

## Thomas Memorial Library Committee

Minutes of Meeting: Thursday, December 15, 2016 at 6:30 PM

### In Attendance:

RuthAnne Haley, Gil Brennan, Becky Fernald, Debbie Peck, Martha Palmer  
Kyle Neugebauer

Absent: Julia Bassett Schwerin

### Agenda:

1. Call to Order: 6:32 PM
2. Approval of Minutes  
Becky Fernald motion / Debbie Peck second  
Approved
3. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None
4. Reports
  - a. Library Director's Report  
Updates were provided on the status of outstanding facility matters: sculpture donation, children's garden, roof garden, and sound issues.  
Discussed the staffing job description and organizational structure review.  
Update on programming throughout December and January
  - b. Committee Member Updates & Correspondence  
Discussed new members coming on board
5. Recognition of Outgoing Member's Service  
Reflection and discussion of everything that has been accomplished during tenure of RuthAnne Haley and Martha Palmer.
6. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None
7. Confirmation of Next Meeting: Thursday, January 19, 2016 at 6:30
8. Adjournment: 7:11 PM