

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, April 19, 2007 @ 7:00 P.M.

In Attendance:

Evan Roth, *Chair*

Ed Nadeau, *Secretary*

Pat Bredenberg, Nancy Marshall, Penny Olsen, and Nancy O'Sullivan, *Trustees*

Jay Scherma, *Library Director*

Absent: Deborah Tillman Stone (away)

Approval of Meeting Minutes: Minutes of the March 15th were reviewed, and accepted as is.

Library Director's Report (March 2007):

- Jay was asked to elaborate on the circulation data, specifically interlibrary loans (ILL). The value of integrating ILL data into the TML Circulation Graph was also discussed.
- The secretary will produce a separate graph of ILL data for the past 25 months.

Old Business:

- **Facilities Subcommittee:** **Ed & Jay**
 - We conducted a walk around inspection of the interior of the building on April 17. The inspection report is attached.
- **TML Policy Review** **Jay, Nancy M. & Evan**
 - The committee has not met since our last board meeting.
 - Jay & Rachel will obtain circulation policies from other libraries for review.
 - The Circulation Policy is proving to be complicated. Issues to be resolved include, but not limited to: confidentiality and privacy rights, 2 week renewal limit, and non-resident business owners.
- **Zimpritch Symposium:**
 - Is scheduled for May 1st.

New Business:

- **Partner library issuing Portland Public Library cards:** **Jay**
 - TML declined the invitation to issue PPL cards due to the strong reservations expressed by TML staff:
 1. There is great concern that patrons here may find the multiple registrations confusing.
 2. We do not have a local fax and would have to go to town hall to send along registrations.
 3. TML is already swamped at our Circ Desk with the incredible increase in ILL traffic (we are receiving about 5 totes a day and shipping out an additional five.)

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New Business: (continued)

- **Vision of libraries in 20 years:**
 - Jay described the traditional role of libraries, as well as, how the traditional metrics for collections are changing and becoming more service oriented with fewer books.
 - The comprehensive plan calls for a study group to analyze library needs and achieve consensus.
 - It is our goal to be prepared to participate in the process, therefore, it was agreed that our June meeting will be dedicated to a “brainstorming session” to define our goals. Details will be discussed at our May meeting.

Parked items:

- (none)

Meetings:

- The date of our next meeting **has been changed:**
from **May 17**, to Thursday **May 24 @ 7:00 P.M.**

Adjournment: 8:45 P.M.