

# Thomas Memorial Library Committee

Minutes of Meeting: Thursday, January 19, 2017 at 6:30 PM

## In Attendance:

Gil Brennan, Becky Fernald, Julia Bassett Schwerin, Sara Hirshon, Jason O'Brien  
Kyle Neugebauer, George Morse

Absent: Debbie Peck

## Agenda:

1. Call to Order: 6:34 PM
2. Welcome to new members
  - a. New committee members Sara Hirshon and Jason O'Brien were introduced. All members gave a brief introduction and background.
3. Approval of Minutes  
Becky Fernald motion / Gil Brennan second  
Approved
4. Citizen's Opportunity for Discussion of Items Not on the Agenda  
George Morse from the TMLF gave the Committee an update on work the Foundation is doing to revise their recruitment process. He requested time at the Committee's next meeting to review it.
5. Reports
  - a. Library Director's Report  
Updates were provided on:
    - i. Status of outstanding facility matters: sculpture donation, children's garden, roof garden, and sound issues;
    - ii. Layout changes with furnishings and some collections
    - iii. Staff restructuring
    - iv. New after school program
    - v. The donation of a fish tank to the Library
    - vi. The possible donation of a 3D printer
  - b. Committee Member Updates & Correspondence
    - i. Steir Family Gallery update and operation process
6. Nomination and Election for TMLC Officers
  - a. Chair
    - i. Julia Bassett Schwerin nominated Gil Brennan
    - ii. Becky Fernald second / motion passed
  - b. Secretary
    - i. Library Director was mistaken in the agenda; Town Council desires the staff member of all committees to serve as secretary.

7. Goals for 2017
  - a. Kyle Neugebauer reported his two goals: update/revise policies and conduct planning exercise for the organization.
  - b. Other goals: statistic upkeep, increased PR and outside event participation; get adequate staffing
  - c. Discussion will be continued at next meeting, with previous goals Kyle went over with staff to be presented
8. Citizen's Opportunity for Discussion of Items Not on the Agenda  
None
9. Confirmation of Next Meeting: Thursday, February 16, 2017 at 6:30
10. Adjournment: 7:50 PM