

Thomas Memorial Library
Board of Trustees
Minutes

Thursday, December 17, 2015 @ 6:30 PM

In Attendance:

Ken Piper, Chair; Julia Bassett Schwerin, Secretary; Martha Palmer, Gil Brennan, RuthAnne Haley, Judith McManamy, Lee Ruty, Debbie Peck, Trustees; Jay Scherma, TML Director;

Absent: Patty Grennon, Town Council Liaison

- 1) Call to order: __6.33__
- 2) Approval of Meeting Minutes: November 2015. Unanimously approved.
- 3) Library Director's Report – November 2015
 - A. Status quo, borrowing down 45%, spoke with Steve Norway, former director of Auburn library, said such is normal while under construction in temp quarters.
 - B. January plans: last open day Sat. Jan. 2, then moving mode
 - C. ILLs to be done M, W, F, S 3-5, T, Th 3-6 to process reserves and holds; book drop operating; current collection of TML closed, but MINERVA continues just for ILLs.
 - D. All books in circulation due before closing, or in book drop, or after Feb. 8.
 - E. February 2 open 5-7 for donors; Feb. 4 soft opening, systems live again; Feb. 8 ribbon cutting ceremony.
 - F. 29 Volunteers needed after Jan 19 when shelving is in, 9 days to stock 55k items, T + Th nights, Sat, M-F, please sign up for shifts.
 - G. Dinner celebrating Jay and Ann to be at the Good Table @ 6 pm on the 20th; Jay's last day the 22nd.
 - H. Kyle Neugebauer confirmed as new Director; committee confident choice was perfect!
- 4) Nomination of officers at next meeting
- 5) TML Gala Opening Month of Programs in February
 - a) Thanks to all Trustees for their hard work in showcasing our new library with terrific special events!
 - b) Calendar to be complete by end of December to be submitted for publicity.
- 6) Old Business

- a) Reports from Sub-Committees Update on Building Project – Martha
 - i Construction on schedule
 - ii Hector the Bunny to be in children’s garden
 - b) Shared services subcommittee
 - i Still working on it
 - c) Update from rules subcommittee (Room Use Policies for Game Room, Media Lab & Tutoring Rooms)
 - i No comment from facilities
 - ii To be submitted to town council
- 7) Welcome new Trustees Becky Fernald and Debbie Peck! Welcome new Director Kyle Neugebauer! Huge Kudos, thanks and best wishes to Jay Scherma, retiring Director! Huge kudos and thanks to Lee and Judy, retiring Trustees!
- 8) Confirmation of next meeting: Thursday, January 21, 2015 @ 6:30 P.M.
- 9) Adjournment: 8:07

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.