



## **Cape Elizabeth Town Council Minutes**

**Monday, January 12, 2015**

**7:00 p.m.**

**Cape Elizabeth Town Hall**

**Katharine N. Ray, Chairman**  
**Patricia K. Grennon**  
**Caitlin R. Jordan**  
**Molly MacAuslan**  
**Jessica L. Sullivan**  
**Jamie Wagner**  
**James T. Walsh**

**The meeting was convened by Town Council Chairman Katharine N. Ray.**

**All members of the town council were present.**

**Pledge Allegiance to the Flag**

### **Town Council Reports and Correspondence**

Councilor Sullivan reported the first meeting of the newly-formed ad-hoc committee Solid Waste & Recycling Long Range Planning Committee is Tuesday, 1/13/2015, 7:00 p.m. in the Jordan Conference Room at town hall. Councilor Sullivan will serve as chairman.

Councilor Jordan reported the 1/21/2015 meeting of the Firing Range Committee will be rescheduled due to scheduling conflicts.

### **Finance Committee Report**

Finance Chairman Walsh provided the council with the first draft of a “dashboard” view of the monthly financial summary. Councilors are encouraged to comment, ask questions and request more detail on any financial item. Councilor Sullivan suggested the debt level be included in the report.

### **Citizen Opportunity for Discussion of Items Not on the Agenda**

None

### **Town Manager’s Monthly Report**

Mr. McGovern provided an update on the library project. The library is due to open in the temporary space on Wednesday, 1/14.

The SafetyWorks (Maine Department of Labor) report of the recycling center is now available on the town’s website. The town asked the MDOL to review the site following the tragic accident. This report is the second independent review as the town moves to short-term and long-term changes.

### **Review of Draft Minutes of December 8, 2014 meeting.**

Moved by Jessica L. Sullivan and Seconded by James R. Wagner

ORDERED, the Cape Elizabeth Town Council approves the minutes of the December 8, 2014 meeting as written.

(7 yes) (0 no)

**Item# 27-2015          Proposed Town Council Goals for 2015**

Moved by James T. Walsh and Seconded by Patricia K. Grennon

ORDERED, the Cape Elizabeth Town Council approves the Town Council Goals for 2015 as presented.

(7 yes) (0 no)

See attachment.

**Item # 28-2015          Proposed Amendments to Planning Board Rules and Regulations**

Intro – Peter Curry, Planning Board Member

Moved by Jessica L. Sullivan and Seconded by Caitlin R. Jordan

ORDERED, the Cape Elizabeth town Council approves the amendments adopted by the Planning Board to their rules and regulations as presented.

(7 yes) (0 no)

See attachment.

**Item # 29-2015          Request from Planning Board to Extend Deadline**

Intro – Peter Curry, Planning Board Member

Moved by James T. Walsh and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council approves the request of the Planning Board to extend their report on proposed amendments to the land use sections of ordinances to March 31, 2015.

(7 yes) (0 no)

**Item # 30-2015          Budget Update for FY 2016**

Mr. McGovern presented a budget outlook for fiscal year 2016. The outlook included anticipated impacts from the governor's proposed budget.

See handout High Level Look at FY 2016 Municipal Budget as of 1/12/2015.

**Item # 31-2015          Proposed Merger of February Council Meeting and Council Workshop**

It was a consensus to merge the February 2, 2015 workshop to follow the regular February 9, 2015 town council meeting.

**Citizen Opportunity for Discussion of Items Not on the Agenda**

None

**Item # 32-2015      Town Manager's Annual Evaluation**

Moved by Jessica L. Sullivan and Seconded by Martha MacAuslan

ORDERED, the Cape Elizabeth Town Council in conformance with 1 MRSA §405 6 A. does hereby enter into executive session to begin the annual evaluation process for the town manager at 7:56 p.m.  
(7 yes) (0 no)

Moved by Caitlin R. Jordan and Seconded by James R. Wagner

ORDERED, the Cape Elizabeth Town Council exits executive session and reenters public session at 8:35 p.m.  
(7 yes) (0 no)

**Adjournment**

Moved by Caitlin R. Jordan and Seconded by James R. Wagner

ORDERED, the Cape Elizabeth Town Council adjourns at 8:35 p.m.  
(7 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk