

Thomas Memorial Library
Board of Trustees
Minutes

Thursday, July 30, 2015 @ 6:30 PM

In Attendance:

Ken Piper, Chair; Julia Bassett Schwerin, Secretary; Gil Brennan, Judith McManamy, RuthAnne Haley, Lee Ruddy, Trustees; Jay Scherma, TML Director; Patty Grennon, Town Council Liaison; Michael McGovern, Town Manager.

Absent:

Martha Palmer, Trustee;

- 1) Call to order: 6:35
- 2) Approval of Meeting Minutes: June 2015. Unanimously approved.
- 3) Library Director's Report – June 2015. Unanimously approved.
- 4) Old Business
 - a) Reports from Sub-Committees
 1. Update on Building Project – Jay updated everyone on the building progress, which is close to on schedule/budget.
 2. Shared Services Subcommittee – no report this month.
 - b) TML Staff request to get the Trustees thoughts on how the Library should deal with unsolicited gifts of unreviewed materials from local writers – no additional input.
 - c) sub-committee to address rules for the new gallery, media lab, game room and tutorial/study rooms – no report this month.
- 5) New Business
 - a) Michael McGovern addressed the Trustees on their role in hiring the new TML Director. He said the responsibility for the hire is his, but he requests formation of a search committee to participate, made up of Foundation, Trustee, and Town Council representatives; there will be two and an alternate chosen from among the Trustees by the Chair of the Trustees. He indicated that a vacancy notice will be posted in appropriate librarian locations. Ken requested volunteers with both interest and availability to attend meetings and interviews to send him a letter of intent including why they wanted to be on the committee.

- b) Michael McGovern shared his vision for the rededication of the library, which includes special events for the various patron groups, with invited dignitaries and speakers, and activities all created to make it a gala celebration. The Trustees were very impressed and appreciative that the proposed plans for multiple events were so well thought out and dynamic. He asked the Trustees to form a committee to work with other groups to plan and execute these special events, which Ken agreed to create.
 - c) Trustees thanked McGovern for his role in ensuring the new building had a generator hook-up to protect the collection in the event of a prolonged power outage.
 - d) Ken called for an August special meeting (as historically Trustees do not meet in August) due to the urgency of new work to do; Jay will circulate a poll to determine when most members are available and announce the meeting time and place shortly.
- 6) Confirmation of next meeting: TBA August, 2015 @ 6:30 P.M
- 7) Adjournment: 8:12

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.