

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, April 11, 2013 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*
Ken Piper, *Secretary*
Blaine Grimes, Molly MacAuslan, and Judith McManamy, *Trustees*
Jay Scherma, *Library Director*

Absent:

Lee Rutty and Julia Bassett Schwerin, *Trustees*

Agenda:

1. Call to Order: 6:34 PM

2. Approval of Meeting Minutes

- A motion was made to accept the minutes of the February 21, 2013 meeting. The motion was unanimously **approved**.
- A motion was made to accept the minutes of the March 21, 2013 meeting. The motion was unanimously **approved**.

3. Director's Report for March 2013

- Circulation is up 4% over last year.
- Circulation for the year is up 2.5%.

4. Discussion on No Fines policy

- Mixed feedback from card holders
- Articles in Forecaster and with Channel 13.

5. Web storage options

- Jay suggested that Lee schedule a meeting with Jay and Rachel in late April/early May. Ken to communicate this to Lee.
- The consensus from the Trustees present at the meeting is that not all distrust the Cloud.

6. Discussion on Mission Statement

- Blaine gave excellent feedback on the mission statement work we did last month. She felt that it was missing a piece and suggested that the TML staff come up with a proposed mission.
- The consensus was that the work was not a total loss, but wasn't ready for prime time either.

7. Goals Update

- TML BoT should review Liz's branding slideshow at the next meeting.

8. New Committee news from Molly

- First meeting is tomorrow.

9. Review of Complaints and Confidentiality Policies

- No questions or comments of Complaints Policy.
- Discussion regarding privacy of minors in Confidentiality Policy.
 - Policy is set up to reflect Maine State law. Concerned parents should have children use their library card.

10. Other business

- Library budget went through without event.

11. Discussion of meeting time and day

- There was discussion on switching our meeting time to the first Thursday of the month.
- Jay needed to check Rachel's scheduling.

12. Confirmation of Meeting: The next TMLBoT meeting is tentatively scheduled for Thursday, May 2, 2013 at 6:30 PM in the Community Room of the TML.

13. Adjournment: 8:04 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.