

Thomas Memorial Library Committee

Minutes of Meeting: Thursday, February 16, 2017 at 6:30 PM

In Attendance:

Gil Brennan, Becky Fernald, Julia Bassett Schwerin, Jason O'Brien
Kyle Neugebauer, George Morse

Absent: Debbie Peck, Sara Hirshon

Agenda:

1. Call to Order: 6:36 PM
2. Approval of Minutes
Becky Fernald motion / Julia Bassett Schwerin second
Approved
3. Citizen's Opportunity for Discussion of Items Not on the Agenda
None
4. TML Foundation - George Morse
Julia Bassett Schwerin, TMLC representative to TMLF, began by giving an overview of the development of the revised recruitment process. She outlined the goals of the Foundation and the recruitment process and application.
George Morse continued with the process after an individual has applied. He reviewed the positions TMLF is looking for and the post application process. There will be a three person interview panel, which will include one member of the TMLC, which will submit a recommendation to the full TMLC. The TMLC would then nominate applicants to the TMLF and the full TMLF board would approve.
The TMLF is also working on an orientation process.
Question was raised about need for Council approval. George indicated that he and other TMLF members have discussed the changes with the Council Chair to facilitate a positive working relationship.
5. Reports
 - a. Library Director's Report
Updates were provided on:
 - i. Status of outstanding facility matters: sculpture donation, children's garden, roof garden, and sound issues. Viewed the concept drawings for the changes to the children's garden.
 - ii. Update on job description and organizational changes - will be meeting with Matt Sturgis to discuss
 - iii. The new afterschool program is going very well. The upstairs is staying quieter and the youth are enjoying having space downstairs.

- iv. We have begun a partnership with Lincoln Center where they provide screenings of recorded performances and interviews to libraries. We are very excited for this.
 - v. Reviewed policies that need updating and creation. Kyle will begin revision and bringing revisions to future meetings for discussion.
 - b. Committee Member Updates & Correspondence
 - i. Julia Bassett Schwerin - Brought up the Telling Stories workshop that she, Kyle, Rachel Davis and Priscilla Armstrong of the TMLF are participating in. We will review it further at a future meeting.
- 6. Goal Discussion, Continued
 - a. Reviewed the goal document that Kyle had previously shared with staff. Discussed staff feedback from that meeting and potential adjustments to the document.
- 7. Citizen's Opportunity for Discussion of Items Not on the Agenda
None
- 8. Confirmation of Next Meeting: Thursday, March 16, 2017 at 6:30
- 9. Adjournment: 7:57 PM