

# Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, November 20, 2008 @ 7:30 P.M.

## In Attendance:

Ed Nadeau, *Secretary*  
Pat Bredenberg, Nancy Marshall, Penny Olsen, and Nancy O'Sullivan, *Trustees*  
Jay Scherma, *Library Director*

**Absent:** Robert Chatfield and Evan Roth  
(**Note:** in the absence of the Chair, Nancy Marshall conducted the meeting.)

**Approval of Meeting Minutes:** Minutes of the October 16, 2008 meeting, accepted as is.

## Library Director's Report (October 2008):

Interlibrary loan activity continues to grow. Volunteers are unable to help with processing due to confidentiality requirements, the current physical layout, and proximity to confidential records.

## Old Business:

**A. TML Study Committee, TMLBoT specific business:** (none)

### B. Circulation Trends:

- Circulation continues to increase
- Interlibrary loans (ILL) ramping up (see updated data & graph, attached)  
ILL Circulation thru Q3 (21,437) is about to surpass total for 2007 (22,300).
- Bad economy is a contributing factor to increased circulation!

## New Business:

### A. Public Library Rankings:

- "American Libraries", November 2008 issue contains an article on Public Library Rankings.
- Freeport is ranked 10<sup>th</sup> in the 5000 Population category. Maine statewide ranking fell from 26<sup>th</sup> to 33<sup>rd</sup>.

## Parked items:

**A. Recycling Bin:** awaiting action by Public Works and Recycling Committee.

### B. Participate in Budget preparation:

- There is an interest and a willingness by the board to participate in the budget process. Jay is awaiting budget instruction packet, which usually comes in December.

**Meeting:** Our next meeting is scheduled for Thursday, December 18, 2008 @ 7:30 P.M., or immediately following the TML Study Committee meeting.

**Adjournment:** 7:35 P.M.