

Thomas Memorial Library Committee

Minutes of Meeting: Thursday, October 26, 2017 at 6:30 PM

In Attendance:

Gil Brennan, Sara Hirshon, Becky Fernald, Jason O'Brien, Debbie Peck
Kyle Neugebauer

Absent: Gwyneth Maguire, Julia Bassett Schwerin

Agenda:

1. Call to Order: 6:31 PM
2. Approval of Minutes
Debbie Peck motion / Becky Fernald second
Approved
3. Citizen's Opportunity for Discussion of Items Not on the Agenda
None
4. Reports
 - a. Library Director's Report
Reviewed the Report as presented, with some follow up discussion and questions:
Kyle explained in more detail the issues with how the benches were constructed, the legs are were not built wide enough to the specs making them unstable.
Kyle gave a report on the Maine Library Association and New England Library Association Conferences; he attended both, Rachel Davis, Jenny Vezina, and Alyssa Lapierre joined him at the Maine conference.
Gil Brennan asked about progress on the sound issues in the lobby area. Kyle reported that he hasn't heard anything additional from Facilities but that it is on their radar.
Kyle reported on the excellent start that the two new staff members are having.
Kyle reported that the shared borrowing agreement is very popular and being well used from his time at the circ desk. He will try to bring numbers to the next meeting.
Kyle provided an update on the art gallery as there was concern that there was no October exhibit. Kyle reported that the artist had forgotten about it. There are still some remaining openings in 2018.
 - b. Committee Member Updates & Correspondence
None
5. Strategic Vision Discussion
 - a. Kyle presented a proposal for how to proceed on this matter.
 - i. Kyle suggested that the TMLC and Library Staff can start working through the Aspen Action Guide. It is an easy to follow model that guides us through library and community assessments that lead to having a community dialog and meetings. Most of this can be done ourselves without the need of a consultant.
 - ii. Kyle briefly reviewed the contents of the Action Guide and a proposed timeline for the work.

- b. Becky Fernald asked about using a consultant. Kyle provided that his impression from previous discussions with the TMLC was that this group was not in favor of pursuing that route, so he looked for alternatives. Discussion followed and the general consensus was to start the process without a consultant and if the need came that it would be pursued then.
 - c. Jason O'Brien indicated a desire to get community feedback sooner than the outlined process called for. Kyle introduced some methods that might help accomplish that.
 - d. It was decided for the TMLC to review the Aspen documents in detail before the next meeting and will decide at the November meeting if this is the direction they wish to use.
6. Citizen's Opportunity for Discussion of Items Not on the Agenda
None

Kyle brought up his desire to start reviewing and updating some Library policies. For the next meeting, he will provide a list of the Library's policies along with information on the updating priority of each one.

- 7. Confirmation of Next Meeting: Thursday, November 16, at 6:30
- 8. Adjournment: 7:37 PM