

CAPE ELIZABETH TOWN COUNCIL MINUTES
Regular Meeting # 13-2010
Cape Elizabeth Town Hall
Wednesday, October 13, 2010
7:30 p.m.

Roll Call by the Town Clerk		Present	Absent	
Anne E. Swift-Kayatta, Chair	14 Stone Bridge Road	X	767-5754	12/2011
Frank J. Governali	18 Old Ocean House Road	X	799-5842	12/2010
Penelope A. Jordan	349 Fowler Road	X	671-5341	12/2010
Sara W. Lennon	54 Cranbrook Drive	X	741-5139	12/2012
David S. Sherman, Jr.	74 Hunts Point Road	X	749-2668	12/2011
Jessica L. Sullivan	38 Cranbrook Drive	X	774-0115	12/2012
James T. Walsh	23 Rock Crest Drive	X	799-6730	12/2012
Debra M. Lane, Town Clerk		X		
Michael K. McGovern, Town Manager		X		

The Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Councilor Lennon reported that she and Councilor Sullivan attended the annual Portland Head Light Volunteer Dinner on October 7 at the Higgins Beach Inn. Councilor Lennon commended the staff and volunteers at the gift shop and museum for their hard work and dedication.

Citizen Opportunity for Discussion of Items Not on the Agenda **None**

Town Clerk’s Report

Debra Lane, Town Clerk reported on the upcoming November 2 elections. Voters are encouraged to log onto the town’s website at www.capeelizabeth.com to find information regarding absentee balloting, voter registration, and polling hours. Specimen ballots for the state and local election are also online. Further questions can be directed to the Town Clerk’s Office at 799-7665.

Town Manager’s Report

Councilors are asked to speak into the microphone so that the audience and viewers at home can hear the deliberations. Speaking clearly into the microphone also provides for better sound for the archive video.

Manager McGovern reported on the Spurwink Church Open House held from 10-12 noon on Saturday, October 9. Approximately 200 toured the church to view the inside and outside renovations. Thanks to Janet Hannigan, Church Greeter and Debra Lane, Project Staff for assisting with the event.

The Police Department will sponsor a Prescription Medication Drop Off from 10-2 on Saturday, October 16 at the Town Center Fire Station.

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Friends of the Fort Williams Arboretum will host an invasive plant removal party at Fort Williams on Saturday, October 16. Interested residents are encouraged to attend.

Review Minutes of September 13, 2010 Meeting

Moved by David S. Sherman, Jr. and Seconded by Jessica L. Sullivan

Ordered the Cape Elizabeth Town Council approves the minutes of meeting #12-2010 held September 13, 2010 as presented.

(7 yes) (0 no)

Item# 113-2010 Fort Williams Park Plan Update

Intro – Manager McGovern

Moved by David S. Sherman, Jr. and Seconded by James T. Walsh

Ordered the Cape Elizabeth Town Council appropriates \$40,000 to the Fort Williams Capital Fund from the general fund undesignated surplus for an update of the master plan and to develop a business plan for the park.

(7 yes) (0 no)

Item# 114-2010 Appointments Committee Recommendation

Intro – Penelope Jordan, Chair Appointments Committee

Moved by Penelope A. Jordan and Seconded by Jessica L. Sullivan

Ordered the Cape Elizabeth Town Council approves the recommendation of the Appointments Committee to appoint Erin Grady, 2 Emerald Way to serve an unexpired term on the Fort Williams Advisory Commission. The term is effective immediately and extends until December 31, 2012.

(7 yes) (0 no)

Item# 115-2010 Lease

Intro – Manager McGovern

Present – Greg Marles, Facilities Director

Greg Marles negotiated the commercial lease agreement. Mike McGovern did not participate in the negotiation as the potential tenant is also a candidate for the Cape Elizabeth Town Council.

Moved by David S. Sherman, Jr. and Seconded by Sara W. Lennon

Ordered the Cape Elizabeth Town Council authorizes the Town Manager to enter into a Commercial Lease Agreement with James Wagner Law for 160 s.f. of office space at 343 Ocean House Road, located at the building in front of the Community Center as presented. Said lease will commence on October 15, 2010 and end on October 14, 2011 at a rate of \$250.00 per month for the first year plus a \$250.00 security deposit. The rental for any renewal lease term is \$275.00 per month for year two (2).

(7 yes) (0 no)

See attachment.

October 13, 2010

Item# 116-2010 Conservation Commission Rules

Intro – Councilor Sullivan

Present – Marti Blair, Member of the Conservation Commission

Moved by Jessica L. Sullivan and Seconded by James T. Walsh

Ordered the Cape Elizabeth Town Council approves the Conservation Commission's update to their rules and regulations as presented. Said policy is now in conformance with the Town Communications Policy.

(7 yes) (0 no)

See attachment.

Item# 117-2010 Open Space Management Committee Update

Moved by Jessica L. Sullivan and Seconded by David S. Sherman, Jr.

Ordered the Cape Elizabeth Town Council acknowledges receipt of the status report of the Open Space Management Committee and approves the request of the committee to extend its deadline 6 months until June 30, 2011.

(7 yes) (0 no)

Item# 118-2010 General Assistance Appendices

Intro – Manager McGovern

Moved by James T. Walsh and Seconded by Penelope A. Jordan

Ordered the Cape Elizabeth Town Council sets to public hearing the annual general assistance appendices prepared by the Maine Municipal Association for Monday, November 8, 2010 at 7:30 p.m. at the Cape Elizabeth Town Hall.

(7 yes) (0 no)

Item# 119-2010 Election Warrant

Intro – Debra Lane, Town Clerk

Moved by Frank J. Governali and Seconded by James T. Walsh

Ordered the Cape Elizabeth Town Council approves the municipal warrant for the November 2, 2010 election. The election staff will include Sharon Gower, Warden, Jacqueline Coy and Debra Lane, Deputy Wardens and April Cohen Tracy, Assistant Clerk.

(7 yes) (0 no)

October 13, 2010

Item # 120 Utility Location Permit

Intro – Manager McGovern

Moved by David S. Sherman, Jr. and Seconded by Jessica L. Sullivan

Ordered the Cape Elizabeth Town Council approves the request of Central Maine Power Company for an underground utility location permit on Stonegate Road. Said location is NW +/- 150 feet from the corner of Mitchell Road and Stonegate Road.
(7 yes) (0 no)

Citizen Opportunity for Discussion of Items Not on the Agenda None

The Ordinance Committee will meet on October 21 at 7:30 a.m. to review the proposed Property Assessed Clean Energy (PACE) Ordinance.

Adjournment

Moved by James T. Walsh and Seconded by Sara W. Lennon

Ordered the Cape Elizabeth Town Council adjourns at 8:36 p.m.
(7 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk

Upcoming Meetings

Town Council Workshop Re: Pending Issues	November 1, 2010	7:30 p.m.
Regular Town Council Meeting	November 8, 2010	7:30 p.m.
Town Council Workshop Re: Council Goal Setting	December 6, 2010	7:30 p.m.
Regular Town Council Meeting	December 13, 2010	7:30 p.m.