

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, September 17, 2009 @ 6:30 P.M.

In Attendance:

Ed Nadeau, *Secretary*
Nancy Marshall, Nancy O'Sullivan and Jessica Sullivan, *Trustees*
Jay Scherma, *Library Director*

Absent:

Pat Bredenberg, Virginia Cantara, and Robert Chatfield, *Chair*

Agenda:

1. **Note:** Due to the absence of Rob Chatfield, Nancy Marshall was selected to chair this meeting.

Call to order: 6:35 P.M. **Nancy Marshall**

2. **Approval of Meeting Minutes:**

Motion: Accept minutes of the July 16, 2009 meeting.
Result: Unanimously approved

3. **Library Director's Report (July & August 2009)** **Jay Scherma**

- o Jay reported that the decrease in circulation is largely due to the absence of interlibrary loans. MINERVA is slowly coming back on line with a new contractor.

4. **Old Business:**

- A. **TML Study Committee update:** **Nancy Marshall**

- o A workshop was held on Sept. 3rd, including Bill Wilson & Ethel Himmel, Kevin Whitney, the TMLSC, and the Town Council (incl. Town Mgr, and Asst. Town Mgr.).
- o At the request of Town Council Chairman Jim Rowe, Jay and Nancy will be meeting on Tuesday Sept 15th with Jim, Mike McGovern and Anne Swift-Kayatta to discuss next steps for the library project.
- o Nancy summarized the results of that meeting.

The following is the summary of the 9/15 meeting, prepared by Jim Rowe, TC Chair:

As promised at the conclusion of our 9/3/09 town council workshop, Mike, Anne, Jay Scherma, Nancy Marshall, and I met to discuss possible next steps with regard to the consideration of the Thomas Memorial Library. We obviously had no decision making authority, but the following thoughts seemed to characterize where we were at the end of the meeting. I would offer them for your consideration.

It was suggested that the Thomas Memorial Library Study Committee be formally thanked by the town council and relieved of its duty at our next council meeting in October. The TML Trustees would again become the primary contact group as discussions about the library's future proceed.

Due to the impending significant change in the makeup of the town council, it was felt that further consideration of the library by the council should be delayed until after the new members are on board and have experienced a period (and program) of orientation. It was suggested that another council workshop be held on the library near the end of the first quarter of the next council year.

It was suggested that a program of public education be embarked upon to generate interest in the needs of the library and in the recommendations found in the TML Study Report. This should especially include current and prospective town councilors. It was felt that there is a need for grassroots buy-in if significant change at the library is to be realized.

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It was suggested that as part of the education process, councilors and interested citizens may benefit from a presentation on capital campaigns and/or non-profit fundraising. These types of introductory seminars are often available free of charge by professional fundraising consultants.

The TML Foundation should be contacted in order to discern its degree of support for the Study Committee's recommendations.

B. Recycling bin update:

Ed Nadeau

- The Secretary has informed Bob Malley, the official contact with the Recycling Committee of our decision to remove both bins and install an appropriate trash container.
- The Secretary will make a tickle call to obtain a status update.

C. Discuss post “book sale” party.

Nancy Marshall

- A reception is planned to thank the Friends of the Library for their work on the fall Book and Bake sale.
- Wine and light refreshments will be served.
- It is planned for Friday, October 16, 7-9 PM. @ the United Methodist Church on Ocean House Road. Note: time changed to 6-8pm
- Invitations will be extended to the Friends of the Library, TMLBoT, and the TML Foundation Board of Directors.

D. Nominee to the TML Foundation Board of Directors.

- Our nominee, Peter Daly, has been elected to the TMLF Board

5. New Business:

A. Mold problem update:

Jay Scherma

- The community room was retested. Results are due Friday.
- The room will likely be available for the Book Sale scheduled to begin Oct. 8.

6. Parked items: (none)

7. Meeting:

- Now that the Study Committee has completed its charge, the start time of the TMLBoT meeting was discussed.

Motion: To change the start time of the TMLBoT meeting to 6:30.

Result: Unanimously approved

- Our next meeting is scheduled for Thursday, October 15 @ 6:30 P.M.

8. Adjournment: 7:45 P.M.