

Thomas Memorial Library Board of Trustees

Education Subcommittee

Minutes of meeting: Tuesday, October 5, 2010 @ 7:00pm

In Attendance:

Nancy Marshall, *Chair*

Kate Mitchell, Michael Moore, Nancy O'Sullivan, Ken Piper

Jay Scherma, *Library Director*

Absent: Jennifer Healy, Ed Nadeau

Agenda:

- 1) Call to order: 7:03pm
- 2) Approval of May 20, 2010 meeting minutes: unanimously approved
- 3) Discussion on launching a Public Awareness Program for the Cape Elizabeth community:

Assignment: Michael Moore and Nancy O'Sullivan will draft a first article for the *Cape Courier* and the TML website setting out all the positives and benefits the Library provides to the Cape Elizabeth community. The draft to be sent to the Trustees for review prior to the next meeting of the Board of Trustees on October 21, 2010.

Target deadline: October 26th by noon to the *Courier* office for publication in the November 6th issue.

Other assignments for articles will be made at a later date.

- 4) Next Meeting: TBA
- 5) Adjournment: 8:07pm