

Thomas Memorial Library  
Board of Trustees  
Minutes

Thursday, January 21, 2016 @ 6:30 PM

In Attendance: Ken Piper, Chair; Julia Bassett Schwerin, Secretary; Martha Palmer, Gil Brennan, RuthAnne Haley, Judith McManamy, Lee Ruddy, Becky Fernald, Trustees; Jay Scherma, TML Director; Kyle Neugebauer, TML Director Elect; Patty Grennon, Town Council Liaison

Absent: Debbie Peck, Trustee

- 1) Call to order: 6.35
- 2) Approval of Meeting Minutes: December 2015. Unanimously approved.
- 3) Library Director's Report –December 2015
  - a. ILL steady, December a good month for circulation under the circumstances;
  - b. Director worked with Trustees and staff to create 28 separate events
  - c. Two desks present a problem; Self-checkout shipped and will help
  - d. Custodial staff not available on Saturdays; if we have programming, no one is here. Set-up and take down have to be done by staff. Custodial services are under facilities. Greg cannot staff library on Saturdays. We need to get funding for custodial services on Saturdays and any events taking place on Sunday
  - e. Building committee has given us a jewel box!
  - f. Patty presented boards and commissions workshop, next Thursday at CEHS; Feb 8. Town council vote on board proposals
- 4) Nomination of officers: Chairman, Gil, RuthAnne; Secretary, Ken. Art Gallery, Martha. Voting to be anonymous on Survey Monkey.
- 5) TML Gala Opening Month of Programs in February
  - a. Donor Preview featuring catered food, jazz combo.
  - b. All activities - 28 in 28 days - reviewed prior to the month of February
- 6) Old Business
  - a) Shared services subcommittee
    - i No reports this month.

Next Meeting: Thursday, February 18, 2016 @ 6:30 in the New Library!

Adjournment 8:12

---

### **Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

Draft