

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, September 20, 2007 @ 7:00 P.M.

In Attendance:

Ed Nadeau, *Secretary*

Nancy Marshall, Penny Olsen, Nancy O'Sullivan, Deborah Tillman Stone *Trustees*

Jay Scherma, *Library Director*

Absent: Evan Roth (work related) and Pat Bredenberg (family emergency)

Note: Out of respect for the time of our visitors, the agenda was rearranged as follows:

New Business:

- Concept study for future library expansion.

Town Manager Mike McGovern and Town Councilor Mary Ann Lynch were in attendance. They informed us of the thinking behind the acquisition of the adjoining property at 7 Holman Road. It has been more than 20 years since the last formal evaluation of the library facilities in relation to town needs. The Town Council is encouraging us to form a planning committee to undertake a study and determine the willingness of the TML Foundation to provide funding for the planning process.

It is recommended that the study committee include the TMLBoT, plus a representative from the Town Council, TML Foundation, and the Historical Society.

- In conjunction with the NELA Conference, a workshop is being offered "Future Possibilities: Library Planning Guidelines". The cost of the workshop is \$195 per participant. It is recommended that we attend this workshop. The secretary will contact TMLF to determine if the foundation is willing to fund our attendance at this workshop.

Approval of Meeting Minutes: Minutes of the July 19th were reviewed, and accepted as is.

Library Director's Reports (July & August 2007):

Jay was asked to elaborate on the following:

- Children's Program attendance by fiscal year data was included with the August report. It is recommended that we evaluate this data. Jay & Ed will get together to discuss graphing options.

Old Business:

- TMLBoT priorities & continuation of Brainstorming discussion items: Time commitment & Improvement to customer's overall library experience, has been tabled until the October meeting.

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Parked items:

- TML Policy Review committee (Circulation Policy)
- Recycling receptacle at library

Meetings:

- Our next meeting is scheduled for Thursday, October 18, @ 7:00 P.M.

Adjournment: 8:30 P.M.