

Librarian's Report
June 2015

Operations: Programming (June)

Adult Programming							Children's Programming						
PROGRAM/WEEK OF	1-Jun	8-Jun	15-Jun	22-Jun	Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	1-Jun	8-Jun	15-Jun	22-Jun	Attendance Total	Attendance Ave./prog.
Morning Book Group	5				5	5	Musical Story Hour	42				42	42
Evening Book Group					0		Read to Maddie	2	4	1	2	9	2
Susan Poulin		22			22	22	Read to Winston	2	1	4	2	9	2
Rita Parisi			12		12	12	Diane Edgecomb					58	58
Tick Talk				27	27	27	Annegret Baier Workshop				45	45	45
Monday Knitting	5	5	5	5	20	5							
Thursday Evening Knitting		3		1	4	2							
Socrates Café	12				12	12							
Family Fun Day		16			16	16							
Weekly Total	22	46	17	33	118	30	Weekly Total	46	5	5	107	163	30
Weekly Program Count	3	4	2	3			Weekly Program Count	3	2	2	4		
Weekly Average	7	12	9	11	10		Weekly Average	15	3	3	27	15	
Total Monthly Programs	12						Total Monthly Programs	11					
Average Programs per week	3						Average Programs per week	3					

Circulation: (June): n.b. - TML was open 25 days in June 2014 and 26 days in June 2015 (0.4% change).

	June	May	Change: #	Change: %
Adult	4684	4172	512	12.27%
Children's	5379	4223	1156	27.37%
YA	584	457	127	27.79%
Total	10647	8852	1795	20.28%

Interlibrary loans:

Lent: 1026

Borrowed: 1958

Other Statistics:

Reserves checked out: 1111

Informational Requests: 130

Reserves Placed: 615

Referrals: 4

Directional Queries: 36

Phone Renewals: 17

Electronic Usage Statistics													
	7/31/1	8/31/1	9/30/1	10/31/1	11/30/1	12/31/1	1/31/1	2/28/1	3/31/1	4/30/1	5/31/1	6/30/1	Annual Totals
Overdrive	4	4	4	4	4	4	5	5	5	5	5	5	
Unique Users:	98	100	102	93	100	89	103	110	120	120	113	113	355
Total Checkouts:	348	356	304	288	266	251	342	398	419	410	387	389	4158
Holds:	N/A	59	44	38	37	59	80	82	87	88	88	99	N/A
Transparent Languages	7/31/1	8/31/1	9/30/1	10/31/1	11/30/1	12/31/1	1/31/1	2/28/1	3/31/1	4/30/1	5/31/1	6/30/1	Annual Totals
	4	4	4	4	4	4	5	5	5	5	5	5	
Unique Users:	3	2	3	2	1	4	3	12	6	7	8	4	42
Total Sessions:	5	4	10	6	1	8	6	28	14	20	20	5	127

Librarian's Report
June 2015

Day	Direction	Information	Phone Renewals	MINERVA Reserves	Referral	Search	ILL Form (OCLC)	Tech help (E-reader, PC, etc.)	Copier	Passes	Day Totals
June 1-6	34	47	5	49	1	18	0	48	5	0	207
June 8-12	32	45	5	67	3	14	2	35	3	1	207
June 15-20	38	55	10	25	3	32	3	21	8	2	197
June 22-27	41	56	8	45	1	30	2	17	4	1	205
June 29-30	9	35	7	24	0	14	1	3	2	2	97
	154	238	35	210	8	108	8	124	22	6	913
Grand Total	913										

Adult: (June)

Requests for Materials:

Owned: 71
ILL's: 21
Consider for Purchase: 0

Not verified/not found: 0
Request slips received: 36
Museum/Park Passes: 9

Children's: (June)

No longer collected separately. These numbers were subsumed into the June Circulation Statistics.

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand Total
	Fiction	Non-Fic	Total Book	A/V	Fiction	Non-Fic	Total Book	A/V	Fiction	Non-Fic	Total Book	A/V	
June 30, 2015													
Purchases	65	38	103	51	92	22	114	63	15	0	15	0	343
Gift	0	2	2	0	23	5	28	1	11	0	11	0	42
Total	65	40	105	51	115	27	142	64	26	0	26	0	385
Withdrawn	3	13	16	13	48	11	59	5	2	0	2	0	32
Net Change	62	27	89	41	67	16	83	59	24	0	24	0	293

Building:

There LBC had 3 meetings in June. On June 2nd the Committee toured the Thos Moser workshop in Auburn; on June 8th the LBC reviewed the Moser furniture specificagtion and on June 16th the Committee met with the Design Team and confirmed the original specifications for the Moser pieces. The FF&E sub-committee of the Library Building Committee met twice to refine the final bid specifications with the Town Manager: June 16th and 17th. I met with Nadine on June 30th to finalize the Adult & YA stack counts.

Grounds:

The Lower Level slabs were poured. The pre-built sidewalls were erected. Work continued on the interior partiions and flooring in the Pond Cove Annex.

Automation:

MINERVA rolled out its new Novelist Select functionality.

Conferences & Meetings:

June:

- Mtg. w/ CELT re: Poetry on the Paths project: June 1, 2015 – RQD
- LBC Tours Thos Moser Workshop (Auburn): June 2, 2015 – JRS
- TML Staff Mtg.: June 3, 2015 – JRS
- Construction Mtg w/ G. Marles, D. Reed, B. Hilfrank & M. Packard: June 3, 2015 – JRS
- Mtg w/ Noel Harroff re: TML Tech & SelfCheck: June 4, 2015 – JRS
- LBC Mtg re: Moser selections: June 8, 2015: -- JRS
- Mtg w/ Adult Staff re new Program Initiatives: June 12, 2015 – JRS
- Family Fun Day: June 13, 2015 – AA
- Personnel Advisory Committee: June 15, 2015 – KAG
- Department Heads Mtg.: June 15, 2015 – JRS
- FF&E Coordination Mtg w/ M. McGovern: June 16, 2015 – JRS
- LBC Mtg w/ Design Team to finalize Moser selections: June 16, 2015: -- JRS

Librarian's Report
June 2015

FF&E SubCommittee Mtg: June 16, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: June 17, 2015 – JRS

MINERVA User's Council (Augusta): June 18, 2015 – JRS

Board of Trustees Meeting: June 18, 2015 – JRS

Mtg w/ Nadine Cole re Adult & YA Stacks: June 30, 2015 – JRS

Old Business Concerns:

New Business Concerns:

Librarian's Report
June 2015

Comparison of FY2015 and FY2015 Circulation
June 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2014)	6893	6636	5743	5652	5383	5844	6338	5669	6132	5757	5891	5520	71458	65938
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	4684	60581	55897
# Difference	-542	-939	-357	-91	-238	-71	-2366	-1424	-1098	-1196	-1719	-836	-10877	-10041
% Difference	-7.86%	-14.15%	-6.22%	-1.61%	-4.42%	-1.21%	-37.33%	-25.12%	-17.91%	-20.77%	-29.18%	-15.14%	-15.22%	-15.23%
YA (FY2014)	905	920	543	596	581	497	537	587	514	509	596	641	7426	6785
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	584	6551	5967
# Difference	-66	-211	-3	-51	-54	98	-166	-120	-62	-44	-139	-57	-875	-818
% Difference	-7.29%	-22.93%	-0.55%	-8.56%	-9.29%	19.72%	-30.91%	-20.44%	-12.06%	-8.64%	-23.32%	-8.89%	-11.78%	-12.06%
Children (FY2014)	7159	6091	5100	5187	4904	4177	5219	5210	5473	5285	5222	5808	64835	59027
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	5379	59112	53733
# Difference	-394	-269	132	-226	-361	314	-1750	-726	-475	-540	-999	-429	-5723	-5294
% Difference	-5.50%	-4.42%	2.59%	-4.36%	-7.36%	7.52%	-33.53%	-13.93%	-8.68%	-10.22%	-19.13%	-7.39%	-8.83%	-8.97%
Monthly Total (FY2014)	14957	13647	11386	11435	10868	10518	12094	11466	12119	11551	11709	11969	143719	131750
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	10647	126244	115597
# Difference	-1002	-1419	-228	-368	-653	341	-4282	-2270	-1635	-1780	-2857	-1322	-17475	-16153
% Difference	-6.70%	-10.40%	-2.00%	-3.22%	-6.01%	3.24%	-35.41%	-19.80%	-13.49%	-15.41%	-24.40%	-11.05%	-12.16%	-12.26%

TML Circulation Graph

