

Librarian's Report
February 2015

Operations: Programming (February)

PROGRAM/WEEK OF	2-Feb	9-Feb	16-Feb	23-Feb	Attendance Total	Attendance Ave./prog.
<i>Preschool Monday</i>	snow	6	holiday	4	10	5
<i>Toddler Monday</i>	snow	2	holiday	14	16	8
<i>Stay & Play Monday</i>	snow	10	holiday	15	25	13
<i>Preschool Tuesday</i>	11	12	12	13	48	12
<i>Toddler Tuesday</i>	0	2	11	10	23	6
<i>Stay & Play Tuesday</i>	22	20	25	20	87	22
<i>Preschool Wednesday</i>	2	6	6	0	14	4
<i>Toddler Wednesday</i>	10	6	14	6	36	9
<i>Babies Wednesday</i>	8	15	16	2	41	10
<i>Stay & Play Wednesday</i>	10	18	17	9	54	14
<i>Toddler Thursday</i>	snow	15	12	11	38	13
<i>Musical Story Hour</i>	snow	n/a	n/a	45	45	45
<i>Stay & Play Thursday</i>	10	18	12	30	70	18
<i>Babies Friday</i>	2	7	7	2	18	5
<i>Preschool Friday</i>	4	9	6	0	19	5
<i>Stay & Play Friday</i>	10	15	20	10	55	14
<i>Family Saturday</i>	7	12	27	14	60	15
<i>Stay & Play Saturday</i>	20	18	33	18	89	22
<i>Read to Winston</i>	2	4	n/a	4	10	3
<i>Read to Maddie</i>	2	2	n/a	2	6	2
Weekly Total	120	197	218	229	764	12
Weekly Program Count	15	19	14	20	68	
Weekly Average	8	10	16	11	11	
Total Monthly Programs	68					
Average Programs per week	17					

Circulation: (February): n.b. - TML was open 22.5 days in February 2014 and 23 days in February 2015 (2.22%) change).

	Feb.	Jan.	Change: #	Change: %
Adult	4245	3972	273	6.87%
Children's	4484	3469	1015	29.26%
YA	467	371	96	25.88%
Total	9196	7812	1384	17.72%

Interlibrary loans:

Lent: 997

Borrowed: 1724

Other Statistics:

Reserves checked out: 1091

Informational Requests: 25

Reserves Placed: 659

Referrals: 0

Directional Queries: 13

Phone Renewals: 15

Electronic Usage Statistics													
	7/31/14	8/31/14	9/30/14	10/31/14	11/30/14	12/31/14	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	YTD Total
Overdrive													
Unique Users:	98	100	102	93	100	89	103	110					795
Total Checkouts:	348	356	304	288	266	251	342	398					2553
Holds:	N/A	59	44	38	37	59	80	82					399
Transparent Languages													
Unique Users:	3	2	3	2	1	4	3	12					30
Total Sessions:	5	4	10	6	1	8	6	28					68

Librarian's Report
February 2015

Adult: (February)

Day	Directional	Informational	Search	Search (1Hr)	Other Tech	Computer	Copier	Referral	PPL ILL's	MIN ILLs	Reserves	Phone Inquiry	Phone Renewal	Day Totals
Monday	7	5	0	0		2	0	0	0	2	5	0	1	22
Tuesday	29	39	10	1		12	5	2	0	2	20	4	0	124
Wednesday	17	24	8	0		11	1	0	0	7	38	5	1	112
Thursday	13	18	11	0		8	1	0	0	13	10	2	3	79
Friday	6	7	12	0		5	1	0	0	5	11	4	0	51
Saturday	8	12	17	1		8	1	0	0	10	15	7	2	81
Weekly Total	80	105	58	2		46	9	2	0		99	22	7	469
Grand Total	469													

Requests for Materials:

Owned: 19

ILL's: 38

Consider for Purchase: 3

Not verified/not found: 0

Request slips received: 24

Museum/Park Reservations

Children's: (February)

No longer collected separately. These numbers were subsumed into the February Circulation Statistics.

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand Total
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	
February 28, 2015													
Purchase	60	68	128	46	76	20	96	2	27	4	31	6	309
Gift	0	22	22	1	22	2	24	2	23	1	24	0	73
Total	60	90	150	47	98	22	120	4	50	5	55	6	382
Withdrawn	9	0	9	1	23	3	26	46	0	1	1	0	83
Net Change	51	90	141	46	75	19	94	-42	50	4	54	6	299

Building:

The FF&E sub-committee of the Library Building Committee met twice: Feb. 6th and Feb. 13th.

Grounds:

Extensive demolition work continued on the Pond Cove Annex building with the removal of the connector and interior walls from the upper level of the Pond Cove Annex.

Automation:

Nothing new to report.

Conferences & Meetings:

February:

Mtg w/ Matt Sturgis re: Senior Advisory Committee Report: February 4, 2015 – JRS

FF&E SubCommittee Mtg: February 6, 2015 – JRS

Personnel Advisory Committee: February 9, 2015 – KAG

Department Heads Mtg.: February 9, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: February 11, 2015 – JRS

Board of Trustees Meeting: February 12, 2015 – JRS

Mtg w/ Dick Reed, Nadine Cole & Rachel Davis: February 13, 2015 – JRS

FF&E SubCommittee Mtg: February 13, 2015: - JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: February 25, 2015 – JRS

Old Business Concerns:

New Business Concerns:

Librarian's Report
February 2015

Comparison of FY2015 and FY2015 Circulation
February 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2014)	6893	6636	5743	5652	5383	5844	6338	5669	6132	5757	5891	5520	71458	42489
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	0	0	0	0	42130	37885
# Difference	-542	-939	-357	-91	-238	-71	-2366	-1424	-6132	-5757	-5891	-5520	-29328	-4604
% Difference	-7.86%	-14.15%	-6.22%	-1.61%	-4.42%	-1.21%	-37.33%	-25.12%	-100.00%	-100.00%	-100.00%	-100.00%	-41.04%	-10.84%
YA (FY2014)	905	920	543	596	581	497	537	587	514	509	596	641	7426	4579
YA (FY2015)	839	709	540	545	527	595	371	467	0	0	0	0	4593	4126
# Difference	-66	-211	-3	-51	-54	98	-166	-120	-514	-509	-596	-641	-2833	-453
% Difference	-7.29%	-22.93%	-0.55%	-8.56%	-9.29%	19.72%	-30.91%	-20.44%	-100.00%	-100.00%	-100.00%	-100.00%	-38.15%	-9.89%
Children (FY2014)	7159	6091	5100	5187	4904	4177	5219	5210	5473	5285	5222	5808	64835	37837
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	0	0	0	0	39767	35283
# Difference	-394	-269	132	-226	-361	314	-1750	-726	-5473	-5285	-5222	-5808	-25068	-2554
% Difference	-5.50%	-4.42%	2.59%	-4.36%	-7.36%	7.52%	-33.53%	-13.93%	-100.00%	-100.00%	-100.00%	-100.00%	-38.66%	-6.75%
Monthly Total (FY2014)	14957	13647	11386	11435	10868	10518	12094	11466	12119	11551	11709	11969	143719	84905
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	0	0	0	0	86490	77294
# Difference	-1002	-1419	-228	-368	-653	341	-4282	-2270	-12119	-11551	-11709	-11969	-57229	-7611
% Difference	-6.70%	-10.40%	-2.00%	-3.22%	-6.01%	3.24%	-35.41%	-19.80%	-100.00%	-100.00%	-100.00%	-100.00%	-39.82%	-8.96%

TML Circulation Graph

