

# Thomas Memorial Library Committee

**DRAFT** Minutes of Meeting: Thursday, May 18, 2017 at 6:30 PM

## In Attendance:

Gil Brennan, Jason O'Brien, Debbie Peck, Sara Hirshon, Gwyneth Maguire, Becky Fernald  
Kyle Neugebauer

Absent: Julia Bassett Schwerin

## Agenda:

1. Call to Order: 6:33 PM
2. Approval of Minutes  
Debbie Peck motion / Gwyneth Maguire second  
Approved
3. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None
4. Reports
  - a. Library Director's Report  
Reviewed the Report as presented
  - b. Committee Member Updates & Correspondence
    - i. Gil Brennan shared a community member's concern he received about the state of the landscaping outside the Library. Kyle reported that he is in the process of working with the Extension, Town, and community members to improve it.
5. Thomas Memorial Library Foundation Recruitment
  - a. Gil Brennan shared an update on the TMLF recruitment, along with a potential change to the TMLF bylaws to allow either the TMLF or TMLC to nominate new TMLF Board Members. There was discussion and no opposition to this change. TMLC members were encouraged to speak with individuals who they believe would make good members; Kyle distributed TMLF promotional materials for potential new members.
6. Strategic Vision Discussion
  - a. Kyle brought the brainstorm list of areas of focus that he and Staff worked up.
  - b. Kyle also reported that he would like to use a more structured process for this. He has found a resource (The Library Strategic Planning Toolkit from Lyrisis) that he wishes to review and use. He will review it before the next meeting, bringing an outline of next steps to the June meeting.
7. Shared Borrowing MOU
  - a. Kyle reported that he had passed along the suggested edits to the MOU to the Director of Scarborough PL. However, unknown to him some libraries in the MOU had already received approval from their boards and/or Town Councils on the agreement. There did not seem to be an interest in revising it.
  - b. Discussion followed on next steps. There was disappointment in the lack of the communication on the progress of the approval of the MOU and lack of opportunity to revise

it. As expressed at the previous meeting, it is a very good concept but there are concerns with the specific document.

- c. There is a strong desire have a 6 month review period after which the director's of the libraries will meet to review the MOU.
- d. Consensus was reached to have Kyle re-submit the revisions and report back at the June meeting.

8. Citizen's Opportunity for Discussion of Items Not on the Agenda

None

9. Confirmation of Next Meeting: Thursday, June 15 at 6:30

10. Adjournment: 8:08 PM