

Librarian's Report
August 2015

Operations: Programming (August)

Adult Programming							Children's Programming							
PROGRAM/WEEK OF	3-Aug	10-Aug	17-Aug	24-Aug	31-Aug	Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	3-Aug	10-Aug	17-Aug	24-Aug	Attendance Total	Attendance Ave./prog.
Morning Book Group	8					8	8	Musical Story Hour	28				28	28
Evening Book Group				7		7	7	Read to Maddie					0	#DIV/0!
						0	#DIV/0!	Read to Winston					0	#DIV/0!
						0	#DIV/0!	Superhero 1	0				0	0
Monday Knitting	2	4			5	11	4	Superhero 2					0	#DIV/0!
Thursday Evening Knitting						0	#DIV/0!	Superhero 3					0	#DIV/0!
Socrates Café	8					8	8	Comic Workshop	13				13	13
Movie Night				0		0	#DIV/0!	Toy Boats 1	4				4	4
								Toy Boats 2					0	#DIV/0!
								Rob Duquette	46				46	46
								Terrariums 1					0	#DIV/0!
								Terrariums 2					0	#DIV/0!
								Cosmic Jewelry					0	#DIV/0!
								Storytelling Stones 1					0	#DIV/0!
								Storytelling Stones 2					0	#DIV/0!
								Early Literacy					0	#DIV/0!
								Animal World Experience					0	#DIV/0!
								Story Garden	3				3	3
								Tales for Tots	20				20	20
								Mother Goose	2				2	2
								Family Story Time	6				6	6
Weekly Total	18	4	0	7	5	34		Weekly Total	122	0	0	0	116	
Weekly Program Count	3	1	0	2	1	7		Weekly Program Count	9	0	0	0	9	
Weekly Average	6	4	#DIV/0!	4	5	5		Weekly Average	14	#DIV/0!	#DIV/0!	#DIV/0!	13	
Total Monthly Programs	7							Total Monthly Programs	9					
Average Programs per week	5							Average Programs per week	13					

Circulation: (August): n.b. - TML was open 25 days in August 2014 and 25 days in August 2015 (0% change).

	Aug.	July	Change: #	Change: %
Adult	4863	4134	729	17.63%
Children's	5625	4285	1340	31.27%
YA	649	561	88	15.69%
Total	11137	8980	2157	24.02%

Interlibrary loans:

Lent: 1012

Borrowed: 2434

Other Statistics:

Reserves checked out: 1107

Reserves Placed: 597

Electronic Usage Statistics													
Overdrive	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	111	116											150
Total Checkouts:	401	398											799
Holds:	86	94											N/A
Transparent Languages	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	Annual Totals
Unique Users:	2	2											4
Total Sessions:	2	5											7

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Combined Adult & Children's Service Desks : (August)

WEEK	DIRECTIONS	INFO	PHONE RENEWALS	MINERVA RESERVES	REFERRALS	SEARCH	ILL FORM	TECH HELP	COPIER	PASSES	TOTAL
08/03-08/08	40	81	10	50	9	41	2	13	11	3	260
08/10-08/15	37	77	20	78	3	70		23	11	2	321
08/17-08/22	26	56	8	34		30		22	3	1	180
08/24-08/29	29	45	4	46		24		24			172
31-Aug	10	7	3	7		2		3	2		34
TOTAL	142	266	45	215	12	167	2	85	27	6	967
NOTES:											
August 01: Closed for renovations											
August 20: Closed for Staff Development Day											

Requests for Materials:

Owned: 39
ILL's: 7
Consider for Purchase: 0

Not verified/not found: 1
Request slips received: 24
Museum/Park Passes: 12

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
August 31, 2015													
Purchase	75	34	109	28	49	18	67	10	3	5	8	16	238
Gift	0	7	7	0	0	4	4	4	0	1	1	0	16
Total	75	41	116	28	49	22	71	14	3	6	9	16	254
Withdrawn	2	4	6	1	2	2	4	21	1	0	1	1	34
Net Change	73	37	110	27	47	20	67	-7	2	6	8	15	220

Building:

There was one LBC meetings on August 25th. I met with the Tech. Support Team on August 19th to finalize the "Wish List" for additional Technology if funds become available.

Grounds:

The roof shingles went on and new windows were installed in the new addition; meanwhile, painting began on the Pond Cove Annex. Inside the building, ductwork, electrical wiring and carpentry continued.

Automation:

MINERVA conducted a day-long Strategic Thinking & Planning Retreat at Central Maine Community College in Auburn which I attended.

Conferences & Meetings:

August:

- TML Staff Mtg.: August 5, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: August 12, 2015 – JRS
- Personnel Advisory Committee: August 10, 2015 – KAG
- Department Heads Mtg.: August 10, 2015 – JRS (Absent: Vacation)
- Mtg w/ Tech Support Staff (Wish List) : August 19, 2015 – JRS
- Staff Program Planning Meeting (Employee Recognition Day): August 20, 2015 – JRS
- Mtg w/ Scarborough Library Trustees (Scarborough) : August 20, 2015 – JRS
- MINERVA Strategic Planning Retreat (Auburn): August 21, 2015 – JRS
- Board of Trustees Meeting: August 24, 2015 – JRS
- LBC Meeting: August 26, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: August 26, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2015 and FY2016 Circulation
August 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	4684	60581	12048
Adult (FY2016)	4134	4863	0	0	0	0	0	0	0	0	0	0	8997	8997
# Difference	-2217	-834	-5386	-5561	-5145	-5773	-3972	-4245	-5034	-4561	-4172	-4684	-51584	-3051
% Difference	-34.91%	-14.64%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-85.15%	-25.32%
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	584	6551	1548
YA (FY2016)	561	649	0	0	0	0	0	0	0	0	0	0	1210	1210
# Difference	-278	-60	-540	-545	-527	-595	-371	-467	-452	-465	-457	-584	-5341	-338
% Difference	-33.13%	-8.46%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-81.53%	-21.83%
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	5379	59112	12587
Children (FY2016)	4285	5625	0	0	0	0	0	0	0	0	0	0	9910	9910
# Difference	-2480	-197	-5232	-4961	-4543	-4491	-3469	-4484	-4998	-4745	-4223	-5379	-49202	-2677
% Difference	-36.66%	-3.38%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.24%	-21.27%
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	10647	126244	26183
Monthly Total (FY2016)	8980	11137	0	0	0	0	0	0	0	0	0	0	20117	20117
# Difference	-4975	-1091	-11158	-11067	-10215	-10859	-7812	-9196	-10484	-9771	-8852	-10647	-106127	-6066
% Difference	-35.65%	-8.92%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-84.06%	-23.17%

TML Circulation Graph

