

Librarian's Report
December 2015

Operations: Programming (December)

Adult Programming							Children's Programming								
PROGRAM/WEEK OF	29-Nov	6-Dec	13-Dec	20-Dec	27-Dec	Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	29-Nov	6-Dec	13-Dec	20-Dec	27-Dec	Attendance Total	Attendance Ave./prog.
Morning Book Group	8					8	8	Musical Story Hour	40					40	40
Fantasy Sports with Coach Mims	2					2	2	Read to Maddie		2	1	0	2	5	1
Monday Knitting		5	7	6	7	25	6	Read to Winston		0	2	3		5	2
Socrates Café	7					7	7	Art Adventures				15	12	27	14
								Story Explorers				12	40	52	26
								Story Garden				8	15	23	12
								Tales for Tots--Weds				15	16	31	16
								Mother Goose--Weds.				5	6	11	6
								Creativity Lab				8	10	18	9
								Mother Goose--Fri.				5	7	12	6
								Tales for Tots--Fri.				25	22	47	24
								Family Story Time				15	6	21	11
Weekly Total	17	5	7	6	7	42		Weekly Total	40	2	3	111	136	292	
Weekly Program Count	3	1	1	1	1	7		Weekly Program Count	1	2	2	11	10	26	
Weekly Average	6	5	7	6	7	6		Weekly Average	40	1	2	10	14	11	
Total Monthly Programs	7							Total Monthly Programs	26						
Average Attendance Per Week	6							Average Attendance Per Week	11						

Circulation: (December): n.b. - TML was open 26 days in December 2014 and 25 days in December 2015 (-4%) change).

	Dec.	Nov.	Change: #	Change: %
Adult	5169	3946	1223	30.99%
Children's	4539	4514	25	0.55%
YA	574	415	159	38.31%
Total	10282	8875	1407	15.85%

Interlibrary loans:

Lent: 996

Borrowed: 2102

Other Statistics:

Reserves checked out: 1062

Reserves Placed: 540

Combined Adult & Children's Service Desks : (December)

WEEK	DIRECTIONS	INFO	PHONE RENEWALS	MINERVA RESERVES	REFERRALS	SEARCH	ILL FORM	TECH HELP	COPIER	PASSES	TOTAL
12/01-12/05	18	47	3	37		35		7	4		151
12/07-12/12	17	46	8	46	2	22		1	3	1	146
12/14-12/19	24	68	8	54	1	45	1	15	5	1	222
12/21-12/26	3	23	7	19	1	12		5			70
12/28-12/31	10	14	6	11		16		4	2		63
TOTAL	72	198	32	167	4	130	1	32	14	2	652
NOTES:											
December 24: Closed at Noon											
December 25-26: Closed for X-Mas											
December 29: Closed at 6pm for snow											
December 31: Closed at 5pm											

Requests for Materials:

Owned: N/A

ILL's: N/A

Consider for Purchase: N/A

Not verified/not found: N/A

Request slips received: N/A

Museum/Park Passes: N/A

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Electronic Usage Statistics 436													
Overdrive	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	111	116	122	120	121	117							257
Total Checkouts:	401	398	426	389	436	406							2456
Holdings:	86	94	79	81	81	123							N/A
Transparent Languages	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	2	2	1	3	2	2							8
Total Sessions:	2	5	9	3	3	3							25

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
December 31, 2015													
Purchase	56	57	113	27	22	8	30	18	5	6	11	8	207
Gift	2	7	9	0	0	0	0	0	0	4	4	0	13
Total	58	64	122	27	22	8	30	18	5	10	15	8	220
Withdrawn	9	5	14	2	2	0	2	0	0	0	0	0	18
Net Change	49	59	108	25	20	8	28	18	5	10	15	8	202

Building:

There was a final meeting LBC meetings on December 8th. Work on the interior of the building continued including the installation of the Granite stairs in the lobby. There was a Tech Walkthrough of the facility for a final review of equipment requirements, fittings and installation issues. Exterior work included completion of the Main Entry Canopy and Lettering as well as further work on the Terra Cotta rain screens.

Grounds:

A sculpture entitled "Rabbits" by Maine artist June Lacombe was installed on December 9th. All other work on the landscaping has come to an end until Spring.

Automation:

Nothing new to report.

Conferences & Meetings:

December:

- Tour w/ Tech Department of New Building : December 1, 2015 – JRS
- Mtg w/ Greg Marles & Guy Freeman (Noyes Moving) w/ Tour: December 1, 2015 – JRS
- TML Staff Mtg.: December 2, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: December 2, 2015 – JRS
- Meeting w/ Debra Lane re Document Retention: December 3, 2015 – JRS
- Meeting & Tour w/ Richard Schrader (Director Candidate): December 4, 2015 – JRS
- Meeting w/ artist June Lacombe w/ Sculpture installation: December 9, 2015 – JRS
- Personnel Advisory Committee: December 14, 2015 – PDF
- Department Heads Mtg.: December 14, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: December 16, 2015 – JRS
- Board of Trustees Meeting: December 17, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: December 30, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2015 and FY2016 Circulation
December 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	4684	60581	33913
Adult (FY2016)	4134	4863	4562	4859	3946	5169	0	0	0	0	0	0	27533	27533
# Difference	-2217	-834	-824	-702	-1199	-604	-3972	-4245	-5034	-4561	-4172	-4684	-33048	-6380
% Difference	-34.91%	-14.64%	-15.30%	-12.62%	-23.30%	-10.46%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-54.55%	-18.81%
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	584	6551	3755
YA (FY2016)	561	649	564	483	415	574	0	0	0	0	0	0	3246	3246
# Difference	-278	-60	24	-62	-112	-21	-371	-467	-452	-465	-457	-584	-3305	-509
% Difference	-33.13%	-8.46%	4.44%	-11.38%	-21.25%	-3.53%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-50.45%	-13.56%
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	5379	59112	31814
Children (FY2016)	4285	5625	5241	5051	4514	4539	0	0	0	0	0	0	29255	29255
# Difference	-2480	-197	9	90	-29	48	-3469	-4484	-4998	-4745	-4223	-5379	-29857	-2559
% Difference	-36.66%	-3.38%	0.17%	1.81%	-0.64%	1.07%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-50.51%	-8.04%
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	10647	126244	69482
Monthly Total (FY2016)	8980	11137	10367	10393	8875	10282	0	0	0	0	0	0	60034	60034
# Difference	-4975	-1091	-791	-674	-1340	-577	-7812	-9196	-10484	-9771	-8852	-10647	-66210	-9448
% Difference	-35.65%	-8.92%	-7.09%	-6.09%	-13.12%	-5.31%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-52.45%	-13.60%

TML Circulation Graph

