

Librarian's Report
October 2015

Operations: Programming (October)

PROGRAM/WEEK OF	Adult Programming					Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	Children's Programming					Attendance Total	Attendance Ave./prog.
	27-Sep	4-Oct	11-Oct	18-Oct	25-Oct				27-Sep	4-Oct	11-Oct	18-Oct	25-Oct		
Morning Book Group			11			11	11	Musical Story Hour	39					39	39
Evening Book Group			13			13	13	Read to Maddie	2	3	5	4		14	4
Irish Music Guy		12				12	12	Read to Winston		4	5	2	3	14	4
Map Making				19	21	40	20	Art Adventures	12	14		17	14	57	14
Monday Knitting		6		5	7	18	6	Story Explorers	40	12	30	10	12	104	21
Thursday Evening Knitting				3		3	3	Story Garden	15	7	16	6	7	51	10
Socrates Café	12					12	12	Tales for Tots--Weeds	16	11	26	26	30	109	22
Movie Night				4		4	4	Mother Goose--Weeds	6	12	6	10	11	45	9
War of the Worlds					40	40	40	Creativity Lab	10	9	8	10	25	62	12
Jack o'Lanterns					40	40	40	Mother Goose--Fri.	7					7	7
								Tales for Tots--Fri.	22					22	22
								Family Story Time	15	6	12	8	4	45	9
								Parent-Child Workshop 1		26				26	26
								Parent-Child Workshop 2			31			31	31
								Parent-Child Workshop 3				42		42	42
								Parent-Child Workshop 4					21	21	21
Weekly Total	12	18	24	31	108	193		Weekly Total	184	104	139	135	127	689	
Weekly Program Count	1	2	2	4	4	13		Weekly Program Count	11	10	9	10	9	49	
Weekly Average	12	9	12	8	27	15		Weekly Average	17	10	15	14	14	14	
Total Monthly Programs	13							Total Monthly Programs	49						
Average Attendance Per Week	15							Average Attendance Per Week	14						

Circulation: (October): n.b. - TML was open 26 days in October 2014 and 26 days in October 2015 (0%) change).

	Oct.	Sept.	Change: #	Change: %
Adult	4859	4562	297	6.51%
Children's	5051	5241	-190	-3.63%
YA	483	564	-81	-14.36%
Total	10393	10367	26	0.25%

Interlibrary loans:

Lent: 984

Borrowed: 2136

Other Statistics:

Reserves checked out: 1035

Reserves Placed: 630

Combined Adult & Children's Service Desks : (October)

Electronic Usage Statistics													
Overdrive	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	111	116	122	120									212
Total Checkouts:	401	398	426	389									1614
Holds:	86	94	79	81									N/A
Transparent Languages	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	2	2	1	3									8
Total Sessions:	2	5	9	3									19

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WEEK	DIRECTIONS	INFO	PHONE RENEWALS	MINERVA RESERVES	REFERRALS	SEARCH	ILL FORM	TECH HELP	COPIER	PASSES	TOTAL
10/01-10/03	18	35	6	18		12		7	4		100
10/05-10/10	26	56	11	50	3	34	2	23	8	4	217
10/13-10/17	17	74	3	68	3	44		9	9	1	228
10/19-10/24	23	64	11	53	2	59		17	1	1	231
10/26-10/31	46	94	8	58	6	58		16	9	7	302
TOTAL	130	323	39	247	14	207	2	72	31	13	1078
NOTES:											
October 12: Closed Columbus Day											

Requests for Materials:

Owned: 24

ILL's: 20

Consider for Purchase: 1

Not verified/not found: 0

Request slips received: 19

Museum/Park Passes: 10

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
October 31, 2015													
Purchase	67	18	85	19	96	10	106	39	24	6	30	6	285
Gift	1	5	6	9	1	0	1	7	0	0	0	0	23
Total	68	23	91	28	97	10	107	46	24	6	30	6	308
Withdrawn	22	1	23	0	4	0	4	13	0	0	0	0	40
Net Change	46	22	68	28	93	10	103	33	24	6	30	6	268

Building:

There was one LBC meetings on October 6th. I met with the Town Manager on October 21st to discuss arrangements for the Dedication Ceremony. I also met with Blaine Grimes and Beverly Sherman of the TMLF regarding the Donor Event tentatively scheduled at the end of January or beginning of February on October 28th.

Grounds:

Advances in the renovation project were difficult to see as landscaping work progressed at a slower than expected rate. The most noticeable changes were the addition of the "green roof," the removal of the Cupola for repair and recoppering and the installation of the "Store Front" window facing Scott Dyer Road. Inside the building, ductwork, electrical wiring and carpentry continued. The installation of wall board continued on interior partitions, soffits and ceilings.

Automation:

Nothing new to report.

Conferences & Meetings:

October:

LBC Meeting: October 6, 2015 – JRS Absent (Vacation)

Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: October 7, 2015 – JRS Absent (Vacation)

TML Staff Mtg.: October 14, 2015 – JRS

Personnel Advisory Committee: October 14, 2015 – KAG

Department Heads Mtg.: October 14, 2015 – JRS

Board of Trustees Meeting: October 15, 2015 – JRS

"Talking Heads" - Directors Group - (York PL): October 20, 2015 – JRS

Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: October 21, 2015 – JRS

Meeting w/ Mike McGovern re Dedication Ceremony: October 21, 2015 – JRS

"MINERVA User Group Mtg - (Curtis Memorial Library, Brunswick): October 23, 2015 – JRS

Mtg w/ B. Grimes & B. Sherman re Donor's Event: October 28, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2015 and FY2016 Circulation
October 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	4684	60581	22995
Adult (FY2016)	4134	4863	4562	4859	0	0	0	0	0	0	0	0	18418	18418
# Difference	-2217	-834	-824	-702	-5145	-5773	-3972	-4245	-5034	-4561	-4172	-4684	-42163	-4577
% Difference	-34.91%	-14.64%	-15.30%	-12.62%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-69.60%	-19.90%
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	584	6551	2633
YA (FY2016)	561	649	564	483	0	0	0	0	0	0	0	0	2257	2257
# Difference	-278	-60	24	-62	-527	-595	-371	-467	-452	-465	-457	-584	-4294	-376
% Difference	-33.13%	-8.46%	4.44%	-11.38%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-65.55%	-14.28%
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	5379	59112	22780
Children (FY2016)	4285	5625	5241	5051	0	0	0	0	0	0	0	0	20202	20202
# Difference	-2480	-197	9	90	-4543	-4491	-3469	-4484	-4998	-4745	-4223	-5379	-38910	-2578
% Difference	-36.66%	-3.38%	0.17%	1.81%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-65.82%	-11.32%
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	10647	126244	48408
Monthly Total (FY2016)	8980	11137	10367	10393	0	0	0	0	0	0	0	0	40877	40877
# Difference	-4975	-1091	-791	-674	-10215	-10859	-7812	-9196	-10484	-9771	-8852	-10647	-85367	-7531
% Difference	-35.65%	-8.92%	-7.09%	-6.09%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-67.62%	-15.56%

TML Circulation Graph

