

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, June 15, 2006 @ 7:00 P.M.

In Attendance:

Ed Nadeau, Secretary

Pat Bredenberg, Nancy Marshall, Penny Olsen, and Deborah Tillman Stone, *Trustees*

Jay Scherma, *Library Director*

Absent:

Bob Stier (work related conflict), Evan Roth (work related conflict)

Approval of Meeting Minutes: Minutes of the May 18th meeting were reviewed, and accepted as is.

Library Director's Report (May 2006): Report accepted as is.

Old Business:

○ **20th Anniversary Celebration: Ed, Deb, Nancy & Jay**

- A logo for the event has been designed and incorporated into Flyers, posters and other promotional material.
- The gallery selections have been digitized and are in the process of being produced for mounting.
- Additional details are available in the event plan and budget, attached.

○ **Healthy Aging: Pat & Penny**

- This program is done. Final evaluation data reflect a positive reception.
- Expense report, Thank you letter, and Event feedback form are attached.

○ **Facilities Subcommittee: Evan, Deb, Jay, Ed**

- The list of observations from the "walk around inspection" performed on May 18th is attached. Ed will take photos to coincide with list.
- Jay reported that "Library Parking Only" signs will be placed in the parking lot as a result of overuse by school staff & visitors.
- A "walk around inspection" of the interior will be scheduled. Ed will coordinate a date.
- Jay will remind Ernie that we are awaiting his reply to the following request: a listing from Ernie MacVane, Facilities Mgr., detailing the "exterior repairs" that are scheduled for the upcoming months. Upon receipt, we will compare Ernie's plan with our list and determine what, if any, action we should be taken by us.

○ **Public use recycling receptacles outside of the library – Ed**

- Our invitation for a member of the Recycling Committee to attend our September 21st meeting to discuss the program and answer questions has been accepted by Alina Perez-Smith, Chair of that committee.

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Old Business: (continued)

- **Reciprocal borrowing arrangement w/SoPo:**
 - Jay met with Marian Peterson, SPPL Director, to discuss the matter and it was agreed to go forward with the concept.
 - The next step is a board to board meeting between SPPL Board of Trustee and TMLBoT to discuss reciprocal borrowing and other shared services.
 - Motion: To send SPPL Board of Trustees a letter to meet with them to discuss joint programming.
Result: Unanimously approved.
 - The secretary will prepare and send aforementioned letter.

New Business:

- **Summer outing:**
 - Shall we have a summer outing this year?
Scope of event?
Date & location of event?
 - Tabled until July meeting.

Parked items:

- Register Cape residents as Portland patrons, tabled until detailed proposal is submitted by Steve Podganji, PPL Director
- Library related column in Cape Courier, tabled until July meeting.
- TML Policy Review (Circulation Policy), deferred to July meeting.
- One Book One Community, tabled until next year

Meetings:

- TMLBoT meeting is schedule for Thursday, July 20, 2006, @ 7:00 P.M.
- The "Building Connections" 20th anniversary celebration committee will meet each Wednesday @ 1:30 through July 5th.

Adjournment: 7:55 P.M.