

**CAPE ELIZABETH TOWN COUNCIL MINUTES**  
**Special Meeting # 18-2013**  
**And Town Council Workshop**  
**Cape Elizabeth Town Hall**  
**Wednesday, November 13, 2013**  
**7:00 p.m.**

**Roll Call by the Town Clerk Present Absent**

<b>James T. Walsh, Chair</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2015</b>	<b><u><a href="mailto:jim.walsh@capeelizabeth.org">jim.walsh@capeelizabeth.org</a></u></b>
<b>Frank J. Governali</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2013</b>	<b><u><a href="mailto:frank.governali@capeelizabeth.org">frank.governali@capeelizabeth.org</a></u></b>
<b>Caitlin R. Jordan</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2013</b>	<b><u><a href="mailto:caitlin.jordan@capeelizabeth.org">caitlin.jordan@capeelizabeth.org</a></u></b>
<b>Katharine N. Ray</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2014</b>	<b><u><a href="mailto:retbank@maine.rr.com">retbank@maine.rr.com</a></u></b>
<b>David S. Sherman, Jr.</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2014</b>	<b><u><a href="mailto:dsherman@dwmlaw.com">dsherman@dwmlaw.com</a></u></b>
<b>Jessica L. Sullivan</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2015</b>	<b><u><a href="mailto:jsullivan08@maine.rr.com">jsullivan08@maine.rr.com</a></u></b>
<b>James R. "Jamie" Wagner</b>	<b>X</b>	<b>Term Expires</b>	<b>12/2015</b>	<b><u><a href="mailto:jamiewagnerlaw@gmail.com">jamiewagnerlaw@gmail.com</a></u></b>
<b>Debra M. Lane</b>	<b>X</b>			
<b>Michael K. McGovern</b>	<b>X</b>			

**The Pledge of Allegiance to the Flag**

**Citizen Opportunity for Discussion of Items Not on the Agenda** **None**

**Item# 140-2013 Proposed Executive Session**

Moved by Jessica L. Sullivan and Seconded by David S. Sherman, Jr.

ORDERED, the Cape Elizabeth Town Council enters into executive session at 7:04 p.m. in conformance with 1 M.R.S.A. Sec 405 6 E to receive legal advice from legal counsel.  
(6 yes) (0 no)

Moved by David S. Sherman, Jr. and Seconded by Frank J. Governali

ORDERED, the Cape Elizabeth Town Council exits executive session and reenters public session at 8:12 p.m.  
(6 yes) (0 no)

**Workshop Agenda**

**Discussion of the Proposed Update to the Greenbelt Plan**

A public hearing has already been scheduled for December 9<sup>th</sup> regarding the proposed update to the greenbelt plan. It is anticipated that the town council will not take action that evening however the item will appear on the council agenda January 6, 2014.

During the discussions of the update to the greenbelt plan, there have been questions how a potential trail is placed on the map. This topic may be further reviewed within the goal setting for 2014.

**Review of Draft Amendment to the Council Rules**

Chairman Walsh asked for public comment as allowed by workshop rules. There were no comments.

It was a consensus of the town council to recommend the following amendment to the council rules at the 2014 organizational meeting on December 9<sup>th</sup>.

**Article III Participation at Meetings and Conduct of Meetings**

**Section 2. Workshop Meetings** The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting such as to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

**Adjournment**

Moved by David S. Sherman, Jr. and Seconded by Frank J. Governali  
ORDERED, the Cape Elizabeth Town Council adjourns at 8:21 p.m.  
(6 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk