

Librarian's Report  
October 2014

Operations: Programming (October)

PROGRAM/WEEK OF	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	TOTAL	AVERAGE
STORY SOUP	20	19	18	9	18			15	20		119	17
TALES FOR TOTS	33	35	51	41	45			46	52		303	43
MOTHER GOOSE	6	8	6	4	12			10	16		62	9
FAMILY STORY TIME--THURS	18	28	11	27	25			20			129	22
ADVENTURER'S CLUB	3	0	2	0							5	1
FAMILY STORY TIME--SAT			8	0	6			6			20	5
Musical Story Hour	35				35						70	35
World Music			42								42	42
Read to Winston	5	3	4	4				4			20	4
Read to Maddie		4	5	4				3			16	4
Parent-Child	29	29	29	29	29						145	29
<b>WEEKLY TOTAL</b>	149	126	176	118	170	0	0	104	88		931	103
<b>TOTAL PROGRAMS</b>	8	8	10	9	7	0	0	7	3		52	
<b>WEEKLY AVERAGE</b>	19	16	18	13	24	#DIV/0!	#DIV/0!	15	29		18	
<b>SESSION TOTAL</b>	931											
<b>SESSION AVERAGE</b>	18											

Adult Programs	September	October	TOTAL	AVERAGE
Socrates Café	6	6	12	6
<b>WEEKLY TOTAL</b>	6	6	12	6
<b>TOTAL PROGRAMS</b>	1	1	2	
<b>MONTHLY AVERAGE</b>	6	6	6	
<b>SESSION TOTAL</b>	12			
<b>SESSION AVERAGE</b>	6			

Circulation: **(October)**: n.b. - TML was open 26 days in October 2013 and 26 days in October 2014 (0% change).

	Oct.	Sept.	Change: #	Change: %
<b>Adult</b>	5561	5386	175	3.25%
<b>Children's</b>	4961	5232	-271	-5.18%
<b>YA</b>	545	540	5	0.93%
<b>Total</b>	11067	11158	-91	-0.82%

Interlibrary loans:

Lent: 1365

Borrowed: 1293

Other Statistics:

Reserves checked out: 1486

Reserves Placed: 775

Directional Queries: 22

Informational Requests: 116

Referrals: 3

Phone Renewals: 57

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**Adult: (October)**

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	PPL ILL's	Reserves	Phone	ME Coll	Day Totals
Monday	0	1	1	0	2	0	0	0	2	0	0	6
Tuesday	11	18	19	0	10	4	0	7	26	2	0	97
Wednesday	23	53	33	1	16	3	1	7	37	9	0	183
Thursday	8	5	4	0	1	0	0	6	6	2	0	32
Friday	24	48	24	0	7	1	0	4	9	5	0	122
Saturday	4	16	20	0	7	5	0	0	19	3	0	74
Weekly Total	70	141	101	1	43	13	1	24	99	21	0	514
Grand Total	514											

**Requests for Materials:**

Owned: 21

ILL's: 36

Consider for Purchase: 0

Not verified/not found: 1

Request slips received: 33

Museum/Park Reservations: 14

**Children's: (October)**

Monday	8	14	7	0	0	0	0	0	2	4	35
Tuesday	2	6	16	0	0	0	0	0	17	1	42
Wednesday	3	6	13	0	0	0	0	0	14	0	36
Thursday	8	13	6	0	0	0	0	6	3	3	39
Friday	9	8	7	0	0	0	0	0	11	1	36
Saturday	3	5	10	0	0	0	0	0	2	2	22
Weekly Total	33	52	59	0	0	0	0	6	49	11	210
Grand Total	210										

**Technical Services:**

*Acquisitions & Withdrawals:*

	Adult				Children's				Young Adult				Grand Total
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	
<b>October 31, 2014</b>													
Purchase	69	49	118	31	71	15	86	24	21	10	31	12	302
Gift	1	12	13	10	3	3	6	1	1	1	2	1	33
Total	70	61	131	41	74	18	92	25	22	11	33	13	335
Withdrawn	247	195	442	3	97	69	166	3	1	1	2	11	627
Net Change	-177	-134	-311	38	-23	-51	-74	22	21	10	31	2	-292

**Building:**

The Library Building Committee met three (3) times in October. Additionally, I had one (1) meetings with Derek Converse & Greg Marles regarding the Spurwink School Transition plans. I also had a meeting with the Technology Staff and Molly MacAuslan & Frank Governali regarding the cost and specifications for Tech Equipment.

**Grounds:**

Nothing to report.

**Automation:**

Nothing to report.

**Conferences & Meetings:**

**October:**

Library Building Committee (LBC): October 2, 2014 – JRS

Mtg w/ D. Converse & G. Marles re. Spurwink School: October 3, 2014 – JRS

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Phone Mtg. w/ G. Morse (re Public Value Workshop): October 14, 2014 – JRS  
Mtg w/ G. Marles re. Moving RFP: October 14, 2014 – JRS  
Mtg w/ M. MacAuslan & F. Governal & Tech. Staff re. Equipment Costs & Specs: October 14, 2014 – JRS  
Library Building Committee (LBC): October 14, 2014 – JRS  
Personnel Advisory Committee: October 15, 2014 – KAG  
Department Heads Mtg.: October 15, 2014 – JRS  
TML Foundation Board: October 15, 2014 – JRS  
Mtg. w/ Rick Dacri, October 16, 2014 – JRS  
Board of Trustees Meeting: Sept 16, 2014 – JRS  
Mtg. w/ Dick & Cythia re: Spurwink School & LP Shelving: October 22, 2014 – JRS  
Library Building Committee (LBC): Sept 30, 2014 – JRS

Old Business Concerns:

Revised Use Policy w/ regard to Cell Phones

New Business Concerns:

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Comparison of FY2014 and FY2015 Circulation  
October 2014

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2014)	6893	6636	5743	<b>5652</b>	5383	5844	6338	5669	6132	5757	5891	5520	<b>71458</b>	<b>19272</b>
Adult (FY2015)	6351	5697	5386	<b>5561</b>	0	0	0	0	0	0	0	0	<b>22995</b>	<b>17434</b>
# Difference	-542	-939	-357	<b>-91</b>	-5383	-5844	-6338	-5669	-6132	-5757	-5891	-5520	<b>-48463</b>	<b>-1838</b>
% Difference	-7.86%	-14.15%	-6.22%	<b>-1.61%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-67.82%</b>	<b>-9.54%</b>
YA (FY2014)	905	920	543	<b>596</b>	581	497	537	587	514	509	596	641	<b>7426</b>	<b>2368</b>
YA (FY2015)	839	709	540	<b>545</b>	0	0	0	0	0	0	0	0	<b>2633</b>	<b>2088</b>
# Difference	-66	-211	-3	<b>-51</b>	-581	-497	-537	-587	-514	-509	-596	-641	<b>-4793</b>	<b>-280</b>
% Difference	-7.29%	-22.93%	-0.55%	<b>-8.56%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-64.54%</b>	<b>-11.82%</b>
Children (FY2014)	7159	6091	5100	<b>5187</b>	4904	4177	5219	5210	5473	5285	5222	5808	<b>64835</b>	<b>18350</b>
Children (FY2015)	6765	5822	5232	<b>4961</b>	0	0	0	0	0	0	0	0	<b>22780</b>	<b>17819</b>
# Difference	-394	-269	132	<b>-226</b>	-4904	-4177	-5219	-5210	-5473	-5285	-5222	-5808	<b>-42055</b>	<b>-531</b>
% Difference	-5.50%	-4.42%	2.59%	<b>-4.36%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-64.86%</b>	<b>-2.89%</b>
Monthly Total (FY2014)	14957	13647	11386	<b>11435</b>	10868	10518	12094	11466	12119	11551	11709	11969	<b>143719</b>	<b>39990</b>
Monthly Total (FY2015)	13955	12228	11158	<b>11067</b>	0	0	0	0	0	0	0	0	<b>48408</b>	<b>37341</b>
# Difference	-1002	-1419	-228	<b>-368</b>	-10868	-10518	-12094	-11466	-12119	-11551	-11709	-11969	<b>-95311</b>	<b>-2649</b>
% Difference	-6.70%	-10.40%	-2.00%	<b>-3.22%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-66.32%</b>	<b>-6.62%</b>

TML Circulation Graph

