

# Thomas Memorial Library Committee

Minutes of Meeting: Thursday, June 20, 2019 at 6:30 PM

## In Attendance:

Jason O'Brien, Megan Cotter, Kathleen Kent, Sara Hirshon, John DiPalazzo, Gwyneth Maguire, Becky Fernald  
Kyle Neugebauer

## Absent:

## Agenda:

1. Call to Order: 6:36 PM
2. Approval of Minutes  
Becky Fernald motion / Kathleen Kent second. Approved 7 - 0.
3. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None
4. Reports
  - a. Library Director's Report  
Reported as submitted
  - b. Committee Member Updates & Correspondence  
Discussed refreshments at outdoor concerts and upcoming artist receptions.
5. Statewide Shared Borrowing MOU
  - a. Kyle provided an overview of the project
  - b. Discussion followed on the potential benefits versus potential drawbacks
  - c. Gwyneth Maguire moved that the TMLC recommend to the Town Council to authorize the Town Manager to sign the MOU; Megan Cotter second. Approved 7 - 0.
6. Policies -
  - a. Meeting Room Policy
    - i. Revisions proposed by Sara Hirshon and Gwyneth Maguire were incorporated into the draft.
    - ii. Megan Cotter moved to approve sending this policy to the Town Manager for his approval; Becky Fernald second. Approved 7 - 0.
  - b. Privacy Policy
    - i. Megan Cotter moved to approve sending this policy to the Town Manager for his approval; Becky Fernald second. Approved 7 - 0.
  - c. Internet Safety Policy
    - i. Discussed
    - ii. Tabled to September
  - d. Acceptable Use Policy
    - i. Discussed
    - ii. Tabled
7. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None

8. Confirmation of Next Meeting:

- a. Will not hold a meeting in July or August. Next meeting will be September 19, 2019 at 6:30 PM

9. Adjournment: 8:23 PM