

Library Director's Report

January 2017

Facility

- Items
 - Facilities will be working on offering suggestions for suitable site for sculpture Foundation is donating. Placement of below ground utilities a major consideration. This will be done in spring.
 - Roof Garden - Planters will be extended further out. That will be handled by Facilities. This will be done in spring.
 - Sound Issues - Facilities will coordinate with sound engineer for solutions.
 - Children's Garden - Concept drawing of changes will be shared.

Staffing

- I will be meeting with Matt Sturgis to discuss job description and organizational changes during the week of Feb 20

After School Programs

- The new after school programs have been largely successful. Younger patrons are able to enjoy themselves and the company of their peers downstairs, while adults and others can study in a quieter atmosphere. We are all very pleased with the outcome.

Lincoln Center Screenings

- We have signed up to participate in a free program from Lincoln Center that provides recordings of performance and artist interviews for programming. We have scheduled several of those in the coming weeks. We are very excited about all of the options and programming potential.

Policy Review

- 2016 Updated Policies
 - Meeting Room
 - Game Room
 - Gallery
 - Community Information Area
- Policies I'd Like to Update/Revise/Review
 - Circulation
 - Complaints (grievance)

- Confidentiality
- Internet Use / Computer Use
- Collection Development
- Use (Patron Conduct)
- Policies to Discontinue?
 - Public Relations
 - Service
- Policies to Create
 - TML Committee
 - Volunteer
 - Media Lab