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TOWN COUNCIL MEMBERS

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| | | | |
|--|---------|----------------------|------------------|
| David J. Backer , chairman | 12/2006 | 2 Rugosa Way | 772-5845 ext 122 |
| Anne Swift-Kayatta | 12/2008 | 14 Stone Bridge Road | 767-5754 |
| Carol Fritz | 12/2006 | 1 Stirrup Road | 767-3737 |
| Mary Ann Lynch | 12/2007 | 2 Olde Colony Lane | 232-1048 |
| Cynthia Dill | 12/2008 | 1227 Shore Road | 767-7197 |
| Paul J. McKenney | 12/2007 | 5 Katahdin Road | 899-0045 |
| Michael D. Mowles, Jr. | 12/2006 | 423 Ocean House Road | 741-2552 |

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Draft Agenda

CAPE ELIZABETH TOWN COUNCIL AGENDA

Regular Meeting # 12-2006

Monday, July 10, 2006

7:30 p.m.

Roll Call by the Town Clerk Pro-tem

Pledge of Allegiance to the Flag

Minutes of Meetings # 11-2006 held June 12, 2006

Reports and Correspondence

Town Manager's Report

Citizens Discussion of Items Not on the Agenda

Item # 121-2006 Acting Town Clerk

The Town Manager has appointed Jacqueline N. Coy as Acting Town Clerk subject to the approval of the Town Council. Deborah Cabana, will begin serving as Town Manager of Gray, Maine on July 24th and completed her service as Cape Elizabeth Town Clerk on July 7, 2006. The search process for a new Town Clerk is underway. Jacqueline Coy and Matthew Sturgis are assisting the Town Manager with the interview process. It is anticipated that the process will be completed in time for Town Council approval of the Town Manager's appointee in early August.

Item # 122-2006 Spurwink Church Study Committee Report

It is proposed to thank the Spurwink Church Study Committee for their report and to refer the report to a future workshop meeting.

Item # 123-2006 Wastewater Submeters

The Portland Water District wishes to retrofit submeters so that they are compatible with new water meters. Submeters measure the water usage that is going through the main meter, but not into the sewer system. Submeters are currently installed at the expense of the property owner. The Portland Water District has indicated that in order to recover the capital and operating costs of the retrofit, the needed estimated monthly surcharge to submeter accounts would be approximately \$2.00 per month. The District has indicated that if the Town does not authorize the retrofit, the submeters will not be read by the District and the customer will not receive a wastewater bill adjustment for the water flowing through the submeter. It is recommended that the Town Council approve the surcharge to be effective when the Portland Water District implements the program.

Item # 124-2006 Grant Acceptance

It is proposed to accept a \$5,670 US Fish and Wildlife Service 2006 Rural Fire Assistance grant with a required local match of \$630.00. The funds are to be used for the purchase of one mobile radio and six portable radios. The local match funds are in the FY 2007 budget.

Item # 125-2006 Acceptance of Deeds and Easements

It is proposed to accept the following deeds and easements with deep appreciation to the property owners. Each easement or deed is being given at no cost to the Town. The needs were identified as part of the ongoing sewer rehabilitation project

- From Janet C. McCaa of 9 Wood Road, a warranty deed for approximately 713 square feet on the easterly side of Geldert Lane. It was discovered that part of the improved section of Geldert Lane was on land owned by Ms. McCaa.
- From Brian J. and Maria Wyzykowski, a warranty deed for approximately 534 square feet on the easterly side of Geldert Lane. It was discovered that part of the improved section of Geldert Lane was on land owned by Mr. and Mrs. Wyzykowski.
- From Robert P. and Sheryl Flaherty, a drainage easement through Lot J-27 on Running Tide Road.
- From Village Crossings, a temporary construction easement at Village Crossings off Scott Dyer Road.
- From Timothy F. and Michelle E. Kane, a drainage easement near 51 Longfellow Drive.

- From Elena and Gregory C. Odlin, a drainage easement on Map 23, Lot 2-A at 231 Ocean House Road.
- From McClain and Erika M. Priester, a temporary construction easement over Map 23, Lot 2 at 227 Ocean House Road.

Item # 126-2006 Proposed Carry Forward Balances

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|---|------------|
| Records Preservation | \$ 1,838 |
| Police Donation Fund | \$ 17,106 |
| Fire Department Donation Fund | \$ 8,581 |
| Police/Dispatching Retroactive Contingency | \$ 51,795 |
| PSAP Transfer | \$ 9,100 |
| Match for Federal Fire Act Grant | \$ 6,000 |
| Federal Fire Prevention Materials Grant | \$ 1,511 |
| Family Fun Day | \$ 5,057 |
| Tree Planting | \$ 4,894 |
| Greenbelt Trail Improvements | \$ 8,600 |
| Comprehensive Plan | \$ 7,100 |
| Cruiser Replacement | \$ 11,693 |
| Rental Unit Repairs | \$ 26,994 |
| Town Hall Building Improvements | \$ 10,200 |
| Lightning Repair/Phone System Improvements | \$ 48,434 |
| Sidewalk Improvements | \$ 18,894 |
| Spurwink Avenue Improvements Match | \$ 208,740 |
| Shore Road Traffic Light Match | \$ 70,000 |
| Shore Road Overlay | \$ 70,785 |
| Roadway Improvements | \$ 31,000 |
| Town Share of New Server and Tax Map Update | \$ 4,800 |
| GIS Update | \$ 5,841 |
| Use of Surplus-Succeeding Year's Budget | \$ 210,000 |
| Spurwink Church Improvements | \$ 8,400 |
| Total | \$ 847,363 |

Library Gifts are also carried forward

Item # 127-2006 Zoning Text Amendment Request

A request has been received to amend the Zoning Ordinance to permit the boarding, training and care of horses on larger lots in the residential zones. It is recommended to refer the request to the Planning Board.

Item # 128-2006 Annual Maine Municipal Association Election Ballot

It is time to cast the annual ballot for MMA officers.

Item # 129-2006 Comprehensive Plan Deadline

The Comprehensive Planning Committee has requested an extension of the time to complete their work for two additional months. It is recommended that the request be granted and that the new deadline be set at April 2, 2006.

Citizen’s Discussion of Items Not on the Agenda

Adjournment

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Workshop Meeting June 6, 2006

The Cape Elizabeth Town Council will hold a workshop meeting on Tuesday, June 6, 2006 at 6:30 p.m. in the Town Council Chamber.

The agenda will be:

1. Review of proposal from Nordic Ski group for trails at Gull Crest property.
2. Review of proposal from “Kids Turf” for a turf field at Cape Elizabeth High School.

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MEETINGS SCHEDULE

2006 Draft Schedule of Meetings

| | | | | | |
|---------|---|----------|--|--|--------------------------------|
| January | 5 | Thursday | Finance Committee Workshop with School Board | Dinner 6:30 p.m., Meeting 7:30 p.m. | Town Center Fire Station |
| | 9 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |

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| | 12 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
| | 23 | Monday | Save for Possible Workshop | 7:30 p.m. | William H. Jordan Conference Room |
| | 30 | Monday | Board and Commission Orientation | 6:00 p.m. | High School Cafeteria |
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| February | 9 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
| | 13 | Monday | Regular Meeting | | Town Council Chamber |
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| March | 13 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 13 | Monday | Council Workshop | 6:30 p.m. | William H. Jordan Conference Room |
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| April | 4 | Tuesday | Finance Committee | 7:30 p.m. | William H. Jordan Conference Room |
| | 6 | Thursday | Finance Committee | 7:30 p.m. | William H. Jordan Conference Room |
| | 10 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 13 | Thursday | Finance Committee with School Board | 7:30 p.m. | Town Council Chamber |
| | 26 | Wednesday | Public Hearing on Proposed Budget | 7:30 p.m. | Town Council Chamber |
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| May | 15 | Monday | Regular Meeting/Planned Budget Adoption | 7:30 p.m. | Town Council Chamber |
| | 16 | Tuesday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
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| June | 6 | Tuesday | Workshop | 6:30 p.m. | Town Council Chamber |
| | 12 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 22 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
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| July | 10 | Monday | Regular Meeting-Light Agenda | 7:30 p.m. | Town Council Chamber |
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| August | 14 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 14 | Monday | Council Workshop | TBD | William H. Jordan Conference Room |
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| September | 11 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 14 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
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| October | 11 | Wednesday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 12 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
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| November | 9 | Thursday | Council Workshop | 7:30 p.m. | William H. Jordan Conference Room |
| | 13 | Monday | Caucus of 2007 Town Council | 6:30 p.m. | William H. Jordan Conference Room |
| | 13 | Monday | Regular Meeting | 7:30 p.m. | Town Council Chamber |
| | 30 | Thursday | Appointments Committee Interviews | | |
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| December | 2 | Saturday | Appointments Committee Interviews | | |
| | 11 | Monday | Regular Meeting/First Meeting of Council Year | 7:30 p.m. | Town Council Chamber |

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