

# Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, March 20, 2008 @ 7:00 P.M.

## In Attendance:

Ed Nadeau, *Secretary*  
Pat Bredenberg, Nancy Marshall, Nancy O'Sullivan, Robert Chatfield, and Penny Olsen, *Trustees*  
Jay Scherma, *Library Director*

**Absent:** Evan Roth (work related conflict)

**Note:** In Evan's absence, Nancy Marshall chaired the meeting.

**Approval of Meeting Minutes:** Minutes of the February 21 meeting, accepted as is.

**Library Director's Report (February 2008): accepted without comment.**

## Old Business:

A. TML Study Committee, TMLBoT specific business: (none)

B. TML Policy Review committee (Circulation Policy):

The staff has requested one last change in the Circ Policy recommended last month: (remove text highlighted in red, add text highlighted in green)

### REGISTRATION AND LIBRARY CARDS

1. Adult patrons must present a library card or photo ID to proceed with all circulation transactions. Children must present a library card or one of the ID documents specified above, or (in an emergency) have an adult cardholder vouch for them to do so.
2. The library will assume that any person presenting a library card is authorized to use it, unless that card has been reported lost or stolen. Proper ID will be required in order to replace a card that has been reported lost or stolen.

**Motion:** Accept proposed change, and send the Circulation Policy to the Town Council for review and approval.

**Result:** Unanimously approved.

C. TML web site redesign: Jay Scherma

- o The domain name [www.thomasmemorallibrary.org](http://www.thomasmemorallibrary.org) has been registered.
- o The target for bringing up the new web site is during National Library Week, April 13 – 19.
- o Add a link to the TML Study Committee's Request for Proposals.

D. "Lonely Books Club" award, letter of congratulations:

- o Evan drafted a letter of congratulations to Rachel. No changes recommended.

## Parked items:

A. Recycling receptacle at library

**Meeting:** Our next meeting is scheduled for Thursday, April 17, 2008 @ 7:30 P.M., or immediately following the TML Study Committee meeting.

**Adjournment:** 7:54 P.M.