

Thomas Memorial Library  
Board of Trustees  
Minutes

**Thursday, October 15, 2015 @ 6:30 PM**

In Attendance:

Ken Piper, Chair; Julia Bassett Schwerin, Secretary; Martha Palmer, Gil Brennan, RuthAnne Haley, Lee Ruddy, Judith McManamy, Trustees; Jay Scherma, TML Director;

Absent: Patty Grennon, Town Council Liaison

- 1) Call to order: \_\_6.45\_\_
- 2) Approval of Meeting Minutes: October 2015. Unanimously approved.
- 3) Library Director's Report – October 2015
  - A. Numbers down to be expected for temporary library
  - B. Construction behind schedule so moving in January, but Gala still in February
  - C. sound system approved for community room
- 4) TML Gala Opening Month of Programs
  - a) 1 Outside Gardens and Greens: Gil to coordinate Winterfest during winter break, including ice sculpture@SMCC, working with Jenny
  - b) 2 Gallery: RuthAnne to curate Gallery show of Island Press works with Andy
  - c) 3 Game Room: Ken to create program on drones, minecraft under development
  - d) 5 Media Lab Lee and Julia to coordinate MPBN live broadcast in Media Lab or other with Jennifer Rooks
  - e) 8 Adult Seating Area: Martha & Lee to host coffee with new director for a week, also with Judy and Jenny
  - f) 9 Community Room: Julie proposed Green Building Lecture and event including Island Institute, Gulf of Maine Institute, Efficiency Maine, ME Assoc. of Bldg Energy Professionals, TML architects and others, working with Jay
  - g) 9 Community Room: Martha to head up events with live music and comedy with Julia, working with Kevin
  - h) 10 Conference Room: Ken to create event around Technology Sandbox working with Steve
  - i) 11 Young Adult Room: Martha to lead Young Adult Author event working with Kevin

- j) 11 Young Adult Room: Martha to spearhead activity around puzzles with Kevin
  - k) 12 Children's Room: Gil to create event around Parent and Child Arts and Crafts with Rachel
  - l) 12 Children's Room: RuthAnne to lead event on Lego Robotics with Rachel
  - m) Fireplace open house led by Judy with Andy
  - n) Budget available, calendar kept in library, need to lock down by mid December!
- 5) Old Business
- a) Reports from Sub-Committees
    - i Update on Building Project – Martha
      - 1 gives building committee an opportunity to bring back certain wish list features
      - 2 Art for Outdoor Area being sought for children's garden and adult area to be met with potential donors
      - 3 Signage being redone
      - 4 Capital campaign makes it possible to add aesthetics back in plan
      - 5 Donor event for January 16 may be pushed back
    - ii Shared Services Sub-Committee – Judy/Martha
      - 1 No report
  - b) TML Staff request to get the Trustees thoughts on how the Library should deal with unsolicited gifts of unreviewed materials from local writers.
    - i Tabled for one year – voted unanimously
  - c) Update from rules subcommittee (Room Use Policies for Game Room, Media Lab & Tutoring Rooms)
    - i Vote next meeting; facilities open for a fee throughout the town, to be sent to trustees;
    - ii Light snacks ok, no alcohol, facilities handles schedule
    - iii various reports of how other libraries handle, including 30 day notice on community room, 7 day notice of media rooms, 1 hour limit on walk-ins, public libraries do not charge due to freedom of information act; no charge for schools, or other sanctioned activities
- 6) Other – new director search update – 31 applications to date
- 7) Confirmation of next meeting: Thursday, November 19, 2015 @ 6:30 P.M.
- 8) Adjournment: 8:45

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### **Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

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