

Thomas Memorial Library Board of Trustees

Minutes of meeting: Wednesday, December 20, 2006 @ 7:00 P.M.

In Attendance:

Bob Stier, Chair

Ed Nadeau, Secretary

Pat Bredenberg, Nancy Marshall, Penny Olsen, Deborah Tillman Stone, and Evan Roth, *Trustees*

Jay Scherma, *Library Director*

Approval of Meeting Minutes: Minutes of the November 16th meeting were reviewed, and accepted as is.

Library Director's Report (November 2006): Jay was asked:

- **What is the best way to increase usage of the library? Should we strive to increase the number of users, or increase usage of current users?**
 - We would need to do a survey to determine which alternative would be effective and what it would take to realize the goal of increasing usage.
 - Jay also pointed out that usage patterns by age bracket are fairly well established.

Old Business:

- **Facilities Subcommittee:** **Ed, Evan, Jay**
 - Our report and photos has been made available to the Facilities Manager and the Town Manager. While the Town Manager has not written to respond to the report, Jay's general impression was that he viewed most of the items as being "minor" issues.
 - We are still concerned about the missing roof shingles, cupola repairs and lights in the parking lot.
 - The committee will prioritize and initiate work order request to Facilities.
- **Reciprocal borrowing arrangement w/SoPo:**
 - Jay, Ed and Nancy attend the South Portland Library Advisory Board meeting on Monday, December 11. After discussion of the benefits and impact on their operation, they were enthusiastic about the possibilities.
 - SoPo Library board unanimously approved a motion for their Director to work with Jay to workout the logistics of a pilot program.

Motion: To authorize Jay to work with the director of the South Portland Library to workout the logistics of a reciprocal borrowing pilot program.

Result: Unanimously approved.

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New Business:

- **TML Policy Review** **Jay, Nancy & Evan**
 - Jay will convene meeting with Susan, Rachel, and the committee in the new year.
 - Jay will send Nancy and Evan related materials.

- **Ambient Librarian.com:** **Bob**
 - Fascinating possibilities for library of the future.
 - Its wiki design may have appeal with younger users and generally create a greater sense of community.

- **Expiring Terms of TMLBoT members:**
 - Pat Bredenberg has been reappointed for a new 3 year term.
 - Bob Stier is rotating off the board after 6 years of distinguished service. We are grateful for his many contributions. He will be missed.
 - Thus far the Appointment Committee does not have a suitable replacement. Board members are encouraged to contact qualified people that we know to apply for the vacancy.

- **Nomination of TMLBoT representative to the TML Foundation Board:**
 - Motion:** Nominate Nancy Marshall to the TML Foundation Board
 - Result:** Unanimously approved

- **Election of Officers:**
 - Be prepared for nominations in January, Election in February

- **2007 calendar of meetings: (3rd Thursday of each month, except August)**
 - Motion:** Approve the 2007 meeting dates:
Jan. 18, Feb. 15, March 15, April 19, May 17, June 21,
July 19, August (no meeting), Sept. 20, Oct. 18, Nov. 15,
Dec 20.
 - Result:** Unanimously approved

- **Book Review for Cape Courier** **Evan**
 - Evan has produced the third book review and will submit them to the Cape Courier for publication.

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Parked items:

- Register Cape residents as Portland patrons, tabled until detailed proposal is submitted by Steve Podganji, PPL Director

Meetings:

- Our next meeting is scheduled for Thursday, January 18, 2007, @ 7:00 P.M.

Adjournment: 8:45 P.M.