



Cape Elizabeth Town Council Minutes

Special Meeting - Monday, May 1, 2017

Following 7:00 p.m. Town Council Workshop

Town Hall – Council Chambers

James M. “Jamie”, Chair
 Patricia K. Grennon
 Caitlin R. Jordan
 Penelope A. Jordan
 Sara W. Lennon
 Katharine N. Ray
 Jessica L. Sullivan

The special meeting was convened at 9:20 p.m. by Town Council Chair James M. “Jamie” Garvin.

Roll Call by the Town Clerk

All members of the council were present.

Debra M. Lane, Town Clerk

Matthew E. Sturgis, Town Manager

Item #72-2017 Fiscal Year 2018 General Fund Budget – Motion to Set Public Hearing

Moved by Jessica L. Sullivan and Seconded by Caitlin R. Jordan

ORDERED, The Cape Elizabeth Town Council does hereby schedule a public hearing for Monday, May 8, 2017 at 7:00 p.m. at the Cape Elizabeth Town Hall on the proposed FY 2018 general fund budget for the Town of Cape Elizabeth, Maine with proposed expenditures of \$38,715,663, estimated non property tax revenues of \$7,951,328 with \$30,764,335 to be raised from property taxes. This budget would result in an estimated tax rate of \$18.22 per thousand valuation.

(7 yes) (0 no)

	FY 2017	FY 2018	\$ Change	% Change
	BUDGET	BUDGET	FY 17 to FY 18	FY 17 to FY 18
EXPENDITURES				
TOTAL MUNICIPAL	\$ 12,052,688	\$ 12,185,599	\$ 132,911	1.1%
COUNTY ASSESSMENT	\$ 1,247,048	\$ 1,331,050	\$ 84,002	6.7%
Local Homestead Exemption	\$ 312,000	\$ 320,000	\$ 8,000	2.6%
SCHOOL DEPARTMENT	\$ 24,287,545	\$ 24,879,014	\$ 591,469	2.4%
	\$ 37,899,281	\$ 38,715,663	\$ 816,382	2.2%
REVENUE				
TOTAL MUNICIPAL	\$ 4,950,000	\$ 4,938,670	\$ (11,330)	-0.2%
SCHOOL DEPARTMENT	\$ 3,433,270	\$ 3,012,658	\$ (420,612)	-12.3%
TOTAL	\$ 8,383,270	\$ 7,951,328	\$ (431,942)	-5.2%
NET TO TAXES				
TOWN SERVICES	\$ 7,102,688	\$ 7,246,929	\$ 144,241	2.0%
Local Homestead Exemption	\$ 312,000	\$ 320,000	\$ 8,000	2.6%
COUNTY ASSESSMENT	\$ 1,247,048	\$ 1,331,050	\$ 84,002	6.7%
SCHOOL DEPARTMENT	\$ 20,854,275	\$ 21,866,356	\$ 1,012,081	4.9%
TOTAL	\$ 29,516,011	\$ 30,764,335	\$ 1,248,324	4.2%
TAX RATES (Rounded to nearest ¢)				
Local Homestead Exemption	\$ 0.18	\$ 0.19	\$ 0.01	5.6%
TOTAL MUNICIPAL	\$ 4.22	\$ 4.29	\$ 0.07	1.7%
COUNTY ASSESSMENT	\$ 0.74	\$ 0.79	\$ 0.05	6.6%
SCHOOL DEPARTMENT	\$ 12.40	\$ 12.95	\$ 0.55	4.4%
TOTAL	\$ 17.54	\$ 18.22	\$ 0.68	3.9%
TAX RATE VALUATION BASIS	1,682,000,000	1,688,300,000	\$ 6,300,000.00	0.4%

Page 2 Town Council Minutes
May 1, 2017

Item #73-2017 Fiscal Year 2018 Special Fund Budgets – Motion to Set Public Hearing

Moved by Caitlin R. Jordan and Seconded by Sara W. Lennon

ORDERED, The Cape Elizabeth Town Council does hereby schedule a public hearing for Monday, May 8, 2017 at 7:00 p.m. at the Cape Elizabeth Town Hall on the proposed FY 2018 special fund budgets for the Town of Cape Elizabeth, Maine.

(7 yes) (0 no)

	Budget	Estimated	Budget	Estimated	Budget	\$ Change	% Change
Expenditures	FY 2016	FY 2016	FY 2017	FY 2017	FY 2018	2016 to 2017	2016 to 2017
Cape Elizabeth Rescue Fund	\$ 340,177	\$ 340,177	\$ 440,936	\$ 440,936	\$ 447,336	\$ 6,400	1.5%
Cape Elizabeth Sewer Fund	\$ 1,904,798	\$ 1,904,798	\$ 2,271,587	\$ 2,151,587	\$ 1,953,484	\$ (318,103)	-14.0%
Spurwink Church Fund	\$ 9,209	\$ 9,209	\$ 9,209	\$ 9,209	\$ 9,209	\$ -	0.0%
Riverside Cemetery Fund	\$ 54,019	\$ 54,019	\$ 55,784	\$ 55,784	\$ 57,328	\$ 1,544	2.8%
Fort Williams Park Capital Fund	\$ 174,010	\$ 88,859	\$ 485,600	\$ 44,180	\$ 313,635	\$ (171,965)	-35.4%
Portland Head Light Fund	\$ 545,330	\$ 545,330	\$ 543,230	\$ 543,230	\$ 560,643	\$ 17,413	3.2%
Thomas Jordan Fund	\$ 35,535	\$ 35,535	\$ 52,035	\$ 52,035	\$ 52,035	\$ -	0.0%
Infrastructure Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Land Acquisition Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Use of General Fund carry Forward			\$ 107,000	\$ 107,000	\$ 317,400	\$ 210,400	196.6%
Total Budget	\$ 3,063,078	\$ 2,977,927	\$ 3,858,381	\$ 3,403,961	\$ 3,711,070	\$ (147,311)	-4.8%
	Budget	Estimated	Budget	Estimated	Budget	\$ Change	% Change
Revenues	FY 2016	FY 2016	FY 2017	FY 2017	FY 2018	2016 to 2017	2016 to 2017
Cape Elizabeth Rescue Fund	\$ 360,000	\$ 360,000	\$ 390,000	\$ 390,000	\$ 390,000	\$ -	0.0%
Cape Elizabeth Sewer Fund	\$ 1,955,300	\$ 1,955,300	\$ 2,000,300	\$ 2,000,300	\$ 2,028,300	\$ 28,000	1.4%
Spurwink Church Fund	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700	\$ -	0.0%
Riverside Cemetery Fund	\$ 44,500	\$ 44,500	\$ 44,500	\$ 44,500	\$ 44,300	\$ (200)	-0.4%
Fort Williams Park Capital Fund	\$ 173,550	\$ 173,550	\$ 195,650	\$ 195,650	\$ 201,355	\$ 5,705	2.9%
Portland Head Light Fund	\$ 547,200	\$ 547,200	\$ 555,800	\$ 555,800	\$ 576,000	\$ 20,200	3.6%
Thomas Jordan Fund	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.0%
Infrastructure Improvement Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ (30,000)	-100.0%
Land Acquisition Fund	\$ 32,914	\$ 32,914	\$ 32,914	\$ 32,914	\$ 32,914	\$ -	0.0%
Total Revenues	\$ 3,188,164	\$ 3,188,164	\$ 3,293,864	\$ 3,263,864	\$ 3,317,569	\$ 23,705	0.7%

Page 3 Town Council Minutes
May 1, 2017

**Item #74-2017 Motion to Enter into Executive Session to Discuss the Appointment of a new
Tax Assessor**

Moved by Jessica L. Sullivan and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council enters into executive session at 9:20 p.m. pursuant to
1 MRSA §405 (6) (A) specifically to discuss the appointment of a new Tax Assessor.
(7 yes) (0 no)

Moved by Jessica L. Sullivan and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council exits executive session and reenters public session
at 9:50 p.m.
(7 yes) (0 no)

Moved by Sara W. Lennon and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council appoints Clinton J. Swett to serve as the new tax assessor.
(7 yes) (0 no)

Adjournment

Moved by Caitlin R. Jordan and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council adjourns at 9:51 p.m.
(7 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk