrastructure Improvement Fund	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Land Acquisition Fund	\$ 32,914	\$ 32,914	\$ 32,914	\$ 32,914	\$ 112,914	\$ 80,000	243.1%
<b>Total Revenues</b>	<b>\$3,293,864</b>	<b>\$3,263,864</b>	<b>\$3,317,569</b>	<b>\$3,343,309</b>	<b>\$3,389,214</b>	<b>\$ 71,645</b>	<b>2.2%</b>

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**Adjournment**

Moved by Christopher M. Straw and Seconded by James M. Garvin  
ORDERED, the Cape Elizabeth Town Council adjourns at 9:33 p.m.  
(6 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk