

# Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, October 15, 2009 @ 6:30 P.M.

## In Attendance:

Robert Chatfield, *Chair*  
Ed Nadeau, *Secretary*  
Nancy Marshall, Nancy O'Sullivan and, *Trustees*  
Jay Scherma, *Library Director*

## Absent:

Pat Bredenberg, Virginia Cantara, and Jessica Sullivan

## Agenda:

1. **Call to order:** 6:35 P.M. **Rob Chatfield**

2. **Approval of Meeting Minutes:**

**Motion:** Accept minutes of the Sept 17, 2009 meeting.  
**Result:** Unanimously approved

3. **Library Director's Report (September 2009)** **Jay Scherma**

4. **Old Business:**

**A. TML Study Committee update:** **Nancy Marshall**

- o The Study Committee has been disbanded, and commended by the Town Council.
- o Further action will commence after the end of the 1<sup>st</sup> full quarter of the new Town Council.
- o Candidates running for Town Council were sent the Final Report, invited to take a tour, and discuss any questions or comments they may have with Nancy or Jay. Frank Governali and Kim Monaghan-Derrig took the tour.
- o The Final Report & responsibility of the project has been handed back to the TMLBoT

**B. Recycling bin replacement, update:** **Ed Nadeau**

- o Bob Malley is working on selecting an appropriate replacement, with Jay's guidance.

**C. Post "book sale" party.** **Nancy Marshall**

- o The book and bake sale proceeds are \$12,183.
- o To express the appreciation of the Foundation and the BoT, a reception is planned to thank the Friends of the Library for their work on the fall Book and Bake sale.
- o It will be held Friday, October 16, 6-8 PM. @ the United Methodist Church on Ocean House Road.
- o Wine and light refreshments will be served.
- o Invitations have been extended to the Friends of the Library, TMLBoT, and the TML Foundation Board of Directors.

**D. Mold problem update:** **Jay Scherma**

- o The mold problem has been abated and all space involved is now suitable for occupancy.
- o The walls were not opened, therefore mold may be present therein.

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## 5. New Business:

A. Joint meeting including TMLBoT, TML Foundation Board with consultants to learn about the fund raising process.

- Per the Town Council, we are to proceed with the education process.
- The Foundation Board proposed that we do so to advance the education process.

**Motion:** To hold a joint informational meeting of TMLBoT, TML Foundation Board & with fundraising consultants on Thursday, Dec. 17 @ 6:30 (in lieu of our normally scheduled meeting).

**Result:** Unanimously approved

- Nancy Marshall will contact the consultants to coordinate the date. If they are unable to meet on Dec. 17, she will propose our scheduled January meeting date as an alternative.

B. SoPo Library Advisory Board (LAB) contacted Jay, requesting an opportunity to observe how the library board of a neighboring town functions in relation to the Director and Staff.

- SoPo LAB did not accept Jay's invitation to attend this BofT meeting.

## 6. Parked items: (none)

## 7. Meeting:

- Now that the Study Committee has completed its charge, the start time of the TMLBoT meeting was discussed.

**Motion:** To change the start time of the TMLBoT meeting to 6:30.

**Result:** Unanimously approved

- Our next meeting is scheduled for Thursday, November 19 @ 6:30 P.M.

## 8. Adjournment: 7:28 P.M.