



Cape Elizabeth Town Council Minutes

Monday, November 14, 2016

6:30 P.M Workshop and 7:00 p.m. Regular Meeting

Followed by Caucus of 2017 Town Council

Cape Elizabeth Town Hall

Molly MacAuslan, Chair
James M. "Jamie" Garvin
Patricia K. Grennon
Caitlin R. Jordan
Sara W. Lennon
Katharine N. Ray
Jessica L. Sullivan

Workshop Session with Town Auditors Runyon Kersteen Ouellette

Chair MacAuslan opened the workshop at 6:30 p.m.

All members of the council were present except for Councilor Jordan.

Members of the school board present were Chair Elizabeth Scifres, Joanna Morrissey and John Voltz.

Staff present; Interim Superintendent Howard Colter, Town Manager Michael McGovern, Business Manager Catherine Messmer and Town Clerk Debra Lane.

Casey Leonard and Jen Connors of RKO presented an overview of the audit for the fiscal year ending June 30, 2016. It was reported the town's finances are in good order.

The workshop adjourned at 6:59 p.m. without objection.

Town Council Chair Molly MacAuslan convened the regular meeting at 7:00 p.m.

Roll Call by the Town Clerk

All members of the town council were present.

Debra M. Lane, Town Clerk
Michael K. McGovern, Town Manager

Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Councilor Grennon

The deadline for residents to submit applications for openings on boards and committees has been extended to Wednesday, November 30. Interested residents are encouraged to apply.

The Town Council will host an open house in honor of Town Manager McGovern's 38 years of service on Tuesday, December 6, 5-7 p.m. at the Purpoodock Club.

Councilor Jordan

The ordinance committee will next meet on Thursday, November 17, 1:15 p.m. in the lower level conference room at town hall Re: sign ordinance.

**Page 2 Town Council Minutes
November 14, 2016**

Recognition of Council Chair's Last Regular Meeting

On behalf of the town council and the community Councilor Sullivan presented Chair MacAuslan a crystal bowl in recognition of her year as council chair. Thank you Chair MacAuslan for your service.

Finance Committee Report

Mr. McGovern reported on the audit workshop held earlier in the evening. Audit results and monthly financial reports are on the town's website.

Citizen Opportunity for Discussion of Items Not on the Agenda

None

Town Manager's Monthly Report

Mr. McGovern recognized and thanked Debra Lane and the election staff for their hard work during the election.

Mr. McGovern also recognized the passing of Andre Benoit and Jim Russell.

Mr. Benoit, the father of Joan Benoit Samuelson, was active in the community and served on the town's first recreation committee helping to shape what is now the community services program.

Jim Russell, the son of Jim & Nancy Russell, was a long time resident of Cape Elizabeth providing community service to organizations including Rotary.

Thoughts and prayers to the Benoit and Russell families.

Review of Draft Minutes of October 5, 2016 meeting.

Moved by Patricia K. Grennon and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council approves the minutes of the meeting held on October 5, 2016 as presented.

(7 yes) (0 no)

Review Proposed Amended Minutes for September 12, 2016 meeting including the final speaker at the public hearing who was inadvertently omitted from the approved minutes.

Moved by Sara W. Lennon and Seconded by Patricia K. Grennon

ORDERED, the Cape Elizabeth Town Council amends the previously approved minutes for the September 12, 2016 meeting to include the final speaker at the public hearing on paper streets.

(7 yes) (0 no)

**Page 3 Town Council Minutes
November 14, 2016**

Item #125-2016 Beach to Beacon Race Approval

Intro – Mr. McGovern

Present representing Beach to Beacon Road Race-
Andy Deschenes, Joan Benoit Samuelson, Mike Stone and David Weatherbie

Moved by Jessica L. Sullivan and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council approves the recommendation of the Fort Williams Park Committee for the extended use of Fort Williams Park for the 2017 TD Bank Beach to Beacon Road Race for a one year trial basis as presented. Such approval expands the use of the Park to utilize the “Green” which includes the press conference, the Volunteer Party and the VIP Lobster Bake. In addition alcohol will be served and an additional \$2,400 will be charged (Area fee 2 days @\$700/day and surcharge for Group Uses approved to serve alcoholic beverages 2 days @\$500/day; a \$25,000 park use fee is already in place).

(7 yes) (0 no)

Item #126 -2016 Accessory Structures Amendments

Intro – Mr. McGovern

Moved by Patricia K. Grennon and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council acknowledges receipt of an update on the status of the review of accessory structures on agricultural properties.

(7 yes) (0 no)

Item #127 -2016 Interim Town Manager

Moved by Jessica L. Sullivan and Seconded by Katharine N. Ray

ORDERED, the Cape Elizabeth Town Council appoints effective January 1, 2017 Debra M. Lane to serve as interim town manager, tax collector and treasurer to serve until a successor is chosen for each position. Ms. Lane will also during the period while acting as town manager fulfill any other responsibilities traditionally carried out by the town manager. Her compensation shall be increased by \$276 per week during her service as acting town manager.

Moved by James M. Garvin and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth Town Council amends the motion for Ms Lane to serve a date no later than March 31, 2017 or earlier upon a new manager taking the oath of office.

(6 yes) (1 no Councilor Ray)

Original Motion as Amended: (7 yes) (0 no)

