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**TOWN COUNCIL MEMBERS**

<a href="#">Henry Berry</a>	6/2003	110 Two Lights Road
<a href="#">Anne Swift-Kayatta</a>	6/2002	14 Stone Bridge Road
<a href="#">Carol Fritz</a>	6/2003	1 Stirrup Road
<a href="#">Mary Ann Lynch</a>	6/2004	2 Olde Colony Lane
<a href="#">John (Jack) E. Roberts Jr.</a>	6/2002	185 Fowler Road
<a href="#">John W. McGinty</a>	6/2004	86 Brentwood Road
<a href="#">Penelope P. Carson</a>	6/2003	36 Trundy Road

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**Agenda**

CAPE ELIZABETH TOWN COUNCIL AGENDA

Regular Meeting # 9-02-03

Monday, December 9, 2002

7:30 p.m.

Pledge of Allegiance to the Flag

Roll Call by the Town Clerk

Reports and Correspondence

Town Manager's Report

Citizens' Discussion of Items not on the Agenda

Minutes of Meetings # 7-02-03 held November 13, 2002

and # 8-02-03 held November 25, 2002

Item # 59-02-03 Public Hearing on Gull Crest Master Trail Plan

Consideration of adoption of the proposed master plan for trails on the Gull Crest property and authorization to proceed with permitting.

Item # 60-02-03 Public Hearing on Proposed Appendices to the General Assistance Ordinance

Consideration of approval of the proposed appendices to the general assistance ordinance

Item # 61-02-03 Liquor Licenses and Special Amusement Permits for the Inn by the Sea Property

Consideration of approval of the liquor licenses and special amusement permits for the Inn by the Sea property including permits for the Inn by the Sea, the HMM Limited partnership and the Fort Fairfield Yacht Club

Item # 62-02-03 BYOB Permit- St Bartholomew's Church

Consideration of approval of a BYOB Permit for an January 18, 2003 event (rain date January 25, 2003) sponsored by the Society for Creative Anachronism at St. Bartholomew's Church

Item # 63-02-03 Appointments Committee Report

Consideration of a report from the Appointments Committee recommending the filling of vacancies on town boards and commissions

Item # 64-02-03 Appointment of Registrar of Voters

Consideration of the appointment of Debra Lane to a new two year term as Registrar of Voters

Item # 65-02-03 Ordinance Committee Report Regarding Golf Courses

Consideration of setting a public hearing on Monday, January 13, 2003, at 7:30 p.m. at the Cape Elizabeth Town Hall on proposed amendments to the Zoning Ordinance relating to golf courses

Item # 66-02-03 Ordinance Committee Report Regarding Open Space Standards

Consideration of setting a public hearing on Monday, January 13, 2003, at 7:30 p.m. at the Cape Elizabeth Town Hall on proposed amendments to the Zoning Ordinance clarifying how the open space standard is applied to proposed subdivisions in multiple zoning districts.

Item # 67-02-03 Appointment of representative to Greater Portland Council of Governments Executive Committee

Consideration of confirming the consensus at a Town Council workshop to appoint Henry Berry III as the Town's representative to the Greater Portland Council of Government's Executive Committee.

Item # 68-02-03 Acceptance of Gifts Received since December 1, 2001

Consideration of accepting gifts received by the Town since December 1, 2001.

Citizens' Discussion of Items Not on the Agenda

Adjournment

Next Meeting: Council Workshop- Thursday, December 12, 2002 at 7:30 p.m.

Next Regular Meeting: Monday, January 13, 2003 at 7:30 p.m.

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# DRAFT MINUTES

## CAPE ELIZABETH TOWN COUNCIL MINUTES

Regular Meeting # 7-02-03

Wednesday, November 13, 2002

7:30 p.m.

### ROLL CALL BY THE TOWN CLERK

Councilor	Term Expires	Address	Telephone	Present	Absent
Henry Berry	6/2003	110 Two Lights Road	799-6500	X	
Ann E. Swift-Kayatta	6/2005	14 Stone Bridge Road	767-5754	X	
Carol Fritz	6/2003	1 Stirrup Road	767-3737	X	
Mary Ann Lynch	6/2004	2 Olde Colony Lane	741-2709	X	
John E. "Jack" Roberts	6/2005	185 Fowler Road	767-4526	X	
John W. McGinty	6/2004	86 Brentwood Road	767-0139	X	
Penelope P. Carson	6/2003	36 Trundy Road	799-8029	X	

### TOWN STAFF

Michael McGovern	X
Debra Lane	X

### STUDENT REPRESENTATIVES

Rhiannon Gill	X
Alex Weaver	X

Pledge of Allegiance To The Flag

Roll Call By The Town Clerk

Reports and Correspondence

Councilor McGinty reported on the Cumberland County Budget Advisory Committee. Councilor McGinty and Councilor Berry represent Cape Elizabeth. The recommended budget to the Cumberland County Commissioner's calls for a 6.4% increase to Cape Elizabeth, approximately \$765,000 to \$814,000. Neither Councilor McGinty, nor Councilor Berry voted for the budget as presented.

Cumberland County Budget public hearings will be held 11/13, 11/20, and 11/26. Contact the office of Cumberland County for more information.

Councilor Lynch reported on the status of the school building project. The project was reported to the School Board at last evening's School Board meeting. A workshop will be held on 11/19 at 6:30PM at the high school library. The School Board will forward their recommendations to the Town Council.

Chairman Roberts congratulated the election staff on the November 5 election. The Appointments Committee is in the process of interviewing citizens for various boards and commissions. The Appointments Committee will report to the Town Council at the 12/9 meeting. The Conservation Commission will be working on the Highlands Trail on 11/16. The working group will meet on Two Lights Road between the Sullivan and Pillsbury property at 9:00AM. All are welcome!

#### Town Manager's Report

Congratulations to Town Assessor Matthew Sturgis. Last Friday Matthew was elected the President of the Maine Chapter of the International Association of Assessing Officers (IAAO).

Councilor Berry reminded motorists to be cautious of pedestrians and cyclists along the roads, particularly during the evening hours.

Debra Lane, Town Clerk thanked election officials and staff for their work on November 5.

#### Citizens' Discussion of Items not on the Agenda

Minutes of Meeting # 5-02-03 held October 9, 2002 and # 6-02-03 held October 24, 2002

Moved by A. Swift-Kayatta and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council approves the Minutes of Meeting

# 5-02-03 held October 9, 2002 and # 6-02-03 held October 24, 2002 as written.

(7 yes) (0 no)

Item # 54-02-03

Intro - Manager McGovern

Moved by M. Lynch and Seconded by C. Fritz

Ordered the Cape Elizabeth Town Council authorizes the Town Manager to sign the agreement with the Portland Water District to transfer to the Portland Water District certain pump stations and force mains at Cross Hill. Said document entitled Agreement For Ownership, Operation & Maintenance of Wastewater Collector Facilities in Cape Elizabeth, Maine.

(7 yes) (0 no)

See attachment

Item # 55-02-03 Moved by H. Berry and Seconded by A. Swift-Kayatta

Ordered the Cape Elizabeth Town Council sets to public hearing for Monday, December 9, 2002 at 7:30PM at the Cape Elizabeth Town Hall the Gull Crest Master Plan.

(7 yes) (0 no)

Item # 56-02-03 Moved by A. Swift-Kayatta and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council sets to public hearing for Monday,

December 9, 2002 at 7:30PM at the Cape Elizabeth Town Hall the proposed appendices to the General Assistance Ordinance.

(7 yes) (0 no)

Item # 57-02-03

Intro - Manager McGovern

Moved by M. Lynch and Seconded by A. Swift-Kayatta

Ordered the Cape Elizabeth Town Council acknowledges receipt of a report from the Town Manager regarding professional services utilized by the town. The report will be discussed in workshop session on December 12, 2002.

(7 yes) (0 no)

Citizens' Discussion of Items not on the Agenda

11/14/2002 7:30PM at Town Hall Town Council Workshop

Re: Workshop with Planning Board regarding the Town Center Zone

Thomas Jordan Trustees Update on Funding

Town Council Goals Update

Adjournment

Moved by J. McGinty and Seconded by A. Swift-Kayatta

Ordered the Cape Elizabeth Town Council adjourns at 7:52PM.

(7 yes) (0 no)

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Debra M. Lane, Town Clerk

### **Future Meetings**

<b>Day</b>	<b>Date</b>	<b>Primary Topic</b>	<b>Also Invited</b>
Monday	December 9, 2002	Regular Town Council Meeting	
Thursday	December 12, 2002	Hold for Workshop	

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### **POLICIES**

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