

Thomas Memorial Library Committee

Minutes of Meeting (Draft): Thursday, June 15, 2017 at 6:30 PM

In Attendance:

Gil Brennan, Jason O'Brien, Debbie Peck, Sara Hirshon, Gwyneth Maguire, Becky Fernald, Julia Bassett Schwerin
Kyle Neugebauer

Absent:

Agenda:

1. Call to Order: 6:33 PM
2. Approval of Minutes
Debbie Peck motion / Sara Hirshon second
Approved
3. Citizen's Opportunity for Discussion of Items Not on the Agenda
None
4. Reports
 - a. Library Director's Report
Reviewed the Report as presented
Kyle answered follow up questions as follows:
~Status of the garden projects - work on the children's garden will begin in July, the demonstration plot is still in research, the parking lot landscaping group continues to meet and discuss potential changes
~Status of the open positions - There were 13 total Young Adult Librarian applications and 28 Innovative Programming Librarian applications. The review process has started.
~Sculpture - Kyle is awaiting the funds from the TMLF and the paperwork from the artist to process her deposit payment.
~Fort Williams Exhibit issue as referenced in letter in Cape Courier - There was an issue where the two iPads that had been used for playing the video interviews had been locked and their home screens changed by a person(s) unknown to the library. IT was able to resolve the issue.
~Kyle gave an overview of the library's presence at the upcoming Family Fun Day and Strawberry Festival.
~Kyle gave an overview of the upcoming Summer Reading Program for children, teens, and adults
 - b. Committee Member Updates & Correspondence
None
5. Thomas Memorial Library Foundation Representative - Nomination and Confirmation
 - a. Jason O'Brien was nominated by Gil Brennan / seconded by Julia Bassett Schwerin; no discussion. Approved
6. Strategic Vision Discussion

- a. Kyle presented his further examination of Strategic Planning documents. He believes that it would be best to have someone come in to assist with this process and to wait until fall to begin.
 - b. Skepticism was expressed about the need of bringing in a consultant and how effective a consultant would be. There is desire to start the process sooner than this fall.
 - c. Kyle will bring a questionnaire that a sub-committee began work on last spring before the previous Committee chair dissolved sub-committees last summer.
7. Shared Borrowing MOU
- a. Kyle reported that all four other participating libraries have received approval from their respective governing bodies and that, while they appreciate and like many of the suggested revisions, the group does not feel that it is feasible to incorporate them at this time.
 - b. Discussion followed on the Committee's disappointment that their revisions could not be incorporated, that other libraries had already received approval, concern over some of the wording choices in the MOU, questions on the level of Cape's input into the group going forward, and how valuable a service this would be for the citizens of Cape Elizabeth.
 - c. Kyle expressed that the MOU group had already learned much from this process and will use it to improve input and communication in the future. He is confident that the group will meet often and communicate well to address issues as they arise with the MOU. Since they have reopened and the shared borrowing agreements with South Portland and Scarborough he has heard from around two dozen patrons of their desire to see some kind of new agreement reached.
 - d. Sara Hirshon motioned to recommend to the Town Council to approve the Thomas Memorial Library/Town of Cape Elizabeth signing the MOU / seconded by Becky Fernald.
 - i. Five yes votes (Gil Brennan, Sara Hirshon, Gwyneth Maguire, Becky Fernald, Julia Bassett Schwerin)
 - ii. Two no votes (Jason O'Brien, Debbie Peck)
 - iii. Motion passed 5 - 2
8. Citizen's Opportunity for Discussion of Items Not on the Agenda
None
9. Confirmation of Next Meeting: Thursday, July 20 at 6:30
10. Adjournment: 7:54 PM