

**TOWN OF CAPE ELIZABETH  
MEETING Minutes**

MEETING: Appointments Committee  
DATE: Monday, February 5, 2018  
TIME: 6:45 p.m.  
PLACE: Town Hall – 1<sup>st</sup> Floor Tax Office

**Welcome**

Present  
Sara Lennon, Chairman  
Jamie Garvin  
Christopher Straw

Debra Lane, Town Clerk

**Public Comment**

No members of the public were present.

**Review of Minutes January 8, 2018**

Moved by Christopher Straw and Seconded by Jamie Garvin to approve the minutes of the meeting held on January 8, 2018 as written.  
(3 yes) (0 no)

**Vacancies**

Follow up from the January 8 meeting-

Vacancies on the Fort Williams Park Committee and Planning Board.  
Both terms expire 12/31/2019.

Moved by Jamie Garvin and Seconded by Christopher Straw to revisit the discussion at the January 8 meeting and to not set a protocol by recommending a change to a recently approved appointment following the annual appointments process. Given the flexibility of Mr. Lunney to serve as the council decides, Mr. Lunney will remain on the Board of Zoning Appeals and because prior applicants are no longer available due to scheduling conflicts, the vacancies on the Planning Board and Fort Williams Park Committee will go through the appointments process with the intent of making recommendations at the March 12 council meeting.  
(3 yes) (0 no)

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It was a consensus of the appointments committee to advertise in the next issue of the Courier on 2/21 (ad deadline 2/9) and to advertise on the town's website. The deadline for the submission of applications is Wednesday, 2/28. Interviews will be held beginning at 5:00 p.m. on Monday, 3/5 in the Jordan CR.

**Public Comment**

No members of the public were present.

**Adjournment**

Moved by Jamie Garvin and Seconded by Christopher Straw to adjourn at 6:57 p.m.  
(3 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk