

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, January 19, 2012 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*
Ken Piper, *Secretary*
Judith McManamy, Molly MacAuslan, and Lee Rutty, *Trustees*
Jay Scherma, *Library Director*
Jessica Sullivan, *Town Councilor*

Absent:

Julia Bassett Schwerin, and Blaine Grimes, *Trustees*

Agenda:

1. **Call to Order:** 6:33 **RuthAnne**
2. **Approval of Meeting Minutes**
Motion: Accept minutes of 12/15/2011 Meeting.
Result: Unanimously approved
3. **Library Director's Report** (December) **Jay**
4. **Former Business**
 - *Cape TV:* Wendy waiting for us to send materials.
 - *Brochures:* Jay has sent the recommended changes to the BoT.
 - *FAQ sheets:* Progress was held waiting for the findings of the Demont study.
 - *Case for Support:* Jay is awaiting a draft from Kate Mitchell, TMLF.
 - BOT will review all materials and send corrections/changes through RuthAnn. RuthAnn will send these materials to Jay who will present them to the Town Manager for input before we release them.
 - *Applebee's:* No responses from PubLib on how to deal with cross promotions with for profit entities.

Motion: To table the TML BOT's policy regarding cross promotional events with for profit entities until a later date.
Result: Unanimously approved
5. **New Business**
 - *Election of Officers:* The Secretary will inform Deb Lane that the nominees for Chair and Secretary are the current incumbents. The BoT will officially vote for these positions at the February meeting in accordance with the Town bylaws.
 - *Nomination of TMLF Representatives:* The BoT has nominated Molly and Judith as TMLF Representatives. Ken will attend the January 26th meeting with them and inform the Foundation of their nomination.
 - *Demont Study:* The BoT had a lengthy discussion on the findings of the study and had a discussion regarding the next steps to take. The Demont study recommended switching to an advocacy role for the Library project, and the BoT would like clarity from the Town Council regarding this role.

Motion: To recommend to the Town Council that they accept the recommendations of the Planning Study done by Demont and Associates, and consider engaging the Thomas Memorial Library Foundation on funding the capital campaign project within the timeline suggested by the study.

Result: Unanimously approved

6. Confirmation of Meeting: The next TMLBoT meeting is scheduled for February 16, 2012 at 6:30 pm.

7. Adjournment: 8:35 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.