



Cape Elizabeth Town Council Minutes

Monday, March 13, 2017

7:00 p.m.

Cape Elizabeth Town Hall

James M. "Jamie" Garvin, Chairman
Patricia K. Grennon
Caitlin R. Jordan
Penelope A. Jordan
Sara W. Lennon
Katharine N. Ray
Jessica L. Sullivan

The meeting was convened at 7:00 p.m. by Town Councilor Chairman James M. "Jamie" Garvin.

Pledge of Allegiance to the Flag

Roll Call by the Town Clerk

6 members of the town council were present; Councilor Grennon was absent.

Also present Debra M. Lane, Town Clerk and Matthew E. Sturgis, Town Manager.

Town Council Reports and Correspondence

Councilor Lennon, appointments committee chairman announced a vacancy on the comprehensive plan committee. The deadline to submit applications is Friday, March 24.

Finance Committee Report

Councilor Sullivan, finance committee chairman reviewed the dashboard and financial report as of 2/28/2017.

Citizen Opportunity for Discussion of Items Not on the Agenda

None

Town Manager's Monthly Report

Town Manager Matthew Sturgis submitted a report of activities since the last council meeting. See attachment.

Review of Draft Minutes of February 15, 2017

Moved by Sara W. Lennon and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council approves the minutes of the meeting held on February 15, 2017 as written.

(6 yes) (0 no)

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Deferred from 2/15/2017

Item #50-2017 Tower Overlay District Request for Rezoning at 19 Wells Road

Moved by Jessica L. Sullivan and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council accepts the recusal of Penelope A. Jordan from discussion and voting on the tower overlay district rezoning request at 19 Wells Road. Ms. Jordan is an owner of the property.

(5 yes) (0 no)

Councilor Caitlin Jordan disclosed she is a close friend of the owners of 19 Wells Road.

Intro – Mr. Sturgis

Presentation – Victor Manougian, Paul Peckens and Adam Barsotti

Moved by Caitlin R. Jordan and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council refers to the planning board the request of Global Signal Acquisitions IV, LLC (“Crown”) for a tower overlay district at 19 Wells Road, Map R05 Lot 30.

(5 yes) (0 no)

Item #55-2017 Request for Rezoning at 27 Fowler Road

Intro – Mr. Sturgis

Present – Bradley C. Pearson

Moved by Penelope A. Jordan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council refers to the planning board the request from Bradley C. Pearson, the owner of Anything Goes, to rezone the property at 27 Fowler Road in order to relocate and run the business from this location.

(6 yes) (0 no)

Item #56-2017 Extension of License for Spurwink Rod & Gun Club

Intro – Mr. Sturgis

Present – Mark Mayone and Tammy Walter, Spurwink Rod & Gun Club

Public Comment –

Mark Mayone requested the town council extend the license for 6 months in order for the town to have time to complete the technical revisions review, possibly avoiding a request for another extension. The club “is operating now and in a good place.”

Moved by Katharine N. Ray and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council extends the license to operate the Spurwink Rod & Gun Club for a period of 90 days effective 3/13/2017.

(6 yes) (0 no)

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Item #57-2017 Small Cell Telecommunication Infrastructure

Intro – Mr. Sturgis

Moved by Jessica L. Sullivan and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council refers to workshop “small-cell” wireless telecommunications for the council to gain knowledge of the technology.

(6 yes) (0 no)

Note: It is probable the workshop will be held in May as the March and April workshops are scheduled for budget review.

Item #58-2017 Appointments Committee Recommendation

Intro – Councilor Lennon, appointments committee chairman

Moved by Sara W. Lennon and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council approves the recommendations of the appointments committee to fill the vacancies on the recycling committee (2) and Thomas Memorial Library committee (1). Said terms are effective immediately and expire 12/31/2019.

(6 yes) (0 no)

Recycling Committee

Chelsea K. Torrey 16 Linwood Street

Tim Trachimowicz 1 Granite Ridge Road

Thomas Memorial Library Committee

Gwyneth Maguire 6 Olde Colony Lane

Item #59-2017 Proposed Municipal Budget

Mr. Sturgis presented the manager’s recommended budget for FY 2018.

Moved by Jessica L. Sullivan and Seconded by Penelope A. Jordan

ORDERED, the Cape Elizabeth Town Council refers to the finance committee the proposed FY 2018 municipal budget.

(6 yes) (0 no)

Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.

None

Adjournment

Moved by Jessica L. Sullivan and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council adjourns at 8:23 p.m.

(6 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk

Attachment
Town Manager's Report
March 13, 2017

The past month has moved very quickly, with the primary concentration being placed on completion of the municipal budget. That work is now complete, and will be presented at the end of this evening's agenda.

Speaking of budgets, I also attended the School Department budget meeting last week along with Chairman Garvin, and Councilors Sullivan, Lennon, and Penny Jordan. I felt it was important to be there to have an understanding of their process and in support of their efforts.

In additional news, last Thursday the Town received three bids for the Recycling Center upgrades. Bids were submitted by Dearborn Construction, Sargent Corporation, and Shaw Brothers Construction. The total bids ranged from \$1.244 to \$.382 million, with Dearborn Construction being the low bidder. Bob Malley, Public Works Director and Randy Tome from Woodard and Curran will be reviewing the bids and looking for additional opportunities to value engineer some elements of the project to ensure the budget of \$1.4 million is held to, which they are confident they will be able to do. Construction is forecast to begin the week of April 10th.

Applications for the vacant assessor position are coming in, with the closure date for application being Friday.

Property owners are reminded to apply for the Homestead Exemption prior to April 1st if they have not applied before, have moved to a new location in Town, or are new to Cape Elizabeth.

Community Services has completed their Spring / Summer brochure and it is available online. Registration for the upcoming programs begins on March 26th online, and March 27th for paper or in person signups.

Finally, I will be attending a Maine Town and City Managers annual interchange, with the focus being on preparing for recreational marijuana in Maine. Speakers will include the former manager of Frisco, Colorado.

Respectfully submitted,

Matthew E Sturgis
Town Manager