

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, November 20, 2014 at 6:30 pm

In Attendance:

Ken Piper, *Chair*

Julia Bassett Schwerin, *Secretary*

Judith McManamy, Ruth Anne Haley, Gil Brennan, Martha Palmer *Trustees*

Jay Scherma, *Library Director*

Absent:

Lee Rutty, *Trustee*

Patty Grennon, *Town Council Liason*

- Call to order: 6:35
 - Approval of Meeting Minutes: December 18, 2014
 - Minutes approved unanimously
 - Library Director's Report – November 2014
 - December numbers were up
 - Unique visitor stat has month to month overlap, proposal to consider using a weighted average instead
 - Cape has reciprocal agreement with Scarborough, although they have fines for overdue books, and South Portland has also offered
 - In the temporary library, there are 4 public access computers, 5 chairs for adult reading, and interlibrary loan processing in the children's section
 - Old business
 - None
 - New Business
 - Nominations for officers for 2015 were: Ken Piper, Chair, Julia Bassett Schwerin, Secretary, and RuthAnne Haley, Gallery Manager.
 - Secretary cast one ballot in favor of the slate as proposed; motion carried unanimously.
 - The Trustees toured the temporary library, and were impressed with the thoughtful and attractive use of space while observing safety, lighting and traffic.
 - Confirmation of next meeting: Thursday, February 12, 2015 @ 6:30 P.M.
(one week early due to winter break)
 - Adjournment: 7:02
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Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

DRAFT