

Librarian's Report  
December 2013

**Operations: Programming (December)**

PROGRAM/WEEK OF	1-Sep	8-Sep	15-Sep	22-Sep	29-Sep	6-Oct	13-Oct	20-Oct	27-Oct	3-Nov	10-Nov	17-Nov	24-Nov	1-Dec	8-Dec	15-Dec	TOTAL	AVERAGE		
TALL TALES--TUES	26	15	28	20	23	FOTML		18	11	8	20	18					187	19		
TALES FOR TOTS--WEDS	22	20	37	45	46	Book Sale		47	37	40	46	44					384	38		
MOTHER GOOSE--WEDS	7	10	30	26	21			17	17		18	19	4	10	20	9	208	16		
TALES FOR TOTS--THURS	5	17	2	17	11			28	14	18	11	6					129	13		
TALL TALES--FRI	20	11	4	5	5			0	8	18							71	9		
FAMILY STORY TIME--SAT	2	17	6					7	8	13	13	7					73	9		
Musical Story Hour	40									48			42				179	45		
World Music			34					52			60						146	49		
Healthy Snacks for Kids-Linda Crosta					27													27	27	
Odds Bodkin											68							68	68	
Holiday Lanterns											68					37			105	53
Reindeer Tales															22	14			36	18
Parachute Games															22	10			32	16
Suncatchers															12	17			29	15
Mad Science															42			42	42	
Gingerbread																	30	30	30	
Child's Christmas																	19	19	19	
<b>WEEKLY TOTAL</b>	122	90	141	113	182	0	0	169	95	145	244	154	4	52	155	99	1765	110		
<b>TOTAL PROGRAMS</b>	7	6	7	5	7	0	0	7	6	6	7	6	1	2	6	99	172			
<b>WEEKLY AVERAGE</b>	17	15	20	23	26	#DIV/0!	#DIV/0!	24	16	24	35	26	4	26	26	1	10			
<b>SESSION TOTAL</b>	1765																			
<b>SESSION AVERAGE</b>	10																			

Adult Programs	September	October	November	December	TOTAL	AVERAGE
Nature Journaling	5				5	5
Socrates Café	6	10	12	7	35	9
Richard Rubin	35				35	35
Chilling Tales	40				40	40
Ed Saxby			7	7	7	7
Jerry Wiles			28	28	28	28
<b>WEEKLY TOTAL</b>	11	85	12	42	150	38
<b>TOTAL PROGRAMS</b>	2	3	1	3	9	
<b>MONTHLY AVERAGE</b>	6	28	12	14	17	
<b>SESSION TOTAL</b>	150					
<b>SESSION AVERAGE</b>	17					

**Circulation: (December):** n.b. - TML was open 24 days in December 2012 and 25 days in December 2013 ( 4% change).

	Dec.	Nov.	Change: #	Change: %
<b>Adult</b>	5844	5383	461	8.56%
<b>Children's</b>	4177	4904	-727	-14.82%
<b>YA</b>	497	581	-84	-14.46%
<b>Total</b>	10518	10868	-350	-3.22%

Interlibrary loans:

Lent: 1222

Borrowed: 1215

Other Statistics:

Reserves checked out: 1234

Reserves Placed: 582

Directional Queries: 23

Informational Requests: 97

Referrals: 4

Phone Renewals: 64

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**Reference/Readers' Advisory Services:**

**Adult: (December)**

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	PPL ILL's	Reserves	Phone	ME Coll	Day Totals
Monday	1	3	11	0	1	2	0	0	2	1	0	21
Tuesday	1	5	12	0	5	2	0	4	16	1	0	46
Wednesday	6	13	8	1	10	1	0	2	16	3	0	60
Thursday	10	18	10	0	2	2	0	3	4	8	1	58
Friday	12	25	10	1	4	2	5	0	12	12	0	83
Saturday	5	10	17	0	12	0	0	0	13	2	0	59
Weekly Total	35	74	68	2	34	9	5	9	63	27	1	327
Grand Total	327											

**Requests for Materials:**

Owned: 69

ILL's: 13

Consider for Purchase: 1

Not verified/not found: 0

Request slips received: 34

Museum/Park Reservations: 6

**Children's: (December)**

Day	Directional	Informational	Search	Search (1 Hr)	Computer	Copier	Referral	ILL	Reserves	Phone Renewals	Daily Total
Monday	19	28	12	0	0	0	1	0	15	1	76
Tuesday	2	7	14	0	0	0	0	0	17	1	41
Wednesday	1	2	4	0	0	0	0	0	3	0	10
Thursday	3	7	6	0	0	1	0	0	3	1	21
Friday	1	3	8	0	0	0	0	0	9	0	21
Saturday	0	6	34	0	2	0	0	0	15	0	57
Weekly Total	26	53	78	0	2	1	1	0	62	3	
Grand Total	226										

**Technical Services:**

*Acquisitions & Withdrawals:*

	Adult				Children's				Young Adult				Grand
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Total
<b>December 31, 2013</b>													
Purchase	86	41	127	58	48	50	98	30	19	12	31	10	354
Gift	5	6	11	42	3	6	9	10	1	1	2	0	74
Total	91	47	138	100	51	56	107	40	20	13	33	10	428
Withdrawn	14	25	39	2	43	23	66	2	18	31	49	5	163
Net Change	77	22	99	98	8	33	41	38	2	-18	-16	5	265

**Building:**

The Town Council voted to establish a Library Building Committee, Monday, Dec. 9th.

**Grounds:**

Nothing to report.

**Automation:**

Nothing to report.

**Conferences & Meetings:**

**December:**

Mtg. w/ Spencer Sisselman: December 2, 2013 – JRS

Personnel Advisory Committee: December 9, 2013 – PD, RD

Department Heads Mtg.: December 9, 2013 – JRS

Boards & Commissions Orientation: December 16, 2013 – JRS

Dept Heads Mtg: December 17, 2013 – JRS

Board of Trustees: December 17, 2013 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2013 and FY2014 Circulation  
December 2013

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2013)	6496	6635	5805	6236	5918	<b>5820</b>	6655	6234	6754	6190	5948	5995	<b>74686</b>	<b>36910</b>
Adult (FY2014)	6893	6636	5743	5652	5383	<b>5844</b>	0	0	0	0	0	0	<b>36151</b>	<b>36151</b>
# Difference	397	1	-62	-584	-535	<b>24</b>	-6655	-6234	-6754	-6190	-5948	-5995	<b>-38535</b>	<b>-759</b>
% Difference	6.11%	0.02%	-1.07%	-9.36%	-9.04%	<b>0.41%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-51.60%</b>	<b>-2.06%</b>
YA (FY2013)	894	929	619	643	604	<b>567</b>	626	603	724	737	646	833	<b>8425</b>	<b>4256</b>
YA (FY2014)	905	920	543	596	581	<b>497</b>	0	0	0	0	0	0	<b>4042</b>	<b>4042</b>
# Difference	11	-9	-76	-47	-23	<b>-70</b>	-626	-603	-724	-737	-646	-833	<b>-4383</b>	<b>-214</b>
% Difference	1.23%	-0.97%	-12.28%	-7.31%	-3.81%	<b>-12.35%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-52.02%</b>	<b>-5.03%</b>
Children (FY2013)	6846	6807	5169	5573	5830	<b>4569</b>	5751	5122	6030	5673	5786	6390	<b>69546</b>	<b>34794</b>
Children (FY2014)	7159	6091	5100	5187	4904	<b>4177</b>	0	0	0	0	0	0	<b>32618</b>	<b>32618</b>
# Difference	313	-716	-69	-386	-926	<b>-392</b>	-5751	-5122	-6030	-5673	-5786	-6390	<b>-36928</b>	<b>-2176</b>
% Difference	4.57%	-10.52%	-1.33%	-6.93%	-15.88%	<b>-8.58%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-53.10%</b>	<b>-6.25%</b>
Monthly Total (FY2013)	14236	14371	11593	12452	12352	<b>10956</b>	13032	11959	13508	12600	12380	13218	<b>152657</b>	<b>75960</b>
Monthly Total (FY2014)	14957	13647	11386	11435	10868	<b>10518</b>	0	0	0	0	0	0	<b>72811</b>	<b>72811</b>
# Difference	721	-724	-207	-1017	-1484	<b>-438</b>	-13032	-11959	-13508	-12600	-12380	-13218	<b>-79846</b>	<b>-3149</b>
% Difference	5.06%	-5.04%	-1.79%	-8.17%	-12.01%	<b>-4.00%</b>	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	<b>-52.30%</b>	<b>-4.15%</b>

TML Circulation Graph

