

Librarian's Report
December 2014

Operations: Programming (December)

Story Hours were on Hiatus to prepare for move. Special Programming: Magic Show = 80 (2 performances); Stay & Play = 109 (@ 18 dates). Socrates Café = 6.

Circulation: (December): n.b. - TML was open 26 days in December 2013 and 26 days in December 2014 (0% change).

	Dec.	Nov.	Change: #	Change: %
Adult	5773	5145	628	12.21%
Children's	4491	4543	-52	-1.14%
YA	595	527	68	12.90%
Total	10859	10215	644	6.30%

Interlibrary loans:

Lent: 1226 Borrowed: 1349

Other Statistics:

Reserves checked out: 1320 Informational Requests: 110
Reserves Placed: 596 Referrals: 2
Directional Queries: 32 Phone Renewals: 52

Electronic Usage Statistics													
Overdrive	7/31/14	8/31/14	9/30/14	10/31/14	11/30/14	12/31/14	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	YTD Total
Unique Users:	98	100	102	93	100	89							582
Total Checkouts:	348	356	304	288	266	251							1813
Holds:	N/A	59	44	38	37	59							237
Transparent Languages	7/31/14	8/31/14	9/30/14	10/31/14	11/30/14	12/31/14	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	YTD Total
Unique Users:	3	2	3	2	1	4							15
Total Sessions:	5	4	10	6	1	8							34

Adult: (December)

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	PPL ILL's	Reserves	Phone	ME Coll	Day Totals
Monday	0	4	6	0	4	6	0	2	2	0	0	24
Tuesday	8	22	13	1	9	1	1	1	13	6	0	75
Wednesday	13	22	12	0	4	2	5	0	12	4	0	74
Thursday	0	2	0	0	7	1	0	1	2	0	0	13
Friday	30	52	28	1	15	12	6	5	10	12	1	172
Saturday	0	2	2	0	5	1	0	0	3	0	0	13
	51	104	61	2	44	23	12	9	42	22	1	371
Grand Total	371											

Requests for Materials:

Owned: 15 Not verified/not found: 0
ILL's: 7 Request slips received: 12
Consider for Purchase: 3 Museum/Park Reservations: 12

Children's: (December)

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Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	ILL	Reserves	Phone Renewals	Daily Total
Monday	5	9	10	0	1	0	4	0	6	1	36
Tuesday	4	8	15	0	0	0	0	0	14	1	42
Wednesday	3	7	11	0	0	0	0	0	9	0	30
Thursday	16	25	25	0	3	0	2	1	15	3	90
Friday	4	8	10	0	0	0	0	0	13	2	37
Saturday	0	0	1	0	0	0	0	0	0	0	1
Weekly Total	32	57	72	0	4	0	6	1	57	7	236
Grand Total	236										

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
December 31, 2014													
Purchase	53	37	90	55	43	13	56	42	17	17	34	6	283
Gift	1	17	18	37	1	5	6	0	0	0	0	0	61
Total	54	54	108	92	44	18	62	42	17	17	34	6	344
Withdrawn	187	201	388	443	170	83	253	3	29	13	42	1	1130
Net Change	-133	-147	-280	-351	-126	-65	-191	39	-12	4	-8	5	-786

Building:

The Library Building Committee met once in December on 12/11 to finalize finishes.

Grounds:

Extensive work continued to ready the temporary parking area.

Automation:

The collection was analyzed to insure that the highest circulating items purchased in the last six years were identified for inclusion in the temporary collection to be moved to the Spurwink School.

Conferences & Meetings:

December:

Mtg. w/ M. McGovern: December 2, 2014 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: December 3, 2014 – JRS

Personnel Advisory Committee: December 8, 2014 – KAG

Department Heads Mtg.: December 8, 2014 – JRS

Life Safety Mtg w/ G. Marles, L. Bartlett, D. Reed, B. Hilfrank & M. Packard: December 3, 2014 – JRS

LBC Mtg: December 11, 2014 – JRS

Orientation Mtg w/ new Councillor, P. Grennon: December 12, 2014 – JRS

Board of Trustees Meeting: December 18, 2014 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2014 and FY2015 Circulation
December 2014

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2014)	6893	6636	5743	5652	5383	5844	6338	5669	6132	5757	5891	5520	71458	36151
Adult (FY2015)	6351	5697	5386	5561	5145	5773	0	0	0	0	0	0	33913	33913
# Difference	-542	-939	-357	-91	-238	-71	-6338	-5669	-6132	-5757	-5891	-5520	-37545	-2238
% Difference	-7.86%	-14.15%	-6.22%	-1.61%	-4.42%	-1.21%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-52.54%	-6.19%
YA (FY2014)	905	920	543	596	581	497	537	587	514	509	596	641	7426	4042
YA (FY2015)	839	709	540	545	527	595	0	0	0	0	0	0	3755	3755
# Difference	-66	-211	-3	-51	-54	98	-537	-587	-514	-509	-596	-641	-3671	-287
% Difference	-7.29%	-22.93%	-0.55%	-8.56%	-9.29%	19.72%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-49.43%	-7.10%
Children (FY2014)	7159	6091	5100	5187	4904	4177	5219	5210	5473	5285	5222	5808	64835	32618
Children (FY2015)	6765	5822	5232	4961	4543	4491	0	0	0	0	0	0	31814	31814
# Difference	-394	-269	132	-226	-361	314	-5219	-5210	-5473	-5285	-5222	-5808	-33021	-804
% Difference	-5.50%	-4.42%	2.59%	-4.36%	-7.36%	7.52%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-50.93%	-2.46%
Monthly Total (FY2014)	14957	13647	11386	11435	10868	10518	12094	11466	12119	11551	11709	11969	143719	72811
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	0	0	0	0	0	0	69482	69482
# Difference	-1002	-1419	-228	-368	-653	341	-12094	-11466	-12119	-11551	-11709	-11969	-74237	-3329
% Difference	-6.70%	-10.40%	-2.00%	-3.22%	-6.01%	3.24%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-51.65%	-4.57%

TML Circulation Graph

