

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, February 27, 2014 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*

Ken Piper, *Secretary*

Judith McManamy, Martha Palmer, Julia Bassett Schwerin, Lee Ritty, *Trustees*

Jay Scherma, *Library Director*

Jessica Sullivan and Jim Walsh, *Town Councilors*

Absent:

David Sherman, *Town Councilor*

Agenda:

1. Call to Order: 6:33 PM

2. Approval of Meeting Minutes

- A motion was made to accept the minutes of the January 16, 2014 meeting. The motion was unanimously **approved**.

3. Discussion with Jim Walsh from the TML Building Committee

- Invited TML BoT to a joint meeting with the TML BC and the TMLF on 3/20 at 7 PM.
- Architects will be there to discuss latest drawings
- Want to be clear on who does what, why and how.

4. Discussion with Jessica Sullivan about TML Building Committee

- Meeting on 3/5 at 7:30 PM in the Jordan Conference Room in Town Hall.
- Branding efforts will be discussed.
- Blaine will be presenting to group.
- Frank Governali will be putting together a communication flow chart with roles and responsibilities.

5. Library Director's Report: January 2014

- Numbers over last month but still down from last year.
- Looking into electronic bulletin board and slat board.
- Staff has been adjusting display space throughout the library.
- Discussed "Blind Date with a book" program, new newsletter and the new gaming collection.
- OneClick is still facing adoption issues.

6. Election of Officers for 2014

- A motion was made by Ken to accept the slate of TML Officers for 2014. Judy seconded the motion. The motion was unanimously **approved**.
- RuthAnne will be the Gallery Manager for 2014.
- Julia will be the Secretary for 2014.
- Ken will be the Chairperson for 2014.

7. 2013 Goals Review

- Group went around the table and stewards listed their subcommittee goals for 2013.

8. Nomination of Blaine Grimes to the TML Foundation

- The nomination was **approved** by a 5 to 1 vote for nomination to the TML Foundation.
- Ken will notify the Chair of the TMLF of this nomination.

9. Confirmation of Meeting: The next TMLBoT meeting is scheduled for Thursday, March 20 at 6:30 PM in the Jordan Conference Room in Town Hall. It will be a half hour meeting due to our joint meeting with the TMLF and TML Building Committee at 7 PM.

10. Adjournment: 8:10 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.