

Librarian's Report
March 2015

Operations: Programming (March)

| PROGRAM/WEEK OF | 2-Mar | 9-Mar | 16-Mar | 23-Mar | Attendance Total | Attendance Ave./prog. |
|---------------------------|-------|-------|--------|--------|------------------|-----------------------|
| Preschool Monday | 14 | 8 | 5 | 0 | 27 | 7 |
| Toddler Monday | 6 | 3 | 14 | 7 | 30 | 8 |
| Stay & Play Monday | 15 | 12 | 10 | 7 | 44 | 11 |
| Preschool Tuesday | 4 | 8 | 7 | 10 | 29 | 7 |
| Toddler Tuesday | 13 | 23 | 26 | 20 | 82 | 21 |
| Stay & Play Tuesday | 15 | 15 | 20 | 10 | 60 | 15 |
| Preschool Wednesday | 6 | 2 | 6 | 4 | 18 | 5 |
| Toddler Wednesday | 14 | 14 | 14 | 10 | 52 | 13 |
| Babies Wednesday | 4 | 4 | 14 | 17 | 39 | 10 |
| Stay & Play Wednesday | 12 | 10 | 10 | 7 | 39 | 10 |
| Preschool Thursday | 7 | 12 | 14 | 11 | 44 | 11 |
| Toddler Thursday | | 14 | 27 | 17 | 58 | 19 |
| Musical Story Hour | 50 | | | | 50 | 50 |
| Stay & Play Thursday | 35 | 10 | 10 | 10 | 159 | 40 |
| Babies Friday | 2 | 2 | 4 | 9 | 17 | 4 |
| Preschool Friday | 6 | 4 | 0 | 9 | 19 | 5 |
| Stay & Play Friday | 10 | 8 | 8 | 15 | 41 | 10 |
| Family Saturday | 17 | 26 | 2 | 11 | 56 | 14 |
| Stay & Play Saturday | 12 | 18 | 10 | 10 | 50 | 13 |
| Read to Winston | 4 | 4 | 5 | 4 | 17 | 4 |
| Read to Maddie | 3 | 2 | 0 | 0 | 5 | 1 |
| Weekly Total | 249 | 199 | 300 | 188 | 936 | 13 |
| Weekly Program Count | 20 | 20 | 20 | 20 | 80 | |
| Weekly Average | 12 | 10 | 15 | 9 | 12 | |
| Total Monthly Programs | 80 | | | | | |
| Average Programs per week | 20 | | | | | |

Circulation: (March): n.b. - TML was open 26 days in March 2014 and 26 days in March 2015 (0.0% change).

| | Mar | Feb. | Change: # | Change: % |
|-------------------|-------|------|-----------|-----------|
| Adult | 5034 | 4245 | 789 | 18.59% |
| Children's | 4998 | 4484 | 514 | 11.46% |
| YA | 452 | 467 | -15 | -3.21% |
| Total | 10484 | 9196 | 1288 | 14.01% |

Interlibrary loans:

Lent: 1093

Borrowed: 2351

Other Statistics:

Reserves checked out: 1213

Informational Requests: 58

Reserves Placed: 763

Referrals: 11

Directional Queries: 42

Phone Renewals: 35

| Electronic Usage Statistics | | | | | | | | | | | | | |
|------------------------------|---------|---------|---------|----------|----------|----------|---------|---------|---------|---------|---------|---------|-----------|
| | 7/31/14 | 8/31/14 | 9/30/14 | 10/31/14 | 11/30/14 | 12/31/14 | 1/31/15 | 2/28/15 | 3/31/15 | 4/30/15 | 5/31/15 | 6/30/15 | YTD Total |
| Overdrive | | | | | | | | | | | | | |
| Unique Users: | 98 | 100 | 102 | 93 | 100 | 89 | 103 | 110 | 120 | | | | 294 |
| Total Checkouts: | 348 | 356 | 304 | 288 | 266 | 251 | 342 | 398 | 419 | | | | 2972 |
| Holds: | N/A | 59 | 44 | 38 | 37 | 59 | 80 | 82 | 87 | | | | |
| Transparent Languages | | | | | | | | | | | | | |
| Unique Users: | 3 | 2 | 3 | 2 | 1 | 4 | 3 | 12 | 6 | | | | |
| Total Sessions: | 5 | 4 | 10 | 6 | 1 | 8 | 6 | 28 | 14 | | | | 82 |

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Adult: (March)

| Day | Direction | Information | Phone Renewals | MINERVA Reserves | Referral | Search | ILL Form (OCLC) | Tech help (E-reader, PC, etc.) | Copies | Passes | Day Totals |
|-------------|-----------|-------------|----------------|------------------|----------|--------|-----------------|--------------------------------|--------|--------|------------|
| March 1-7 | 20 | 25 | 17 | 30 | 3 | 20 | 6 | 10 | 5 | 2 | 138 |
| March 8-14 | 20 | 25 | 16 | 26 | 4 | 20 | 6 | 10 | 5 | 2 | 134 |
| March 15-21 | 22 | 38 | 11 | 39 | 5 | 17 | 8 | 12 | 5 | 5 | 162 |
| March 22-28 | 24 | 50 | 12 | 49 | 4 | 32 | 0 | 21 | 9 | 3 | 204 |
| March 29-31 | 12 | 19 | 1 | 21 | 4 | 9 | 1 | 13 | 4 | 0 | 84 |
| | 98 | 157 | 57 | 165 | | 98 | 21 | 66 | 28 | | 722 |
| Grand Total | 722 | | | | | | | | | | |

Requests for Materials:

Owned: 22

ILL's: 47

Consider for Purchase: 2

Not verified/not found: 0

Request slips received: 50

Museum/Park Passes: 12

Children's: (March)

No longer collected separately. These numbers were subsumed into the March Circulation Statistics.

Technical Services:

Acquisitions & Withdrawals:

| | Adult | | | | Children's | | | | Young Adult | | | | Grand Total |
|-----------------------|---------|---------|------------|-----|------------|---------|------------|-----|-------------|---------|------------|-----|-------------|
| | Fiction | Non-fic | Total Book | A/V | Fiction | Non-fic | Total Book | A/V | Fiction | Non-fic | Total Book | A/V | |
| March 31, 2015 | | | | | | | | | | | | | |
| Purchase | 74 | 69 | 143 | 19 | 106 | 47 | 153 | 53 | 7 | 14 | 21 | 3 | 392 |
| Gift | 2 | 24 | 26 | 26 | 22 | 20 | 42 | 6 | 6 | 10 | 16 | 1 | 117 |
| Total | 76 | 93 | 169 | 45 | 128 | 67 | 195 | 59 | 13 | 24 | 37 | 4 | 509 |
| Withdrawn | 12 | 23 | 35 | 6 | 5 | 0 | 5 | 1 | 0 | 2 | 2 | 1 | 50 |
| Net Change | 64 | 70 | 134 | 39 | 123 | 67 | 190 | 58 | 13 | 22 | 35 | 3 | 459 |

Building:

The LBC met on the 5th and 19th of March. The FF&E sub-committee of the Library Building Committee met twice: March 6th and March 17th.

Grounds:

Extensive demolition work continued on the Pond Cove Annex building with the removal of the connector and interior walls from the upper level of the Pond Cove Annex.

Automation:

Nothing new to report.

Conferences & Meetings:

March:

Mtg w/ Noel Hartoff re: Preliminary Technology Review: March 2, 2015 – JRS

LBC Technology Review Mtg: March 5, 2015 – JRS

FF&E Subcommittee Mtg: March 6, 2015 – JRS

Personnel Advisory Committee: March 9, 2015 – KAG

Department Heads Mtg.: March 9, 2015 – JRS

Mtg w/ George Morse re: TMLF Mtg Agenda & Timing: March 11, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: March 11, 2015 – JRS

FF&E Subcommittee Mtg: March 17, 2015: - JRS

Mtg w/ Dick Reed, Nadine Cole & Rachel Davis: March 19, 2015 – JRS

LBC Meeting: March 19, 2015 – JRS

Board of Trustees Meeting: March 19, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: March 25, 2015 – JRS

FF&E mtg w/ G. Marles & M. McGovern: March 25, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2015 and FY2015 Circulation
March 2015

| | July | August | September | October | November | December | January | February | March | April | May | June | Total | YTD |
|------------------------|--------|---------|-----------|---------|----------|----------|---------|----------|----------------|----------|----------|----------|----------------|----------------|
| Adult (FY2014) | 6893 | 6636 | 5743 | 5652 | 5383 | 5844 | 6338 | 5669 | 6132 | 5757 | 5891 | 5520 | 71458 | 54290 |
| Adult (FY2015) | 6351 | 5697 | 5386 | 5561 | 5145 | 5773 | 3972 | 4245 | 5034 | 0 | 0 | 0 | 47164 | 47164 |
| # Difference | -542 | -939 | -357 | -91 | -238 | -71 | -2366 | -1424 | -1098 | -5757 | -5891 | -5520 | -24294 | -7126 |
| % Difference | -7.86% | -14.15% | -6.22% | -1.61% | -4.42% | -1.21% | -37.33% | -25.12% | -17.91% | -100.00% | -100.00% | -100.00% | -34.00% | -13.13% |
| YA (FY2014) | 905 | 920 | 543 | 596 | 581 | 497 | 537 | 587 | 514 | 509 | 596 | 641 | 7426 | 5680 |
| YA (FY2015) | 839 | 709 | 540 | 545 | 527 | 595 | 371 | 467 | 452 | 0 | 0 | 0 | 5045 | 5045 |
| # Difference | -66 | -211 | -3 | -51 | -54 | 98 | -166 | -120 | -62 | -509 | -596 | -641 | -2381 | -635 |
| % Difference | -7.29% | -22.93% | -0.55% | -8.56% | -9.29% | 19.72% | -30.91% | -20.44% | -12.06% | -100.00% | -100.00% | -100.00% | -32.06% | -11.18% |
| Children (FY2014) | 7159 | 6091 | 5100 | 5187 | 4904 | 4177 | 5219 | 5210 | 5473 | 5285 | 5222 | 5808 | 64835 | 48520 |
| Children (FY2015) | 6765 | 5822 | 5232 | 4961 | 4543 | 4491 | 3469 | 4484 | 4998 | 0 | 0 | 0 | 44765 | 44765 |
| # Difference | -394 | -269 | 132 | -226 | -361 | 314 | -1750 | -726 | -475 | -5285 | -5222 | -5808 | -20070 | -3755 |
| % Difference | -5.50% | -4.42% | 2.59% | -4.36% | -7.36% | 7.52% | -33.53% | -13.93% | -8.68% | -100.00% | -100.00% | -100.00% | -30.96% | -7.74% |
| Monthly Total (FY2014) | 14957 | 13647 | 11386 | 11435 | 10868 | 10518 | 12094 | 11466 | 12119 | 11551 | 11709 | 11969 | 143719 | 108490 |
| Monthly Total (FY2015) | 13955 | 12228 | 11158 | 11067 | 10215 | 10859 | 7812 | 9196 | 10484 | 0 | 0 | 0 | 96974 | 96974 |
| # Difference | -1002 | -1419 | -228 | -368 | -653 | 341 | -4282 | -2270 | -1635 | -11551 | -11709 | -11969 | -46745 | -11516 |
| % Difference | -6.70% | -10.40% | -2.00% | -3.22% | -6.01% | 3.24% | -35.41% | -19.80% | -13.49% | -100.00% | -100.00% | -100.00% | -32.53% | -10.61% |

TML Circulation Graph

