

**Town of Cape Elizabeth
Ordinance Committee Minutes**

February 16, 2017

8:30 a.m.

Town Hall

Present: Patty Grennon, Chair
 Caitlin Jordan
 Kathy Ray

Staff: Maureen O'Meara, Town Planner

Councilor Grennon called the meeting to order. The minutes of the December 1, 2016 meeting were approved.

Public Comment

No member of the public wanted to speak.

Councilor Grennon stated that the Town Council had referred to the Ordinance Committee a review of the Shooting Range Ordinance and the Planning Board recommendation on Accessory Structures.

Accessory Structures Amendment

The committee briefly summarized the genesis of the Accessory Structures amendment and the Planning Board's recommendation to make no ordinance changes. The committee voted 3-0 to accept the recommendation of the Planning Board.

Shooting Range Ordinance

The previous evening, the Town Council referred to the Ordinance Committee technical revisions to the Shooting Range Ordinance. In response to a request for comments, suggestions have been provided by Firing Range Committee Chair Caitlin Jordan, Code Enforcement Officer Ben McDougal, Police Chief Neil Williams and the Spurwink Rod and Gun Club.

The committee reviewed the ordinance with attention to the suggestions received. It was noted that no one has applied to be on the Firing Range Committee and that function should probably be shifted to the Town Council. There was discussion about the duration of a license, 1 year, and potentially extending the license to 3-5 years. Councilor Jordan noted that the Town Council had already allowed a reduction in the insurance from 3,000,000 to 1,000,000 and that is a potential change to the ordinance.

Ms. O'Meara asked the committee if they wanted to just make minimal changes or support changes that improve the organization of the ordinance, such as assigning inspections to staff rather than a committee. The Ordinance Committee was open to organizational changes which they will review at the next meeting.

Public Comment

Tammy Walters, President, Spurwink Rod and Gun Club- She noted the email she had sent. She would like to see the new draft that will be reviewed at the next meeting. She would also like to offer the Police Department a free membership to use the range.

Marijuana

Committee members noted the training session they will attend on February 28th.

Next meeting

The committee agreed to move its next meeting to Thursday, March 23rd, from 1:00 - 2:30, when the Shooting Range Ordinance will be discussed. Future meetings will be held on:

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| April 4th | 12:00-1:30 |
| April 11th | 12:00 - 1:30 |

Public Comment

None.

The meeting adjourned at 9:00 a.m.