

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, October 16, 2008 @ 7:30 P.M.

In Attendance:

Ed Nadeau, *Secretary*
Robert Chatfield, Nancy Marshall, Penny Olsen, and Nancy O'Sullivan, *Trustees*
Jay Scherma, *Library Director*

Absent: Pat Bredenberg and Evan Roth

(**Note:** in the absence of the Chair, Nancy Marshall conducted the meeting.)

Approval of Meeting Minutes: Minutes of the Sept. 18, 2008 meeting, accepted as is.

Library Director's Report (September 2008):

The acquisition data in the report is incomplete. Jay will provide corrected report.

Old Business:

A. TML Study Committee, TMLBoT specific business: (none)

B. Circulation Trends:

- Circulation continues to increase
- Interlibrary loans (ILL) ramping up (see updated data & graph, attached)
ILL Circulation thru Q3 (21,437) is about to surpass total for 2007 (22,300).
- Bad economy is a contributing factor to increased circulation!

C. Recycling Bin:

Awaiting reply from public works and recycling committee on the bullets discussed at last month's meeting:

- The custodian is not happy with the design of the containers for 2 reasons:
They catch water and are not designed for easy servicing (removing and replacing the plastic liners is difficult).
- The public has expressed displeasure that trash container does not allow food. This is a misperception, Food is allowed! Signage will be modified to eliminate confusion.
- Public Works Dept. and the Recycling Committee will continue to monitor usage and effectiveness.

New Business:

A. Book / Bake Sale:

- The Book / Bake sale netted \$11,500.
- Appreciation gestures discussed. Perhaps we could sponsor post Bake Sale party.
Tabled until July 2009 meeting.

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New Business: (continued)

B. Appointment Committee:

- There will be 2 available seats on the TMLBoT in January due to departure of Evan Roth and Penny Olsen.
- Members are asked to encourage anyone that they know that would make a good board member to apply. The link is available on the town web site.

C. Participate in Budget preparation:

- There is an interest and a willingness by the board to participate in the budget process. Jay is awaiting budget instruction packet, which usually comes in December.

Meeting: Our next meeting is scheduled for Thursday, November 20, 2008 @ 7:30 P.M., or immediately following the TML Study Committee meeting.

Adjournment: 7:54 P.M.