



## **Riverside Cemetery Committee**

### **Agenda**

**Thursday, April 6, 2017**

**10:00 a.m.**

**Town Hall – William H. Jordan Conference Room**

**Welcome**

**Roll Call**

**Public Comments**

### **Citizen Contact via Email**

Albert & Marcia DeSantis – Debra Lane received an email from the DeSantis' regarding overgrown Alberta Spruce trees on their lot. Debra Lane will report her response to the committee.

**Approval of Minutes – October 20, 2016**

### **Request to Purchase Lots**

Gary E. & Carolyn L. Lawsure  
Tracey Mazzanotte

### **Request for Buy-Back of Lots**

Denise Jalbert, Heir of Jeanette Giroux (MP-K Lot ##13, 14, 15, 16) – Request for two of the four lots to buy-back.

### **Next Meeting**

### **Adjournment**

#### **Public Participation at Meetings**

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to Trustee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman the speaker shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

Persons wishing to address topics not on the agenda may do so following the roll call and review of the agenda by the chairman. The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons or if the Committee wishes to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

#### **Decorum**

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak.



Debra Lane &lt;debra.lane@capeelizabeth.org&gt;

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**citizen contact**

1 message

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**marcia donnithorne desantis** <hwood95@aol.com>

Wed, Mar 22, 2017 at 1:09 AM

To: debra.lane@capeelizabeth.org

Dear Committee:

I am writing this on behalf of my husband Albert E. DeSantis. His parents are interred in Riverside, and my sister-in-law has mentioned to us that she has been approached by someone from the Town about removing the two Alberta Spruce trees planted on the grave site which are apparently too large. There are many of these trees used in the cemetery and many of them are much larger than the ones on the DeSantis gravesite. My husband and I no longer live in Cape Elizabeth so it is impossible for us to remove the trees, if indeed that is what is required. I would like to know if this is necessary, and if so, will everybody with plantings on gravesites be required to remove their trees?

Thank you for any info ...

Marcia DeSantis



**Riverside Cemetery Committee  
DRAFT Minutes  
Thursday, October 20, 2016  
10:00 a.m.**

**Town Hall – William H. Jordan Conference Room**

**Welcome**

**Roll Call**

Present

Jessie Timberlake, Chairman

Gerald Sherry

Sharon Smarc

David Jones, Cemetery Assistant

Debra Lane, Town Clerk

**Public Comments**

No members of the public were present.

**Approval of Minutes – September 15, 2016**

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the minutes of the meeting held on September 15, 2016 as written.

(3 yes) (0 no)

**Request to Purchase Lots**

Mary Elizabeth Whyte-Mattil

Moved by Sharon Smarc and Seconded by Gerald Sherry to deny the request of Mary Elizabeth Whyte-Mattil to purchase a full size lot at Riverside Memorial Cemetery as the applicant has not lived in Cape Elizabeth for 37 years having lived in town for 16 years and there was no mention of Mr. Mattil or family having lived in Cape Elizabeth.

(3 yes) (0 no)

**Adjournment**

Moved by Sharon Smarc and Seconded by Gerald Sherry to adjourn at 10:26 p.m.

(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk

DIANA Lane  
Assistant Town Manager

232-6539  
3/21/17  
GARY E. LAWSON  
487 Sophina Ave  
SCARBOROUGH, ME  
04074

Dear Ms Lane:

AT the next Riverside Cemetery Comm. He  
meets would they please consider this  
Application for Two side by side BURIAL  
sites for

Gary E. Lawson  
Caryn L. Lawson

We lived in the Cape from 1968 to  
2009 owning two different homes on  
High View Rd + Meadowry:

We raised 5 children all went to  
Cape schools from Kindergarten to  
High School.

We moved to Scarborough in  
2009 & bought a new home in the  
Hillcrest retirement community where  
we are now

I (Gary) have a brother buried  
at Riverside & we both ask for  
your consideration of this request

Sincerely

Gary Lawson

Caryn Lawson

glawson@gmail.com 207-232-6539



Google

Debra Lane <debra.lane@capeelizabeth.org>

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**RE: Riverside Cemetery Request**

1 message

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**Tracey Mezzanotte**

Thu, Mar 30, 2017 at 1:55 PM

To: Debra Lane <debra.lane@capeelizabeth.org>

Debra:

Thank you for your email.

I am definitely going to be cremated. The reason why I wanted 2 full size plots is that I believe 2 cremated bodies being can be placed in one full size plot, correct?

My sister who lives alone will also be cremated and I was going to have her buried with me in my plot. Can this happen the way I envision it?

Again thank you for this consideration and I look forward to hearing from you after the Cemetery Committee meets.

Sincerely,

**Tracey**

Tracey W. Mezzanotte, CPM, RPA, FMA

**From:** Debra Lane [mailto:debra.lane@capeelizabeth.org]

**Sent:** Thursday, March 30, 2017 10:58 AM

**To:** Tracey Mezzanotte

**Subject:** Re: Riverside Cemetery Request

Hi Tracey,

I have a couple of questions that I anticipate will be asked by the cemetery committee.

Am I correct since you are requesting full size lots there will be no cremations? The committee may ask if cremations are involved perhaps burials can occur on the lots already owned by your parents. I believe the answer is no cremains but wanted to verify.

Do you have siblings that may also be requesting lots? The committee may want to know if more requests will be forthcoming.

I was able to schedule the meeting sooner than planned. The committee will meet on April 6 and I will let you know their decision.

Thank you very much.

Debra

On Tue, Mar 28, 2017 at 11:35 AM, Tracey Mezzanotte wrote:  
Debra:

Thank you for letting me know you have received this. It is very much appreciated.

**Tracey**

Tracey W. Mezzanotte, CPM, RPA, FMA  
Asset Manager

82 Running Hill Road, Suite 400  
So. Portland, Maine 04106  
Office: (207) 773-5868  
Facsimile: (207) 773-5839

**From:** Debra Lane [mailto:debra.lane@capeelizabeth.org]  
**Sent:** Tuesday, March 28, 2017 11:32 AM  
**To:** Tracey Mezzanotte  
**Subject:** Re: Riverside Cemetery Request

Dear Tracey,

I received your request and will place the item on the first spring meeting of the Trustees. I anticipate a meeting will be held *no later* than the second week in April.

I am sorry for your loss.

Thank you for writing.

Debra

On Tue, Mar 28, 2017 at 11:19 AM, Tracey Mezzanotte wrote:  
Debra:

Thank you for taking my call yesterday morning regarding the Riverside Cemetery.

Let me introduce myself. My name is Tracey Washburn Mezzanotte. I grew up in Portland and went to Deering High School, graduating in 1974 (with Cape Elizabeth's form Town Manager, Mike McGovern).

Both my mother and father have a plot in Riverside. My mother, Joyce Washburn passed away in 1979 at age 49 of cancer. My mother helped start the Southern Maine Women's Golf Association with Joyce Beecher, who is also buried in Riverside. My father, Russell Washburn is a World War II veteran and at 94 years of age is still doing well. He has lived in the Cape since 1979. Purpoodock Golf Club is a very important link to my parents and me. My mother, as an artist, created the Club logo prior to it being changed to the Lighthouse it currently is today. My father is still a social member.

Although I have never lived in the Cape, I volunteered for the first 10 years at the Beach to Beacon and because I have known Joan Benoit Samuelson since I was about ten years old. Joanie and I grew up skiing together and competing in sports together in both high school and college and still remain friends today.

My husband, Robert J. Mezzanotte, Sr. of 28 years passed away suddenly on March 3, 2017. He was an avid outdoorsman. The setting at Riverside is one of the most beautiful, peaceful places, one that he would love to be buried in. He and I spent every spring and fall putting fresh plants on my mother's grave since her death.

My request to the Cemetery Committee would be to allow my father, Russell Washburn to purchase two (2) full size plots and grant them to me so I am able to bury my husband there and also have a plot for me upon my death.

Thank you for your consideration.

Sincerely

***Tracey***

Tracey W. Mezzanotte, CPM, RPA, FMA  
Asset Manager

82 Running Hill Road, Suite 400  
So. Portland, Maine 04106  
Office: (207) 773-5868  
Facsimile: (207) 773-5839



Debra Lane <debra.lane@capeelizabeth.org>

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**from Denise Jalbert**

1 message

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recks@aol.com <recks@aol.com>

Tue, Mar 21, 2017 at 1:25 PM

To: debra.lane@capeelizabeth.org

**TO WHOM IT MAY CONCERN AT RIVERSIDE CEMETERY:**

I, Denise Jalbert, am writing as a single heir to consider buying back 2 Lots (out of the 4) that my mother, Jeanette Giroux, who passed on March 16, 2017, purchased on July 21, 1982.

The Deed states: Section K , Lots 13-14-15-16.

Thank you very much,  
Denise Jalbert