



Cape Elizabeth Town Council Minutes

Thursday May 19, 2016

7:00 p.m.

Cape Elizabeth Town Hall

**Molly MacAuslan, Chair
James M. "Jamie" Garvin
Patricia K. Grennon
Caitlin R. Jordan
Sara W. Lennon
Katharine N. Ray
Jessica L. Sullivan**

The meeting was convened by Town Council Chair Molly MacAuslan at 7:00 p.m.

Roll Call by the Town Clerk

All members of the town council were present except for Councilor Jordan.

Debra M. Lane, Town Clerk
Michael K. McGovern, Town Manager

Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Councilor Grennon reminded everyone of the June 8 Community Forum at the Thomas Memorial Library, 7:00 – 8:30 p.m. The format is an open discussion; an opportunity for residents to ask questions, provide suggestions and opinions to the town council. The next meeting of the Alternative Energy Committee is June 14; interested residents are encouraged to attend.

Citizen Opportunity for Discussion of Items Not on the Agenda

None

**Page 2 Town Council Minutes
May 19, 2016**

Items # 60-65 were tabled on May 9, 2016 to this meeting.

Moved by Katharine N. Ray and Seconded by Patricia K. Grennon

ORDERED, the Cape Elizabeth Town Council takes Item ##60 – 65-2016 off the table from the meeting held on May 9, 2016.

(6 yes) (0 no)

Item # 60-2016

Moved by Katharine N. Ray and Seconded by Jessica L. Sullivan

ORDERED, The Cape Elizabeth Town Council, having held a public hearing on Monday, May 9, 2016 does hereby reduce the recommended municipal budget for Fiscal Year 2017 by 1% or \$120,526.88 for total gross appropriations of \$11,932,161.10. The town manager will determine what account(s) to reduce.

(2 yes) (4 no Councilors Garvin, Grennon, Lennon and MacAuslan)

Moved by Patricia K. Grennon and Seconded by James M. Garvin

ORDERED, The Cape Elizabeth Town Council having held a public hearing on Monday, May 9, 2016 does hereby adopt the municipal budget for Fiscal Year 2017 and hereby makes the following gross appropriations for each listed department for a total of \$12,052,688 as presented.

(4 yes) (2 no Councilors Ray and Sullivan)

Expenditures by Department		BUDGET FY 2017
110	ADMINISTRATION	587,484
120	ASSESSING/CODES PLANNING	428,315
130	TOWN COUNCIL	500
135	LEGAL AND AUDIT	79,000
140	ELECTIONS	34,785
150	BOARDS AND COMMISSIONS	24,506
530	PUBLIC INFORMATION	60,812
160	INSURANCE	105,000
170	EMPLOYEE BENEFITS	1,382,000
180	DEBT SERVICE	1,368,908
520	CONTRIBUTIONS	45,414
710	INTERGOVT. ASSESSMENTS	61,598
210	POLICE DEPARTMENT	1,324,242
215	ANIMAL CONTROL	25,128
220	PUBLIC SAFETY COMMUNICATIONS	182,775
225	WETeam	24,267
230	FIRE DEPARTMENT	358,311
235	FIRE POLICE UNIT	13,504
240	MISC. PUBLIC PROTECTION	158,000
250	EMERGENCY PREPAREDNESS	4,652
310	PUBLIC WORKS	1,197,279
320	REFUSE DISPOSAL/RECYCLING	504,126

410	HUMAN SERVICES	53,659
510	LIBRARY	545,425
600	FACILITIES MANAGEMENT	222,120
610	TOWN HALL	21,998
615	LIBRARY BUILDING	42,575
620	TOWN CENTER FIRE STATION	21,414
630	POLICE STATION	61,650
621	COMMUNITY CENTER BUILDING	148,953
622	DONALD RICHARDS POOL FACILITY	222,606
631	CAPE COTTAGE FIRE STATION	6,449
640	PARKS & TOWN LANDS	114,831
633-638	COMMUNITY SERVICES	1,210,311
641	SCHOOL GROUNDS	163,047
645	FORT WILLIAMS PARK	272,609
660	TREES	24,432
715	CAPITAL PROJECTS	950,000

Item # 61-2016 School Budget Approval

Moved by Katharine N. Ray and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council does hereby reduce the recommended school budget for Fiscal Year 2017 by 1% for total gross appropriations of \$24,044,669.60.
(2 yes) (4 no Councilors Garvin, Grennon, Lennon and MacAuslan)

Moved by Patricia K. Grennon and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council does hereby recommend the school budget for Fiscal Year 2017 as presented for total expenditures of \$24,287,545.

BE IT FURTHER ORDERED:

1. ORDERED: Cost Center Summary. That the Town of Cape Elizabeth appropriate the following:

Regular Instruction	\$11,400,565
Special Education	\$ 3,005,866
Career and Technical Education	\$ 55,172
Other Instruction	\$ 862,936
Student and Staff Support	\$ 2,544,843
System Administration	\$ 745,285
School Administration	\$ 1,125,134
Transportation	\$ 822,358
Facilities Maintenance	\$ 3,171,087
Debt Service	\$ 522,000
All Other Expenditures	\$ 32,299

2. ORDERED: State/Local EPS Funding Allocation. That the Town of Cape Elizabeth appropriate **\$16,718,216** for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that the Town of Cape Elizabeth raise **\$14,093,262** as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Page 4 Town Council Minutes
May 19, 2016

Explanation: The Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise in order to receive the full amount of state dollars.

3. ORDERED: Non-State Funded Debt Service. That the Town of Cape Elizabeth raise and appropriate **\$522,000** for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, or non-state funded portions of school construction projects in addition to the funds appropriated as the local share of the Town's contribution to the total cost of funding public education from kindergarten to grade 12.

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

4. ORDERED: Additional Local Funds. That the Town of Cape Elizabeth raise and appropriate **\$6,239,013** in additional local funds, which exceeds the State's Essential Programs and Services funding model by **\$5,843,942** as required to fund the budget recommended by the school board.

The School Board recommends an appropriation which exceeds the State Essential Program and Services model for the following reasons:

The state's funding model does not support all of the costs for K-12 education. It includes only those costs considered essential by the state's Essential Programs and Services (EPS) model.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Town's budget for educational programs.

5. ORDERED: Total School Budget Summary. That the Town of Cape Elizabeth authorize the School Board to expend **\$24,287,545** for the fiscal year beginning July 1, 2016 and ending June 30, 2017 from the Town's contributions to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.
6. ORDERED: Special Funds. Shall the Town of Cape Elizabeth authorize the School Board to expend sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs, or other sources do not require the expenditure of other funds not previously appropriated.

(4 yes) (2 no Councilors Ray and Sullivan)

Page 5 Town Council Minutes
May 19, 2016

Item # 62-2016 Approval of Cumberland County Assessment

Councilor Sullivan stated for the record the county assessment is becoming exorbitant and she will be looking into it.

Moved by Katharine N. Ray and Seconded by Sara W. Lennon

ORDERED, The Cape Elizabeth Town Council, having held a public hearing on Monday, May 9, 2016 does hereby approve for inclusion in the Fiscal Year 2017 budget the assessment from Cumberland County for 2016 amounting to \$1,171,612 as presented.

(5 yes) (1 no Councilor Sullivan)

Item # 63-2016 Approval of Local Homestead Exemption Funds

Moved by Katharine N. Ray and Seconded by Patricia K. Grennon

ORDERED, The Cape Elizabeth Town Council, having held a public hearing on Monday, May 9, 2016 does hereby approve for inclusion in the Fiscal Year 2017 budget the amount of \$312,000 for the local share of homestead exemptions as presented.

(6 yes) (0 no)

Item # 64-2016 Property Tax Levy Limit

Moved by Katharine N. Ray and Seconded by Sara W. Lennon

ORDERED, The Cape Elizabeth Town Council in accordance with Title 30-A MRSA Section 5721-A the Town of Cape Elizabeth hereby increases the property tax levy limit for municipal services to \$7,102,688 as presented.

(5 yes) (1 no Councilor Sullivan)

Item # 65-2016 Proposed FY 2017 General Fund Budget Summary Motion

Moved by Sara W. Lennon and Seconded by Patricia K. Grennon

ORDERED, the Cape Elizabeth Town Council, having held a public hearing on Monday, May 9, 2016, does hereby adopt the General Fund Budget for Fiscal Year 2017 with gross expenditures of \$37,899,281, and gross revenues of \$8,383,270 and with the amount of \$29,516,011 to be raised from taxation, and to fix Monday, October 3, 2016, and Monday, April 3, 2017 as the dates upon each of which one-half of such tax is due and payable, with interest to accrue upon taxes due and unpaid after each such date at the rate of seven percent (7.00%) per annum. In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment or decline prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount accepted by the tax collector and town treasurer in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the minimum annual rate per annum set by the State of Maine.

(4 yes) (2 no Councilors Ray and Sullivan)

	FY 2016	FY 2017	\$ Change	% Change
	BUDGET	BUDGET	FY 16 to FY 17	FY 16 to FY 17
<u>EXPENDITURES</u>				
TOTAL MUNICIPAL	\$ 11,613,020	\$ 12,052,688	\$ 439,668	3.8%
COUNTY ASSESSMENT	\$ 1,171,612	\$ 1,247,048	\$ 75,436	6.4%
Local Homestead Exemption	\$ 199,200	\$ 312,000	\$ 112,800	56.6%
SCHOOL DEPARTMENT	\$ 23,536,649	\$ 24,287,545	\$ 750,896	3.2%
	\$ 36,520,481	\$ 37,899,281	\$ 1,378,800	3.8%
<u>REVENUE</u>				
TOTAL MUNICIPAL	\$ 4,748,749	\$ 4,950,000	\$ 201,251	4.2%
SCHOOL DEPARTMENT	\$ 3,627,183	\$ 3,433,270	\$ (193,913)	-5.3%
TOTAL	\$ 8,375,932	\$ 8,383,270	\$ 7,338	0.1%
<u>NET TO TAXES</u>				
TOWN SERVICES	\$ 6,864,271	\$ 7,102,688	\$ 238,417	3.5%
Local Homestead Exemption	\$ 199,200	\$ 312,000	\$ 112,800	56.6%
COUNTY ASSESSMENT	\$ 1,171,612	\$ 1,247,048	\$ 75,436	6.4%
SCHOOL DEPARTMENT	\$ 19,909,466	\$ 20,854,275	\$ 944,809	4.7%
TOTAL	\$ 28,144,549	\$ 29,516,011	\$ 1,133,045	4.0%
<u>TAX RATES (Rounded to nearest ¢)</u>				
Local Homestead Exemption	\$ 0.12	\$ 0.18	\$ 0.06	50.0%
TOTAL MUNICIPAL	\$ 4.12	\$ 4.22	\$ 0.10	2.4%
COUNTY ASSESSMENT	\$ 0.70	\$ 0.74	\$ 0.04	5.6%
SCHOOL DEPARTMENT	\$ 11.94	\$ 12.40	\$ 0.46	3.8%
TOTAL	\$ 16.88	\$ 17.54	\$ 0.66	3.9%
			\$ -	
TAX RATE VALUATION BASIS	1,668,000,000	1,682,000,000	\$ 14,000,000.00	0.8%

Citizen Opportunity for Discussion of Items Not on the Agenda

None

Adjournment

Moved by Patricia K. Grennon and Seconded by Sara W. Lennon

ORDERED, the Cape Elizabeth Town Council adjourns at 7:58 p.m.

(6 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk