

Librarian's Report
November 2015

Operations: Programming (November)

Adult Programming							Children's Programming							
PROGRAM/WEEK OF	1-Nov	8-Nov	15-Nov	22-Nov	29-Nov	Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	2-Nov	9-Nov	16-Nov	23-Nov	Attendance Total	Attendance Ave./prog.
Morning Book Group	9					9	9	Musical Story Hour			58		58	58
Evening Book Group			9			9	9	Read to Maddie	5	3		4	12	4
Coloring Relaxing	15					15	15	Read to Winston	3		3		6	3
Tim Caverly - Allagash		16				16	16	Art Adventures	16	9	17	10	52	13
Monday Knitting	5	9	4	6	5	29	6	Story Explorers	2		2	0	4	1
Thursday Evening Knitting		2				2	2	Story Garden	13		13	6	32	11
Socrates Café	8					8	8	Tales for Tots--Weds	22		24	16	62	21
						0	#DIV/0!	Mother Goose--Weds.	9		6	2	17	6
						0	#DIV/0!	Creativity Lab	15		30	20	65	22
								Mother Goose--Fri.		2	6		8	4
								Tales for Tots--Fri.		12	24		36	18
								Family Story Time	13	2	8	0	23	6
								Parent-Child Workshop 5	30				30	30
														#DIV/0!
Weekly Total	37	27	13	6	5	88		Weekly Total	128	28	191	58	405	
Weekly Program Count	4	3	2	1	1	11		Weekly Program Count	10	5	11	8	34	
Weekly Average	9	9	7	6	5	8		Weekly Average	13	6	17	7	12	
Total Monthly Programs	11							Total Monthly Programs	34					
Average Attendance Per Week	8							Average Attendance Per Week	12					

Circulation: (November): n.b. - TML was open 22 days in November 2014 and 21 days in November 2015 (-5%) change).

	Nov.	Oct.	Change: #	Change: %
Adult	3946	4859	-913	-18.79%
Children's	4514	5051	-537	-10.63%
YA	415	483	-68	-14.08%
Total	8875	10393	-1518	-14.61%

Interlibrary loans:

Lent: 882

Borrowed: 1888

Other Statistics:

Reserves checked out: 935

Reserves Placed: 402

Combined Adult & Children's Service Desks : (November)

WEEK	DIRECTIONS	INFO	PHONE RENEWALS	MINERVA RESERVES	REFERRALS	SEARCH	ILL FORM	TECH HELP	COPIER	PASSES	TOTAL
11/02-11/07	17	26	9	27	0	34	3	7	5	1	129
11/09-11/14	15	29	6	21	1	30	2	8	4	2	118
11/16-11/21	26	59	4	42	1	52	1	3	4	2	194
11/23-11/28	8	25	1	19	2	15	0	4	2	1	77
30-Nov	3	7	2	3	1	2	0	2	1	2	23
TOTAL	69	146	22	112	5	133	6	24	16	8	541
NOTES:											
November 11: Closed for Veterans Day											
November 26-27: Closed for Thanksgiving											

Requests for Materials:

Owned: 17

ILL's: 0

Consider for Purchase: 0

Not verified/not found: 0

Request slips received: 6

Museum/Park Passes: 8

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Electronic Usage Statistics 436													
Overdrive	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	111	116	122	120	121								237
Total Checkouts:	401	398	426	389	436								2050
Holds:	86	94	79	81	81								N/A
Transparent Languages	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	2	2	1	3	2								8
Total Sessions:	2	5	9	3	3								22

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
November 30, 2015													
Purchase	39	13	52	16	56	16	72	26	5	11	16	12	194
Gift	0	0	0	2	9	1	10	2	0	0	0	3	17
Total	39	13	52	18	65	17	82	28	5	11	16	15	211
Withdrawn	20	1	21	0	12	0	12	1	0	0	0	0	34
Net Change	19	12	31	18	53	17	70	27	5	11	16	15	177

Building:

There was one LBC meetings on November 3rd. I met with the Molly Macauslan on November 17th to discuss arrangements for the Dedication Ceremony. The LBC had their final tour of the Construction Project. I also met with Greg Marles and June Lacombe regarding the Bunny Sculpture approved by the LBC on November 13th. There was a review of the Tech Inventory Plan for the New Facility on November 23rd. On November 24th, I came to a preliminary agreement with Erica Vargo (OutsideInMaine) about the installation of professional landscaping in the newly renovated library.

Grounds:

Major strides were made in landscaping for the new project this month as the Children's Exploratorium Garden was installed. The brickwork for the Adult Reading Garden and the Performers Patio were completed. Work on the Main entry continued slowly. And, inside the building, ductwork, electrical wiring and carpentry continued. The framework for the undulating ceiling in the Children's Room was installed and the interior stairwell on the northern (Scott Dyer) façade was completed.

Automation:

Nothing new to report.

Conferences & Meetings:

November:

Personnel Advisory Committee: November 2, 2015 – PDF

Department Heads Mtg.: November 2, 2015 – JRS

Meeting w/ Molly Macauslan re Dedication Ceremony: November 2, 2015 – JRS

LBC Meeting: November 3, 2015 – JRS

TML Staff Mtg.: November 4, 2015 – JRS

Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: November 4, 2015 – JRS

Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: November 18, 2015 – JRS

TML Foundation Mtg: November 18, 2015 – JRS

Board of Trustees Meeting: November 19, 2015 – JRS

Mtg w/ Tech Department for Equipment Review : November 23, 2015 – JRS

Mtg w/ Kyle Neugebauer w/ Tour of New Building: November 25, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2015 and FY2016 Circulation
November 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	4684	60581	28140
Adult (FY2016)	4134	4863	4562	4859	3946	0	0	0	0	0	0	0	22364	22364
# Difference	-2217	-834	-824	-702	-1199	-5773	-3972	-4245	-5034	-4561	-4172	-4684	-38217	-5776
% Difference	-34.91%	-14.64%	-15.30%	-12.62%	-23.30%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-63.08%	-20.53%
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	584	6551	3160
YA (FY2016)	561	649	564	483	415	0	0	0	0	0	0	0	2672	2672
# Difference	-278	-60	24	-62	-112	-595	-371	-467	-452	-465	-457	-584	-3879	-488
% Difference	-33.13%	-8.46%	4.44%	-11.38%	-21.25%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-59.21%	-15.44%
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	5379	59112	27323
Children (FY2016)	4285	5625	5241	5051	4514	0	0	0	0	0	0	0	24716	24716
# Difference	-2480	-197	9	90	-29	-4491	-3469	-4484	-4998	-4745	-4223	-5379	-34396	-2607
% Difference	-36.66%	-3.38%	0.17%	1.81%	-0.64%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-58.19%	-9.54%
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	10647	126244	58623
Monthly Total (FY2016)	8980	11137	10367	10393	8875	0	0	0	0	0	0	0	49752	49752
# Difference	-4975	-1091	-791	-674	-1340	-10859	-7812	-9196	-10484	-9771	-8852	-10647	-76492	-8871
% Difference	-35.65%	-8.92%	-7.09%	-6.09%	-13.12%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-60.59%	-15.13%

TML Circulation Graph

