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**TOWN COUNCIL MEMBERS**

<a href="#">Henry Berry</a>	6/2003	110 Two Lights Road
<a href="#">Anne Swift-Kayatta</a>	6/2002	14 Stone Bridge Road
<a href="#">Carol Fritz</a>	6/2003	1 Stirrup Road
<a href="#">Mary Ann Lynch</a>	6/2004	2 Olde Colony Lane
<a href="#">John (Jack) E. Roberts Jr.</a>	6/2002	185 Fowler Road
<a href="#">John W. McGinty</a>	6/2004	86 Brentwood Road
<a href="#">Penelope P. Carson</a>	6/2003	36 Trundy Road

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**Agenda**

CAPE ELIZABETH TOWN COUNCIL DRAFT AGENDA

Regular Meeting # 13-01-02

Monday, April 8, 2002

7:30 p.m.

Roll Call by the Town Clerk

Anne E. Swift-Kayatta, Chairman 14 Stone Bridge Road 767-5754 6/2002

Henry N. Berry III 110 Two Lights Rd. 799-6500 6/2003

Penelope P. Carson 36 Trundy Road 799-8029 6/2003

Carol Fritz 1 Stirrup Road 767-3737 6/2003

MaryAnn Lynch 2 Olde Colony Lane 767-5788 6/2004

John W. McGinty 86 Brentwood Road 767-0139 6/2004

John E. "Jack" Roberts, Jr. 185 Fowler Road 767-4526 6/2002

Pledge of Allegiance to the Flag

Presentations

Reports and Correspondence

Town Manager's Report

Citizens' Discussion of Items not on the Agenda

Minutes of Meeting # 11-01-02 held March 11, 2002 and # 12-01002 held April 1, 2002

Item # 103-01-02

Update and Possible Action on Fowler Road Project

It is recommended that a public forum be scheduled on this issue with Council action at the May 13, 2002 meeting.

Item # 104-01-02

Report from the Ordinance Committee regarding off-site Parking

It is recommended a public hearing be set for May 13, 2002.

Item # 105-01-02

Action on Establishing a Refuse Materials Planning Committee

Item # 106-01-02

Action on Proposed Use of Fort Williams Park-Little League  
2002 Season

Item # 107-01-02

Action on Proposed Use of Fort Williams Park-Cape Elizabeth  
High School Graduation- June 9, 2002

Item #108-01-02

Action on Proposed Use of Fort Williams Park- School Field  
Days- June 5-7, 2002

Item #109-01-02

Action on Request from Councilor Berry Pertaining to banks not  
cashing Town payroll checks

Item #110-01-02

Action to Appoint members of the Voter Registration Appeals  
Board.

Item # 111-01-02

Action to sign the election warrant for May 7, 2002

Item #112-01-02

Action to appoint election clerks

Item #113-01-02

Action on proposed restructuring of Maine Municipal Employees Health Trust

Item #114-01-02

Action to authorize the purchase of a replacement van for the Cape Elizabeth WETeam.

Item # 115-01-02

Action on installation of a small speaker system at New Lions Field.

Citizens Discussion of Items not on the agenda

Adjournment

Upcoming Meetings

Town Council Finance Committee April 9, 2002

Town Council Finance Committee April 24, 2002

Town Council Finance Committee April 29, 2002

Town Council Finance Committee May 2, 2002

Town Council Regular May Meeting May 13, 2002

Public Hearing and Adoption of Budget May 28, 2002

**DRAFT MINUTES OF November 14, 2001 COUNCIL MEETING**

Cape Elizabeth Town Council

Regular Meeting #11-01/02

Monday, March 11, 2002 7:30 p.m.

**ROLL CALL BY THE TOWN CLERK**

Councilor	Term Expires	Address	Telephone	Present	Absent
Henry Berry	6/2003	110 Two Lights Road	799-6500	X	
Ann E. Swift-Kayatta	6/2002	14 Stone Bridge Road	767-5754	X	

Carol Fritz	6/2003	1 Stirrup Road	767-3737	X	
Mary Ann Lynch	6/2004	2 Olde Colony Lane	741-2709	X	
John E. "Jack" Roberts	6/2002	185 Fowler Road	767-4526	X	
John W. McGinty	6/2004	86 Brentwood Road	767-0139	X	
Penelope P. Carson	6/2003	36 Trundy Road	799-8029		X

STUDENT REPRESENTATIVES

Julia Dunfey					X
Mariah Nelson					X

TOWN STAFF

Michael McGovern				X	
Debra Lane				X	

Pledge of Allegiance to the Flag

Presentations

Proclamation

Cape Elizabeth Girls Swim Team 2002 Maine Class "A" State Championship

Reports and Correspondence

Councilor Roberts

Councilor Roberts, Lynch and Chairman Swift-Kayatta attended the school budget workshop on March 2. Mr. Roberts encouraged residents to contact the Office of the Governor if they are concerned with Cape Elizabeth loosing approximately \$600,000 in school subsidy. Mr. Roberts said, "no one school district should loose that much money in one year."

Councilor Fritz encouraged high school seniors to enter the essay contest sponsored by RWS. A \$1500 scholarship, for 2 or 4-year college, will be awarded. The deadline is April 15, 2002.

Chairman Swift-Kayatta

Congratulations to the volunteers and organizers of the following fundraisers:

- Cape Play - Auction held March 8, 2002 at the Purpoodock Club.

- Fire Department - Lobster Stew Dinner held March 9, 2002 at the Middle School Cafetorium

Town Manager's Report

- Congratulations to Sandra Hanscom on her retirement. For over 20 years, Sandra served the town in the tax office, assessing/codes/planning and public safety. Thank you for your service, and congratulations.

- The police station will be completed in approximately one month, provided the communications equipment is installed. The project is under budget. An open house will be held Memorial Day at the police and fire stations.

Citizens' Discussion of Items not on the Agenda

Minutes of Meeting # 10-01-02 held February 11, 2002

Moved by P. Carson and Seconded by J. Roberts

Ordered the Cape Elizabeth Town Council approves the minutes of Meeting #10-01/02 held February 11, 2002 as amended. Councilor Lynch's phone number has changed to

767-5788.

(7 yes) (0 no)

Item # 93-01-02

Present - Maureen O'Meara, Town Planner

Intro - Mike Duddy, Chairman Conservation Commission

Moved by M. Lynch and Seconded by J. Roberts

Ordered the Cape Elizabeth Town Council authorizes the Conservation Commission to proceed with the St. Bartholomew's easement area boardwalk using existing greenbelt trail funds.

(6 yes) (1 no H. Berry)

See attachment.

Item # 94-01-02

Intro - Laura Briggs, Co-Chairman CapePlay

Pat Carroll, Landscape Architect

Moved by J. Roberts and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council approves the request of CapePlay to move forward with proposed playground improvements for Pond Cove Elementary School and Cape Elizabeth Middle School. The total cost of this phase is projected to be \$239,000. An additional \$23,000 "add-alternate" element in the bid documents to be spent towards additional site work and hard-surface play areas if CapePlay is able to raise these additional funds over the next three months or if the construction bids come in below the estimate.

(7 yes) (0 no)

Item # 95-01-02

Intro - Manager McGovern

Moved by J. McGinty and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council approves the proposed abatement of property taxes of \$139.02 for FY 2000 and \$142.10 for FY 2001 for an error in the Town's records for the homestead exemption for 45 Stonegate Road, Map U50 Lot 32 owned by Jeffrey and Jean Sosnaud.

(7 yes) (0 no)

Item # 96-01-02

Intro - Debra Lane, Town Clerk

Moved by H. Berry and Seconded by P. Carson

Ordered the Cape Elizabeth Town Council approves the burial and foundation fee schedule for 2002 as presented:

Regular Burial Weekday \$425

Regular Burial Saturday & Holiday \$450

Cremation Weekday \$275

Cremation Saturday & Holiday \$300

Placement of foundation \$.30 per square inch

(7 yes) (0 no)

Item # 97-01-02

Intro - Debra Lane, Town Clerk

Moved by M. Lynch and Seconded by J. Roberts

Ordered the Cape Elizabeth Town Council signs the 2002 Municipal Warrant for Prosecuting Unlicensed Dog Owners-Keepers, as presented.

(7 yes) (0 no)

Item # 98-01-02

Intro - Manager McGovern

Moved by J. McGinty and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council accepts the quitclaim deed from D. Brock and Helaine C. Hornby for a portion of Island View Road.

(7 yes) (0 no)

See attachment.

Item # 99-01-02

Intro - Manager McGovern

Moved by M. Lynch and Seconded by J. McGinty

Ordered the Cape Elizabeth Town Council accepts the drainage easement from Shannon McDougall and Gregory Haskell off Pleasant Avenue.

(7 yes) (0 no)

See attachment.

Item # 100-01-02 Moved by J. McGinty and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council refers the proposed FY 2003 General Fund Budget and Special Funds Budgets to the Finance Committee.

(7 yes) (0 no)

Citizens' Discussion of Items not on the Agenda

Item # 101-01-02 Moved by C. Fritz and Seconded by J. McGinty

Ordered the Cape Elizabeth Town Council enters into executive session at 9:01PM to discuss the annual evaluation of the town manager.

(7 yes) (0 no)

Moved by C. Fritz and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council exits executive session and reenters public session at 11:06PM.

(7 yes) (0 no)

Adjournment

Moved by C. Fritz and Seconded by H. Berry

Ordered the Cape Elizabeth Town Council adjourns at 11:06PM.

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Debra M. Lane, Town Clerk

Upcoming Meetings

All meetings are at 7:30 p.m. in the Town Hall

Boards and Commissions Orientation March 21, 2002

Town Council Finance Committee March 25, 2002

Town Council Finance Committee April 1, 2002

Town Council Regular April Meeting April 8, 2002

Town Council Finance Committee April 9, 2002

Town Council Finance Committee April 24, 2002

Town Council Finance Committee April 29, 2002

Town Council Finance Committee May 2, 2002

Town Council Regular May Meeting May 13, 2002

Public Hearing and Adoption of Budget May 28, 2002

## **POLICIES**

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